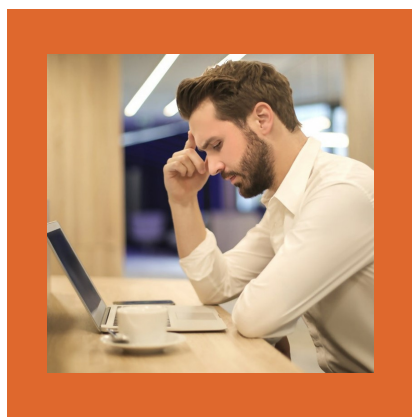


4W'S FOR COLLECTING INFORMATION

A step-by-step look on what to do before a training analysis

1

What is the problem we are trying to solve?



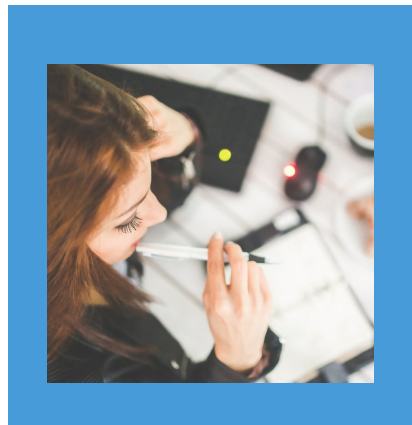
2

What do I know about the problem?



3

What do I need to know about the problem?



4

Who else needs to be involved in the training?



INFORMATION SOURCE

The Instructional Design Company