

Project Charter: [Sauce & Spoon]

DATE: [09/08/2024]

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| **Project Summary** |
| Sauce & Spoon would like to launch a pilot rollout of table top menu tablets at two of locations (Sauce & Spoon’s North & Downtown) in a view to improve customer’s care & service experience and increase in Sales. |

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| **Project Goals** |
| * Launch a pilot rollout of Tabletop Menu Tablets at two restaurants in the bar section by Q2 i.e May 2024. * Reduction in average table turn times by 30 minutes. * Increase of 10% daily guest count by end of Q2. * Scaling down the food waste because of incorrect ordering by 20% in each quarter. * Adding 2 part-time employee for the Second shift. * Training Staff in the beginning of the Q2 April 2024. * Around 15% increase average checks total as well promoting the appetizers by including tablet-packages menu add-on and coupons. * Integration of Tablet Software with current Host and POS software for seamless tracking. |

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| **Deliverables** |
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| **Scope and Exclusion** |
| **In-Scope:**  **Out-of-Scope:** |

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| **Benefits & Costs** |
| **Benefits:**  **Costs:** |

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| **Appendix:** |
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