## Feb 4, 2024 | [Night Owlers Status Update](https://www.google.com/calendar/event?eid=NmM3dDM1OG1tZ2VpNzQzbnRkbzl0Y2YxZ24gc2hhbWlpdmFuQG0)

Attendees: Theebika, Angru, Ivan, Jutipong

Absent: Ryan

Meeting: 1:00-2:40 pm

Location: Discord

# Agenda

Starting

* Introduction:
  + Each member introduced themselves.
* Setup Collaboration Tools:
  + Created GitHub repository.
  + Added everyone to GitHub.
  + Set up Google Drive for collaborative document sharing.
* Member Preferences:
  + Discussed individual preferences and interests in the project.
* Task Assignment:
  + Agreed to split tasks for the project approach.
  + Design responsibilities assigned to Theebika and Jutipong.
* Next Meeting:
  + Scheduled a follow-up meeting on Feb 7 to review progress.

Questions

1. How to Start Processing:
   * Discussed initiating tasks on GitHub and collaborating via Google Drive.
   * Emphasized individual responsibility and collaboration.
2. Next Steps:
   * Agreed to start with design tasks assigned to Theebika and Jutipong.
   * Encouraged everyone to explore the project repository on GitHub.

Action Items

* Theebika and Jutipong to work on website design.
* All members are to explore the GitHub repository.
* Next meeting on Feb 7 to review progress.