

Forename Surname

Email address | Mobile Number | LinkedIn

Passionate and dedicated postgraduate with an MA in Sociology and a BSc in Social Anthropology from The University of Manchester. With a strong academic foundation and hands-on experience in social research. Now seeking to apply knowledge and skills to a role in the charity sector.

Education

XXXX – XXXX The University of Manchester MA Sociology

Result: 68%

- Gained advanced skills in both qualitative and quantitative research methods, including interviews, surveys, and ethnography. Applied these skills in a dissertation project that explored the impact of grassroots movements on social policy, resulting in actionable recommendations for non-profit organisations and a high 2:1 grade.
- Developed a deep understanding of contemporary sociological theories related to inequality, power dynamics, and social justice. Applied theoretical frameworks to analyse real-world issues in written essays, reports and presentations, further improving communication skills.
- Engaged in critical analysis of social policies and their implications for different social groups. Developed advocacy strategies aimed at influencing policy decisions in favour of marginalized communities.

XXXX – XXXX The University of Manchester, BSc Social Anthropology 2:1

- Explored the complexities of cultural and social diversity across the globe. Built knowledge through readings, lectures and participative tutorials with peers. Knowledge was practically applied through coursework, achieving a First-class grade overall.
- Focused on developing in-depth knowledge global human rights issues and social justice movements. Completed a research project on the role of NGOs in advocating for indigenous rights, which received a first-class grade.
- Participated in a fieldwork project in rural communities, where I engaged with local populations to understand their social structures and challenges. This experience strengthened my skills in project coordination, community engagement and participatory research.

XXXX – XXXX XYZ School

- A-Levels: History (A), English Literature (B), Sociology (A)
- GCSEs: 7 ‘1-9’ including English Language (8), English Literature (8), Maths (7)

Relevant Experience

XXXX – XXXX Stellify Award, The University of Manchester

- Engaged in a range of activities that broadened understanding of global challenges and enhanced ability to identify solutions to these challenges. This award recognises a commitment to making a positive impact both within the university and the wider community.
- Completed over 100 hours of volunteer work, including the mentoring of local citizens in English proficiency, and assisting in the coordination of a sustainability initiative that reduced waste in a local green space by over 60%. This experience enhanced my communication, organisational and teamwork skills.
- Participated in and led various social impact projects, collaborating with students, faculty, and local organisations. Developed and implemented strategies that addressed key social issues, including environmental sustainability and educational inequality.

XXXX – XXXX Volunteer Project Coordinator, Manchester Community Charity

- Worked as an effective team of volunteers in developing and implementing community outreach programs aimed at supporting vulnerable populations, including the homeless and refugees. Coordinated logistics, managed budgets, and ensured timely delivery of services.
- Conducted assessments through digital surveys and focus groups to identify pressing issues within the community. Used this data to design tailored programs that addressed specific needs, such as food distribution, educational workshops, and mental health support.

Positions of Responsibility

XXXX – XXXX Social Secretary, University of Manchester Sociology Society

- Organised social events, including guest lectures, charity fundraisers, and networking sessions. Independently managed all aspects of events logistics, including schedules, staffing, activities and catering. This resulted in increased society membership and engagement.
- Collaborated with committee members to fundraise over £2,000 for local charities. Liaised with local businesses and alumni to secure sponsorships and donations, demonstrating strong negotiation and relationship-building skills.
- Consistently collected feedback on events, strived to implement constructive feedback to provide the best experience to society members.

IT Skills

- Proficient in Microsoft Office (Word, Excel, PowerPoint), these skills were utilised consistently throughout studies to produce clear and accessible assignments.

References available upon request