

## **Forename Surname**

Email address | Mobile Number | LinkedIn

Final-year Geography student at The University of Manchester with a strong passion for sustainability and environmental management. Experienced in promoting sustainable practices through volunteer work and professional roles, with hands-on experience in environmental education. Seeking to apply knowledge and skills in a sustainability-focused role.

### **Education**

#### **XXXX – Present      The University of Manchester: BSc Geography**

First-year result: 67% | Second-year result: 70%

- Developed a deep understanding of wider geography subjects and concentrated learning on sustainability related units, including climate change, environmental policy, and conservation. Applied theoretical knowledge to practical assignments through case studies and fieldwork, enhancing problem-solving and critical thinking skills.
- Conducted independent research on the impact of urban green spaces on community well-being. Collected and analysed data using GIS software, which improved technical and analytical skills. The research findings were presented in a report that received a first-class grade.
- Collaborated with a team of four to assess the sustainability initiatives of major global cities. My role involved analysing public transport systems and their impact on reducing carbon emissions, contributing to a comprehensive report that earned a high grade.

#### **XXXX – XXXX      XYZ School**

- A-Levels: Geography (A), Maths (A), Sociology (A)
- GCSEs: 7 ‘1-9’ including Geography (8), English (8), Maths (7), and Science (7)

### **Relevant Experience**

#### **XXXX – Present      Volunteer: Local Garden Centre**

- Developed and led weekly gardening classes for children, focusing on sustainable practices such as composting, water conservation, and organic gardening. These sessions were designed to raise awareness and instil eco-friendly habits in young participants.
- Successfully retained a group of 20 children each week through engaging and educational content. Successfully communicated key issues in sustainability, the programme has received positive feedback from both parents and the garden centre management, recognising its impact on the community.

- Identified a lack of awareness in sustainable gardening practices among local families. Designed a series of interactive workshops that encouraged children to participate in hands-on activities. As a result, there was a noticeable increase in the use of sustainable methods among participating families, evidenced by follow-up surveys and increased sales of eco-friendly products at the garden centre.

**XXXX – XXXX                      Student Careers Intern: The University of Manchester Careers Service**

- Conducted one-on-one application review appointments with fellow students, offering guidance on CVs, cover letters, and job applications. Developed strong communication skills, consultation abilities and attention to detail through personalised feedback of how to make improvements.
- Regularly attended and supported sustainability careers fairs, engaging with employers and learning about current industry trends. This experience has broadened my understanding of the career opportunities within the sustainability sector and the skills required to succeed.
- Noticed a gap in student awareness about sustainability careers. Worked closely with the Careers Service marketing team to create a social media post for students interested in this field. Shared this post via online platforms, which led to increased student engagement and attendance at related events.

**Positions of Responsibility**

**XXXX - XXXX                      Group Leader: UoM Hiking Club**

- Organised and led weekly hikes for a group of 30 members, focusing on exploring natural landscapes around Greater Manchester. Ensured all activities were conducted safely and inclusively, catering to various skill levels.
- Incorporated sustainability themes into club events, such as litter-picking hikes and discussions on environmental conservation during outings. These efforts helped raise awareness among members about the importance of preserving natural spaces.

**Additional Skills**

**IT Skills**

- Proficient in Microsoft Office (Word, Excel, PowerPoint). Consistently utilised the package throughout studies to complete assignments in a clear format. Used Excel in Hiking club role, to track membership data, and individual requirements.

**References available upon request**