

Project Proposal Format – (Academic Year 2012/2013) 2014

Proposed Project Title:

Project Group Details

1. Group number (if given):

2. Group members:

<i>Name</i>	<i>Registration Number</i>	<i>Index no.</i>	<i>Email address</i>	<i>Mobile Phone,</i>
(i)<Leader>				
(ii) <Deputy Leader>				
(iii)				
(iv)				
(v)				
(vi)				
(vii)				

6 members will be allocated for each group and it should consist of both CS and IS students.

Details of Project Supervisors, advisors and Clients

Proposed Project Supervisor (Academic Staff of UCSC):

1.

Project Advisors (Academic staff and/or external industry advisors)

(Please provide, Name, Organization, email address and institute)

- 1.
- 2.
- 3.
- 4.
- 5.

Client of the Project (If applicable, otherwise supervisor will be considered as the client)

	<i>Name</i>	<i>Institute</i>	<i>Email address</i>
(i)			
(ii)			

Project Details:

1. Project Title:

Alternative Title (if any):

About the Project (Max 5 sentences):

2. The Goal and Objectives:

Describe the main goal/aim of the project to be achieved. Identify list of objectives which are planned to be achieved during the project or at the end of project. Later you will have to identify methods to identify these objectives.

3. Tentative Problem Definition

More precise problem definition will have to be defined during the initial phase of the project. However, based on the goal and objectives, you may be able to draft the possible problem that will be addressed in order to develop the information system as the solution for this problem.

(Recommended around 5-10 sentences)

4. Brief introduction to the project

Try to introduce the project to someone who knew nothing about it. You could also include the personal motivations to undertake the project. If there are similar projects carried out in the previous years, please list them at the end of this section and describe whether this proposed project will be related to them.

5. The scope of the project

What will be done/achieved as a part of the project to be described in this section? It is better to briefly say what will not be covered or implemented in order to identify the clear boundary of scope. It is better to address following things also a part of the system.

Users (possible actors) of the system:

Main functionalities of the system

6. Main deliverables of the system

Deliverables are items that you would deliver to the client at the end of the project. In abstract terms, it will be working software, user documentation, and system documentation. It is better to expand based on the actual project based on the end of users point of view.

Resource requirements of the project

Identify and categorize different resources required to carry out the project. It is better to find out the feasibility of obtaining those resources to carry out the project within the given time frame.

7. The Project Plan

This is a group project where all members are supposed to contribute equally as well as in the best possible way to make it a successful project. The project has the start time and end time within which it will be completed. There will be several milestones to be achieved in order to complete the work task within the time frame.

Develop the work breakdown structure with the time frame and milestones. If possible develop the Gantt Chart too, covering the system development, system documentation and project evaluation.

8. References

Any references that you have considered when drafting this proposal, please list them here.

9. Declaration

The project proposal is a contract between students who will undertake the project and teachers who will supervise and coordinate this course module. Hence, all members of the project team should declare their willness and readiness to carry out the project in their best within the rules, regulations and code of ethics for this course.

We as members of the project titled xxxxxxxx, certify that we will carry out this project according to guidelines provided by the coordinators and supervisors of the course as well as we will not incorporate, without acknowledgement, any material previously submitted for a degree or diploma in any university. To the best of our knowledge and belief, the project work will not contain any material previously published or written by another person or ourselves except where due reference is made in the text of appropriate places.

Singed by all members of project group