

Dear Sir / Mam,

Greetings from **Lavish Journeys**...!!

This is a detailed checklist for individuals applying for an **Czech Republic** Visa through **Lavish Journeys**. The checklist covers various requirements for different types of travelers, including tourists, businessmen, salaried persons, students, and children under 18 years old.

Here's a breakdown of the checklist:

#### **# General Requirements for Tourist Visits**

1. Valid passport (6 months from departure date)
2. Recent passport-sized photographs (2)
3. Request letter (mentioning purpose, duration, and sponsor)
4. Confirmed travel booking (hotel and flight) and insurance
5. Three-year Income Tax Return
6. Personal bank statement (last 6 months) with signature and stamp
7. Aadhar Card and Pan Card (clearly visible)

#### **Businessmen**

1. Three-year Income Tax Return
2. Company bank statement (last 6 months)
3. Proof of Company Registration/Memorandum/Partnership Deed

#### **Salaried Persons**

1. 3-month salary slip
2. Leave Certificate and NOC from Employer
3. Employment contract

#### **Students**

1. Consent from parents/spouse and their bank statement
2. Student ID card copy
3. School NOC

#### **Business Visits**

1. Invitation letter from an inviting company or organization.

### **# Requirements for Children Under 18 Years Old**

1. Copy of parent's passport (first page with signature and second page) and valid Schengen visa
2. Copy of parent's civil ID
3. Birth certificate
4. Proof of enrollment in school/university
5. Parental Authorization Form

### **# Requirements for Children Traveling Without Parents**

1. Copy of parent's passport (first page with signature and second page)
2. Copy of parent's civil ID
3. Copy of the passport and valid Schengen visa of the accompanying person

It's essential to ensure that all required documents are submitted to avoid any delays. If you have any specific questions or concerns regarding this checklist, feel free to ask!