

Dear Sir/ Mam,

Greetings from Lavish Journeys..!!

This is a detailed checklist for applying for a **Russia** Visa through **Lavish Journeys**. The checklist covers various requirements for different types of travelers, including tourists, businessmen, salaried persons, students, etc.

## Here's a break down of the checklist:

#### **FOR TOURIST VISIT:-**

- 1. 06 Months Valid Passport from the date of departure (Need to carry old passports if any)
- 2. Two Latest passport size Photograph, white background size –2X2mm, face should be Cover on Photo 70%
- 3. Request letter on the letterhead or normal paper (mention purpose of visit, duration of stay, who will be pay your visit)
- 4. Detailed Itinerary
- 5. Confirmed travel booking (Hotel & Flight)
- 6. Three Year Income Tax Return
- 7. Personal bank statement last 6 month with sign and stamp by the bank authority.

## **IF BUSINESSMAN**

- 1. Three year Income Tax Return
- 2. Last 6 month bank statement of company—with Name & Address to be mention
- 3. Proof of Company Registration/Memorandum/Partner Ship Deed

### IF SALARIED PERSON

- 1. Last three month salary slip
- 2. Leave Certificate & NOC From The Employer

# **IF STUDENT**

- 1. Student/Dependant, consent from the parents / spouse and their bank statement
- 2. Student Id card copy
- 3. School NOC

## **FOR BUSINESS VISIT:-**

- 1. Invitation Letter from the Inviting company
- 2. Letter of Guarantee, from the inviting company
- 3. A certified copy of the incorporation register or an over view of company