

Dear Sir / Mam,

Greetings from Lavish Journeys..!!

This is a detailed checklist for applying for a **Spain** Visa through **Lavish Journeys**. The checklist covers various requirements for different types of travelers, including tourists, businessmen, salaried persons, students, etc.

**Here's a breakdown of the checklist:**

**FOR TOURIST VISIT:-**

1. 06 Months Valid Passport from the date of departure (Need to carry old passports if any)
2. Two Latest passport size Photograph, white background size - 35 X 45 mm, face should be Cover on Photo 70%
3. Request letter on the letter head or normal paper (mention purpose of visit, duration of stay, who will be pay your visit)
4. Confirmed travel booking (Hotel & Flight) & Insurance
5. Three Year Income Tax Return
6. Personal bank Statement last 6 month with sign and stamp by the bank authority.
7. Aadhar Card & Pan Card (clearly visible)

**IF PAX TRAVELING FIEST TIME-**

- 1) Fixed Deposits, Shares Certificates if any
- 2) Property Papers

**IF BUSINESSMAN**

1. Three year Income Tax Return
2. Last 6 month bank statement of company –with Name & Address to be mention
3. Proof of Company Registration / Memorandum / Partner Ship Deed

**IF SALARIED PERSON**

1. 3 Month salary slip
2. Leave Certificate & NOC From The Employer

**IF STUDENT**

1. Student /Dependant, consent from the parents/ spouse and their bank statement
2. Student Id card copy
3. School NOC

## FOR BUSINESS VISIT

1. Invitation letter from Spain (invitation in business purpose only)

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### **If somebody is Inviting:**

1. Invitation letter
2. Passport and Valid visa copy
3. Resident card
4. Offer letter
5. Bank Statement & Tax Papers