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Hi You are in
best

Time Management
app

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Page 2

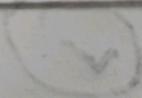
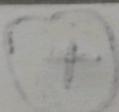
ppb99M

Login

Sign up

xrolA

ulimof



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User Name

password

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Hello, I am AI, Your
New Time management
Assistant. You can
talk to me by passing
the microphone or
tap on icon.

Skip

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Page 5

NicooS

Ω

Day

week

month

< Tuesday 27, Aug >

Yoga

-Meeting

Work

family



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Cancel

Print

Done

High priority Task

medium

low

Daily View

3 days View

Week View

Month View



* divide problem into tasks (small task)

- 1) important and urgent tasks → do them first
- 2) important but not urgent → Schedule to do them later
- 3) Urgent but not important → delegate them
- 4) Task that neither urgent nor important → Can be deleted from list