

Name: Kavitha Balaji

Contact #: 9908210713

Email Id: skavitha1983@gmail.com

**EDUCATIONAL QUALIFICATION:**

* Masters in Computer Science Oct’07-Jan’09

Northwestern Polytechnic University, C.A, U.S.A

* Masters in Computer Applications Aug’03-Apr’06

Osmania University, Andhra Pradesh, India.

* Bachelors in Computer Applications Mar’00-Apr’03

Osmania University, Andhra Pradesh, India.

* Sri Chaitanya Junior Kalasala Apr’98-Apr’00

Intermediate Board of Education (XII), Hyderabad

* St.Augustine Higher Secondary School Apr’98

Senior Secondary Education (X), Hyderabad

**CERTIFICATIONS COMPLETED:**

**Business Objects Certified Professional (Levels 1, 2, 3, 4)**

**COURSES COMPLETED:**

SAP Business Objects (Kanvin International Inc)

**TECHNICAL SKILLS:**

**Operating Systems:** Windows NT/XP/2000/98/95.

**DBMS:** Oracle 10g/9i/8i/7.x, MS-Access, DB2, SQL\*Plus.

**Tools:** MS Visio

**Business Intelligence Tools:** Business Objects XI R2/R3 (CMS, CMC, Designer, Desk I, Web I), Import wizard, Report Conversion Tool, Info view, Web I, QAaWS

**Languages:** SQL, PL/SQL, C, C++, JAVA, .Net.

**Web/Application Servers:** Web logic, Web Sphere, SQL Server.

**Others:** TOAD 7.6/9.x, PL/SQL Developer 7.0, MS Office**.**

**PROFESSIONAL WORK EXPERIENCE:**

*Kanvin International Inc, Chicago, IL*

Business Object reporting

Duration: Feb’09-Apr’10

**Business Objects reporting**

* Installed Business Objects XI 3.1 on Windows 2003 server
* As a part of report development, created the reports using universes as a main data provider.
* Created new WEBI reports showing the data in different angles like graphical representation, group wise, monthly and weekly.
* Created the reports using Business Objects functionality’s like slice and Dice, Drill Down & @ functions.
* Organized data in the report Inserting Filters, Sorting, Ranking and highlighting data.

**PERSONAL INFORMATION:**

**Name:** Kavitha Balaji

**Contact #:** 9908210713

**Email Id:** [skavitha1983@gmail.com](mailto:skavitha1983@gmail.com)

**DOB:** 15-05-1983

**Marital Status:** Married

**Spouse Name:** Balaji Sridharan

**Address:** Plot No 14

Revenue Board Colony

Asmangadh, Hyderabad-500036