

Practical no 2

Writing Email

Requesting for Bonafide Certificate

santoshvishwakarma0811@gmail.com

Requesting for Bonafide Certificate

Respected sir/ma'am,

I am Shantanu Vishwakarma son of Mr.Indra Pratap Vishwakarma, studying Bachelor of Science in Computer Science at Nagindas Khandwala College need a Bonafide Certificate to apply for my Passport.

So, I Kindly request you to issue me a Bonafide Certificate at the earliest.

Below are my details,

Name:-**Shantanu Vishwakarma**
Roll no:-**41**
Class:-**FY B.sc(CS)**

Thanking you,

Regards,
Shantanu Vishwakarma

Send