

REYMARK GOLES

Anolingan, Esperanza, Agusan del Sur

Phone: 0930 917 5421

Email: reymarkgoles223@gmail.com

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Dear Sir/Maam,

Good day. I am writing to formally resign from my position at Jollibee, effective May 9, 2025.

I am truly thankful for the opportunity you gave me to work under your company. It has been a valuable experience where I learned not just skills, but also work values and discipline. However, I have decided to step down in order to focus on my academic responsibilities as a Bachelor of Science in Computer Science student.

Please know that this decision was not made lightly, and I will do my best to assist in the transition during my remaining days. I am grateful for the support and guidance you have provided during my time with the company.

Thank you once again for everything.

Respectfully yours,  
Reymark Goles