## **Discovery Workshop(s)**

oobe will execute a streamlined requirement gathering process by delivering tailored discovery workshop(s). oobe will provide a set of pre-defined questions for {//COMPANY SHORT NAME//} stakeholders to consider prior to attending the discovery workshop(s). oobe will then execute our proven discovery workshop process to identify and document project requirements. The accelerated Engage phase is expected to take 1 week from the initial engagement, pending availability of {//COMPANY SHORT NAME//} stakeholders.

Table 1 | Engage Phase Tasks

| **Engage Phase Tasks** |
| --- |
| Requirements Workshop Preparation |
| Execution of streamlined Discovery Workshop(s) |
| Delivery of Discovery Workshop Minutes |

### **Documentation Deliverables**

The documents to be produced during this phase include the following:

* Requirements Workshop Agenda
* Discovery Workshop Minutes

### **oobe Quality Assurance Checkpoints**

Execution of the workshops ensures that oobe engineering have a clear and thorough understanding of {//COMPANY SHORT NAME//}’s vision for the service. Leveraging oobe’s Engage Phase process ensures that stakeholder conversations are accurately recorded in the delivered Discovery Workshop Minutes. {//COMPANY SHORT NAME//} can leverage the minutes as the first Quality Assurance Checkpoint in the design process. oobe have seen the value of this process as it consistently drives quality outcomes for projects.