| Preparatio | | | | | |
|---|---|---|---|---|---|

| | |
|---|---|
| Course Name | Zoho Books |
| College Name | Mangayarkarasi College of Arts and Science for Women<br>Paravai, Madurai - 625002 |
| College Code | MKU251 |
| Skill Offering Id | |
| Project Title | Preparation And Maintanence of zoho Books for Fashion Haven |
| Project Submitted To | Madurai Kamaraj University<br>( Naan Mudhalvan Scheme(TNSDC)) |
| Year | 2023 |
| Department | B.COM Computer Application |
| Semester | 6 |
| Group Number | NM2023TMID36087 |
| Total Members of the Group | 5 |

Group Members Details

| Name of the Member | University Register. No | Student NM ID |
|---|---|---|
| Sharmilaa.p | C1C15291 | 4260241781EB57AB3D24CBCAEBC9A2D0Amku251C1C15291 |
| Meena.s | C1C15275 | 680A702882FBDABAC446413C8E3D96BA7mku251C1C15275 |
| Jothi.R | C1C15271 | EA6B367F81CDF7B82C040C4716D22344mku251C1C15271 |
| Hajira Banu.B | C1C15263 | 107CBBF21416E8EAAC44F5287D9BF6A1mku251C1C15263 |
| Narmatha.R | C1C15282 | 4269E5141AFB00AB4B543B975505FE14mku251C1C15282 |

| | |
|---|---|
| Under the Guidance | C.M.PRIYANKA |
| SPOC | Ms.P.UMADEVI |

Preparation and Maintanence of ZOHO Books for Fashion Haven

# 1. Introduction.

## *1.1 Overview*

Fashion Haven, an online retail store, leverages Zoho Books to manage their inventory and track sales. They can generate invoices and manage customer payments seamlessly. Zoho Books also enablesThem to reconcile bank transactions and generate financial reports, helping them make informed Decisions about their business..

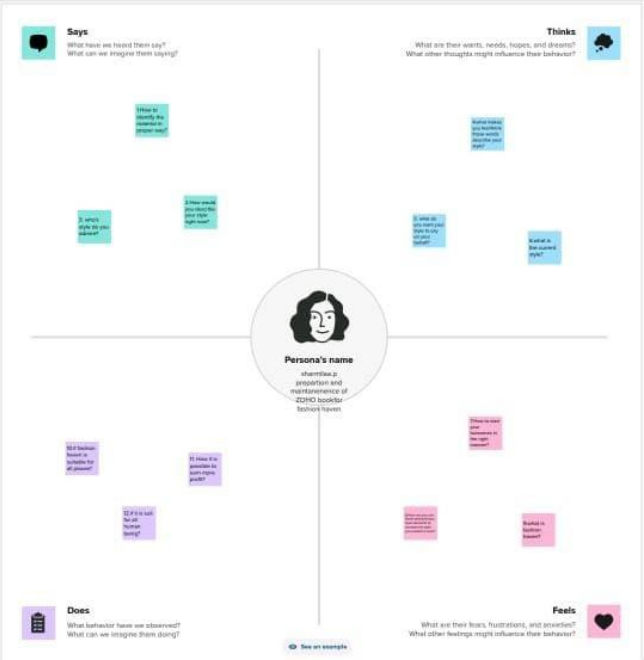
Fashion Haven is a Private Limited company also registered under GST in Tamil Nadu. Fashion Haven Is a retailor of various lifestyle products in wholesale and retail, it has a wide range of customers (B2B & B2C) all over the state and it procures from various suppliers in the state. It operates at a Gross Profit Margin of 50%.

## *1.2 Purpose*

Fashion Haven is a Private Limited company also registered under GST in Tamil Nadu. Fashion Haven is a retailor of various lifestyle products in wholesale and retail, it has a wide range of customers (B2B & B2C) all over the state and it procures from various suppliers in the state. It operates at a Gross Profit Margin of 50%.

# 2. Problem Definition and Design Thinking

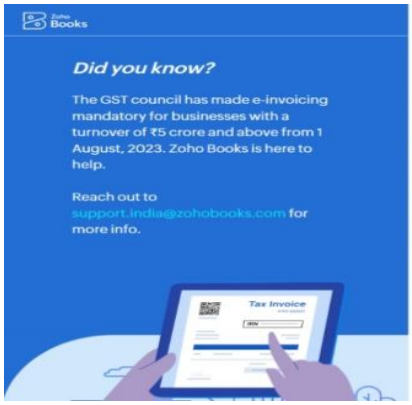
a. Empathy Map

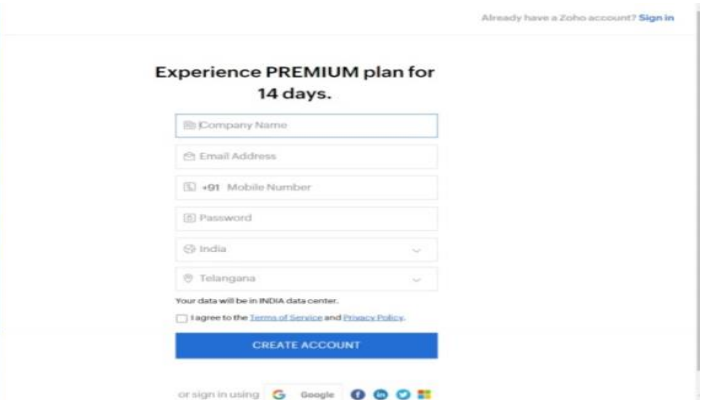



2.2 Ideation and Brainstroming Map

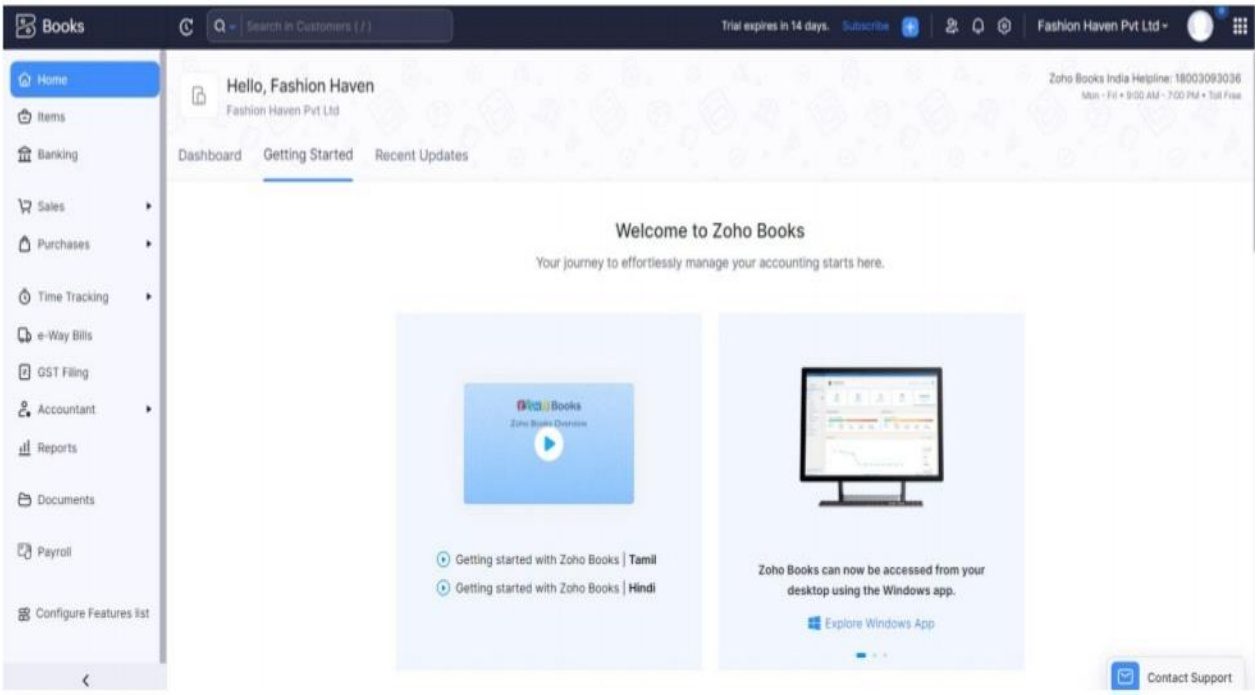
## Milestone 1: Set up your account

### Activity 1: Sign up for a Zoho Books account and Login

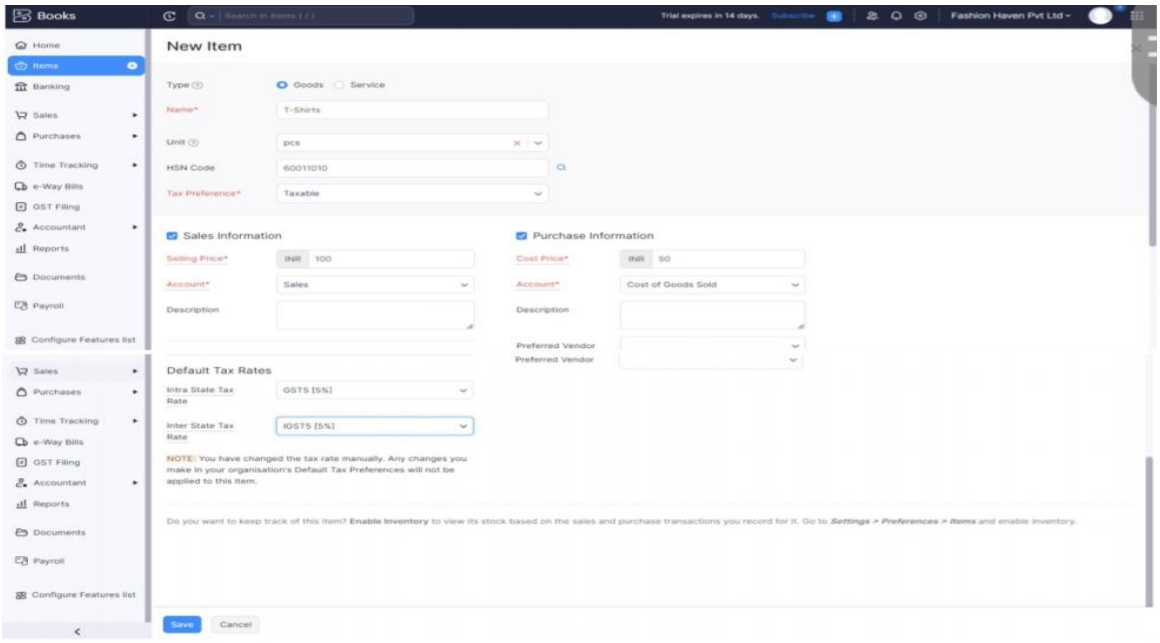


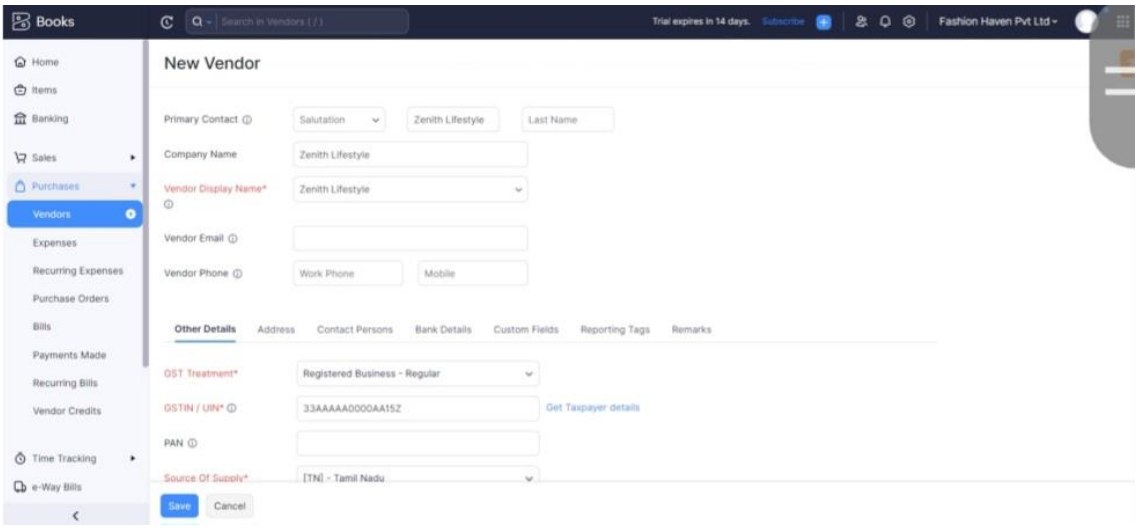

### Activity 2: Introduction



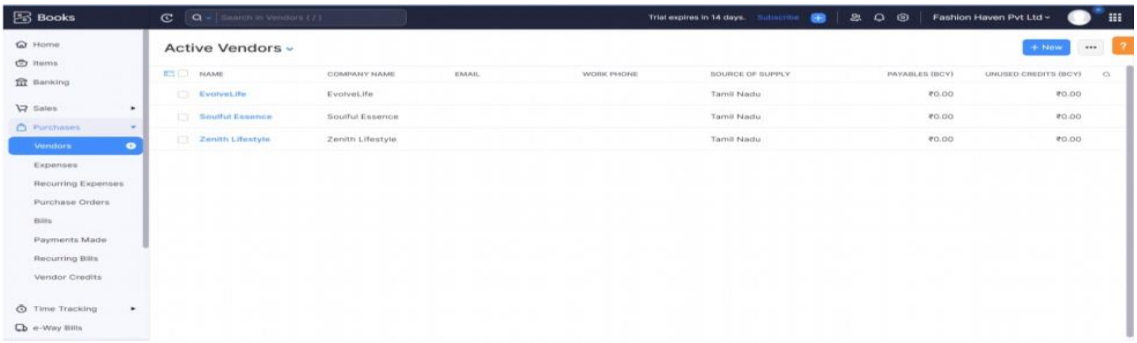
Milestone 2: Products/Items:
Activity 1: Creation




Milestone 3: Vendors
Activity 1: Vendors Creation

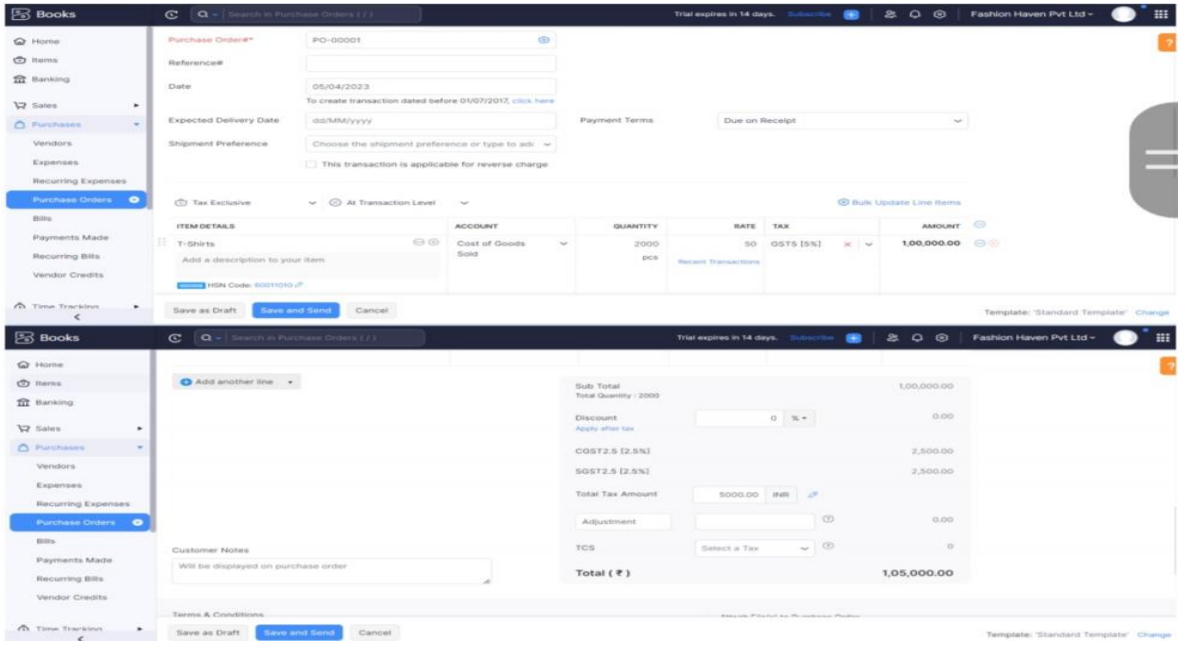


Activity 2: Review of Vendors List

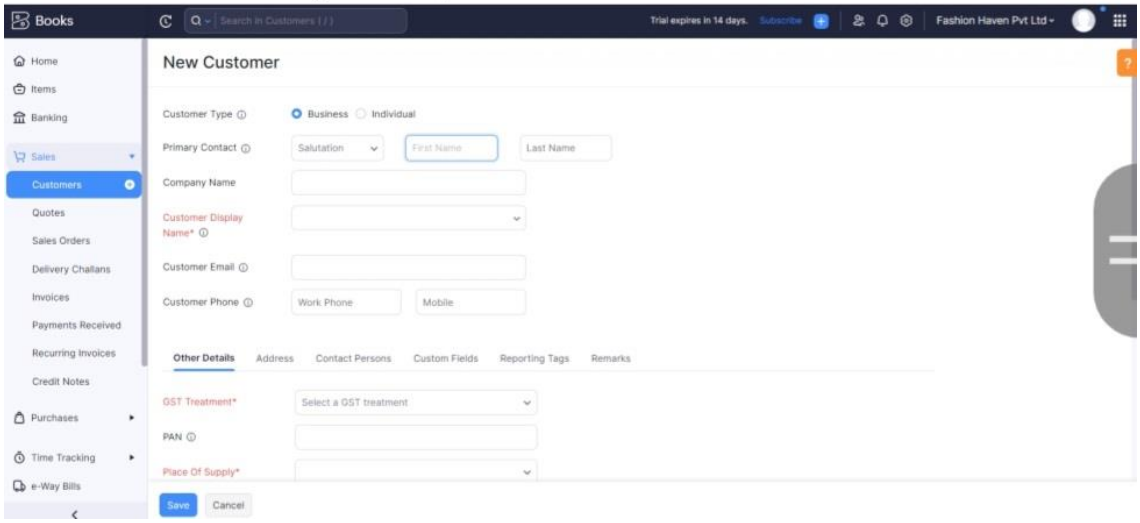



Milestone 4: Purchases

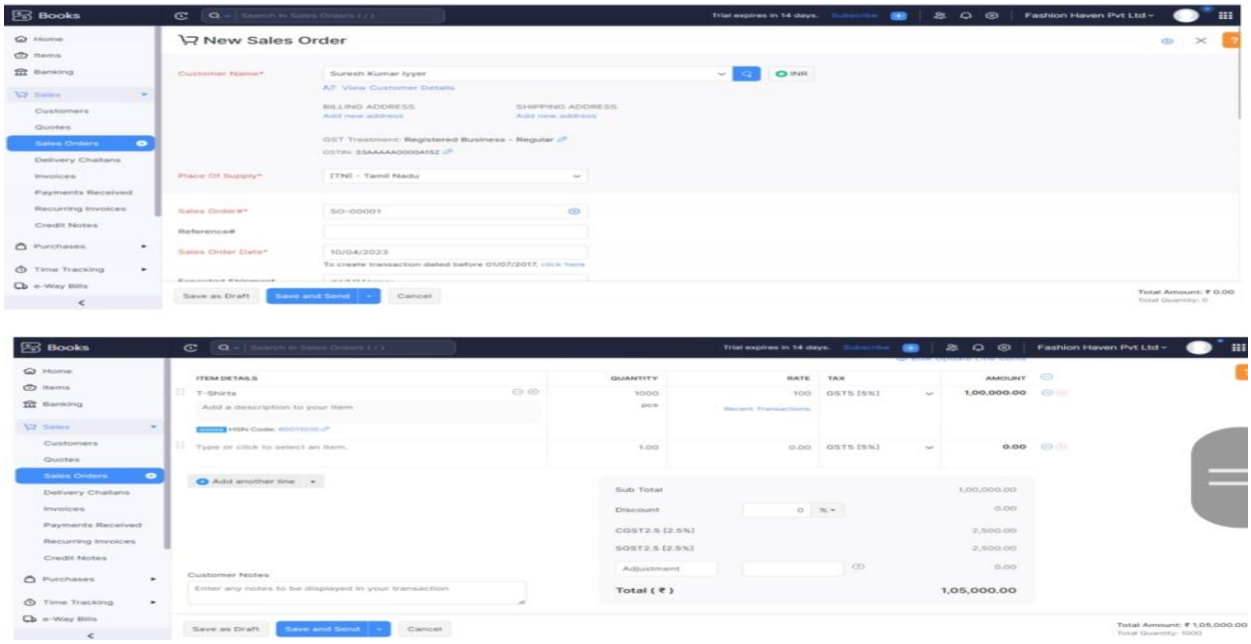
Activity 1: Purchase Order



Milestone 5: Customers
Activity 1: Customers Creation:

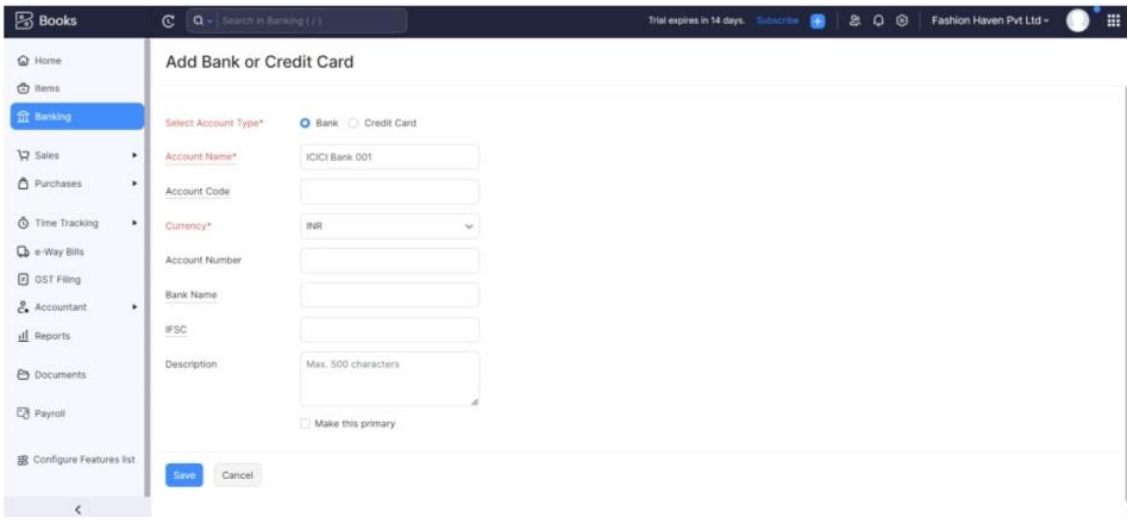



Milestone 6: Sales
Activity 1: Sales Order Creation



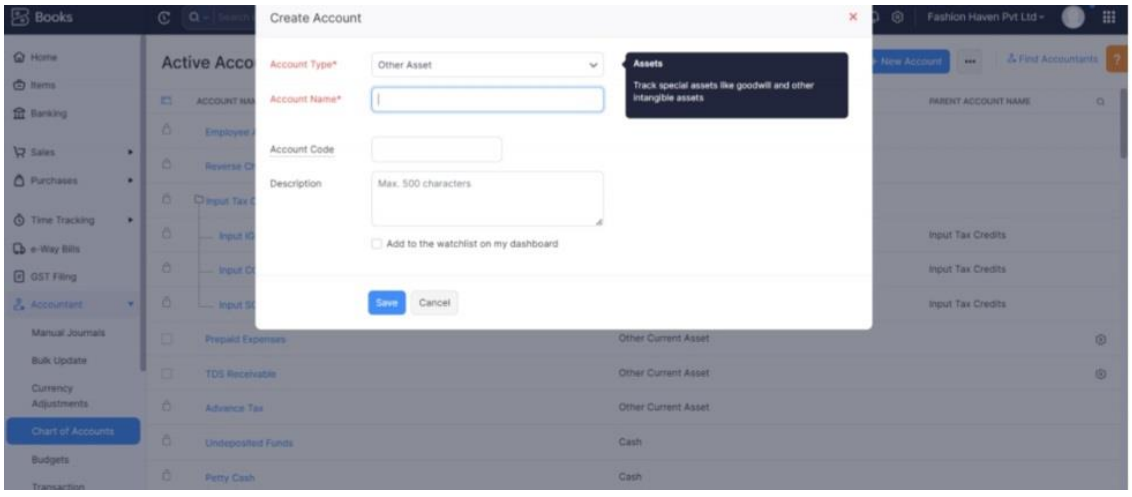
Milestone 7: Bank Account

Activity 1: Adding Bank Account

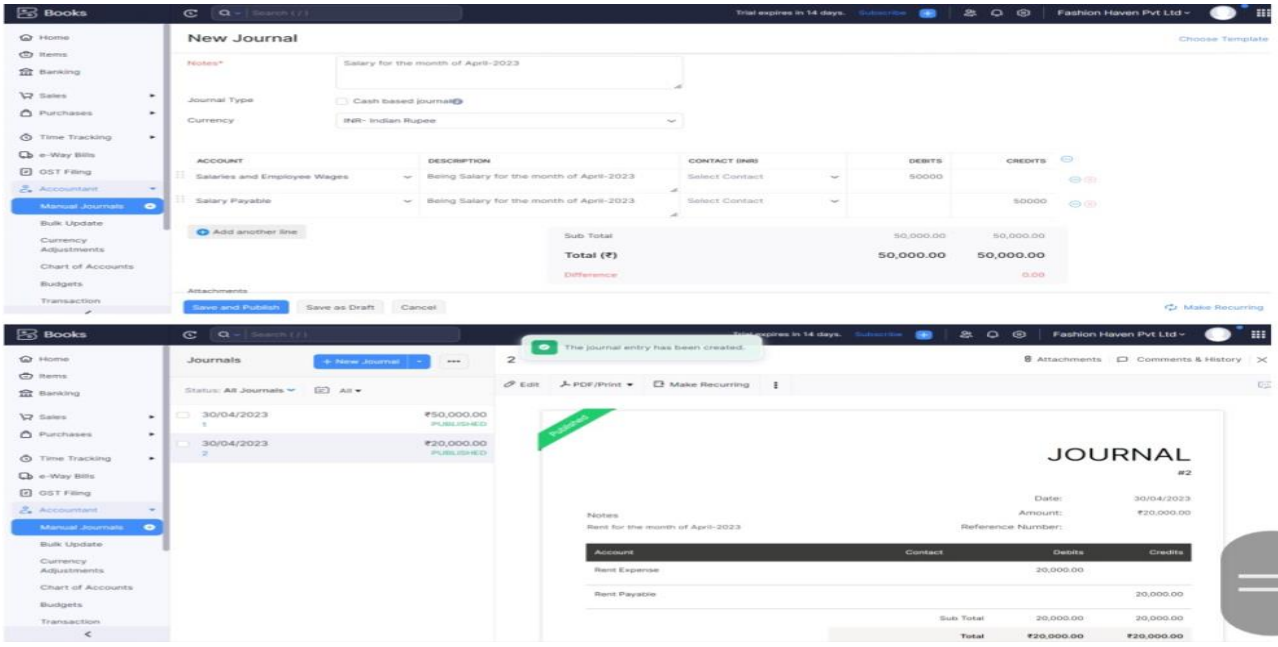



Milestone 8: Accounts & Ledgers

Activity 1: Creation of New Accounts/Ledgers:

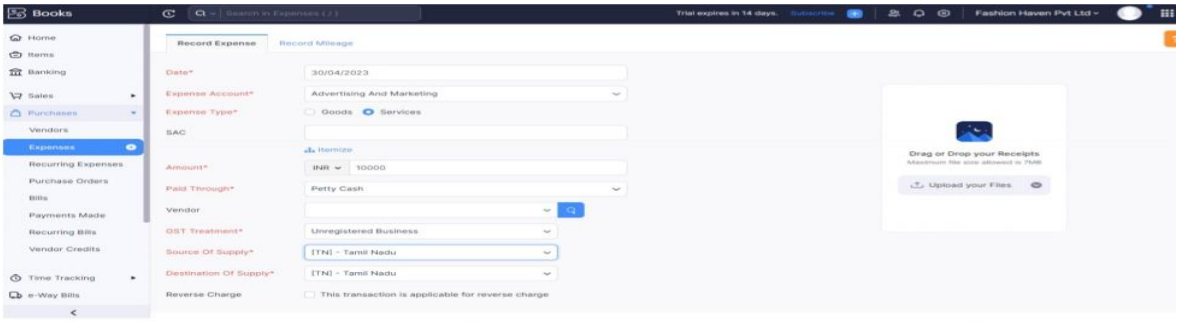


Milestone 9: Journal Entries:
Activity 1: Recording of Journal Entries

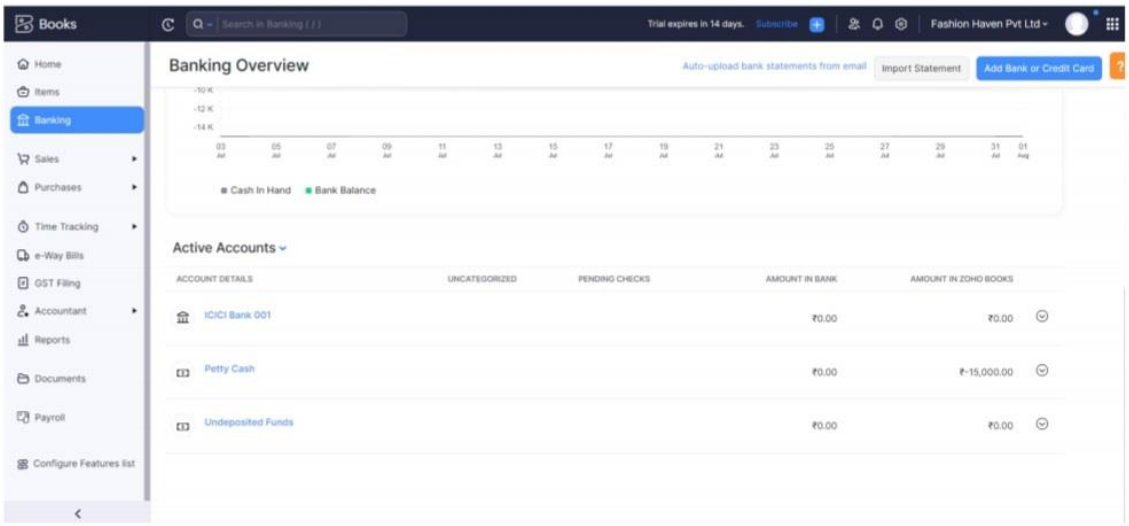


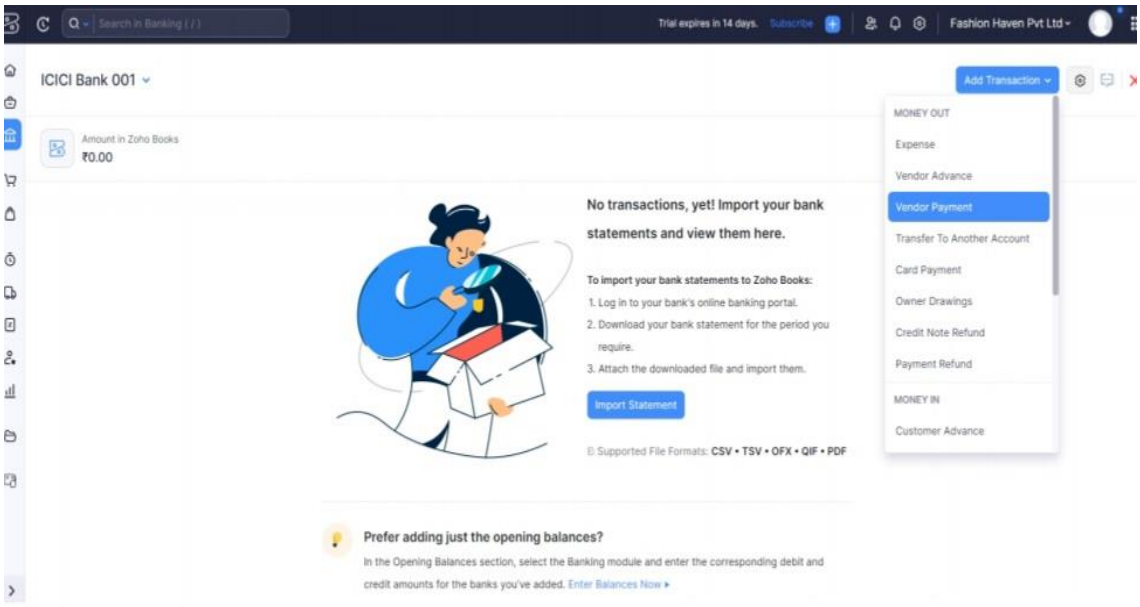
Milestone 10: Expense & Bills

Activity 1: Expense & Bills Entry

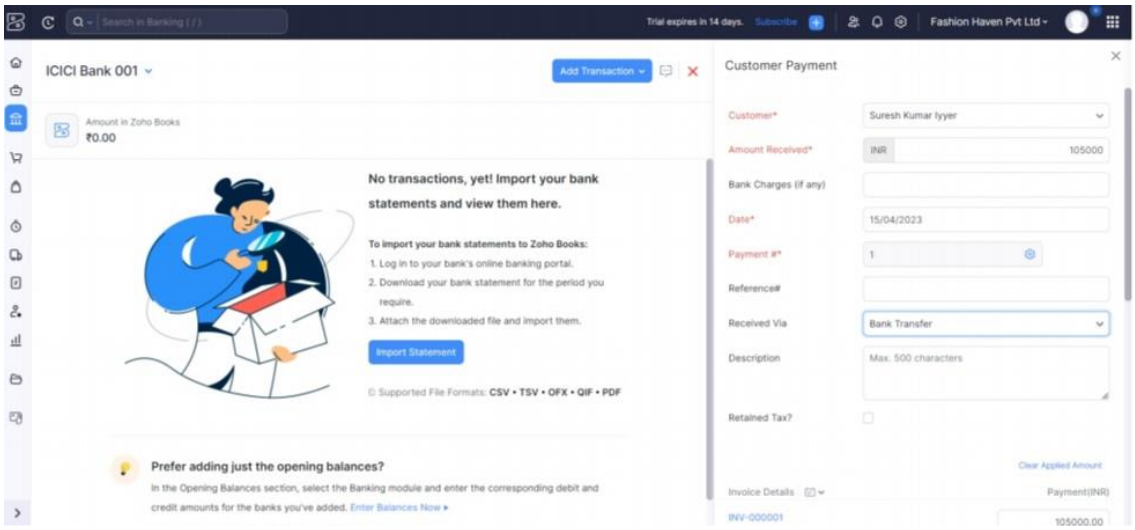


Milestone 11: Bank Entries
Activity 1: Recording of Bank Transactions

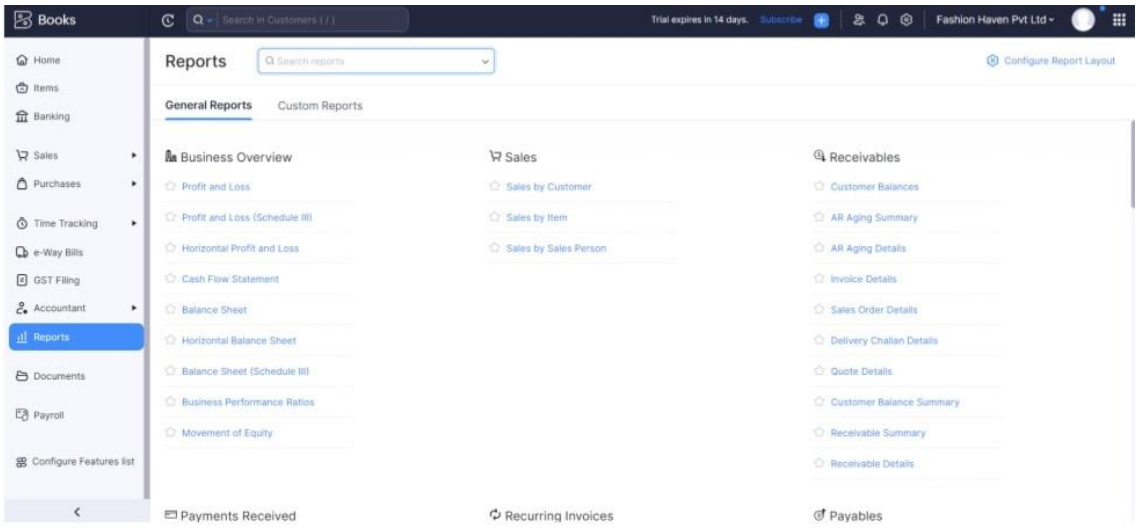


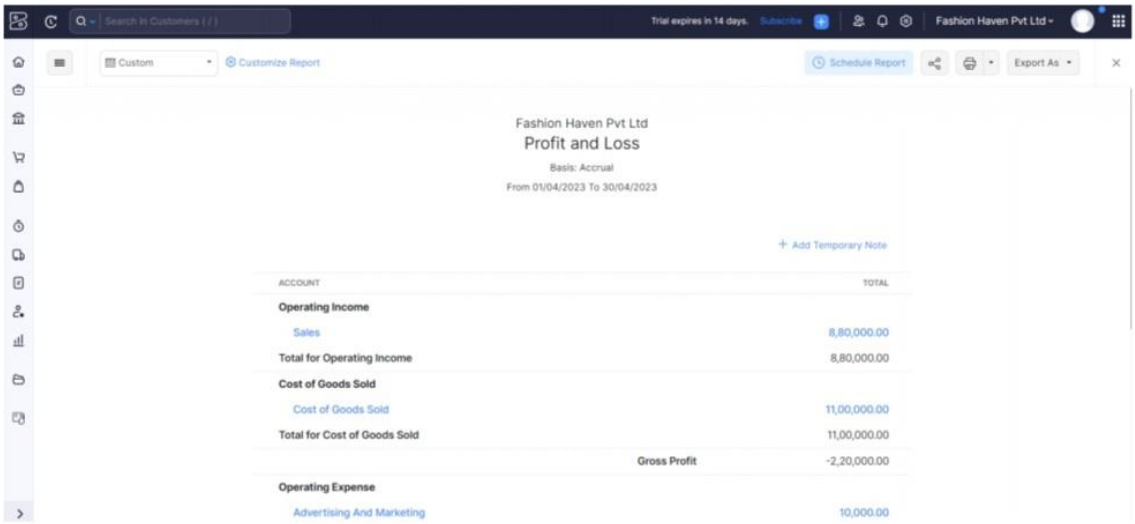
For Customer Payment



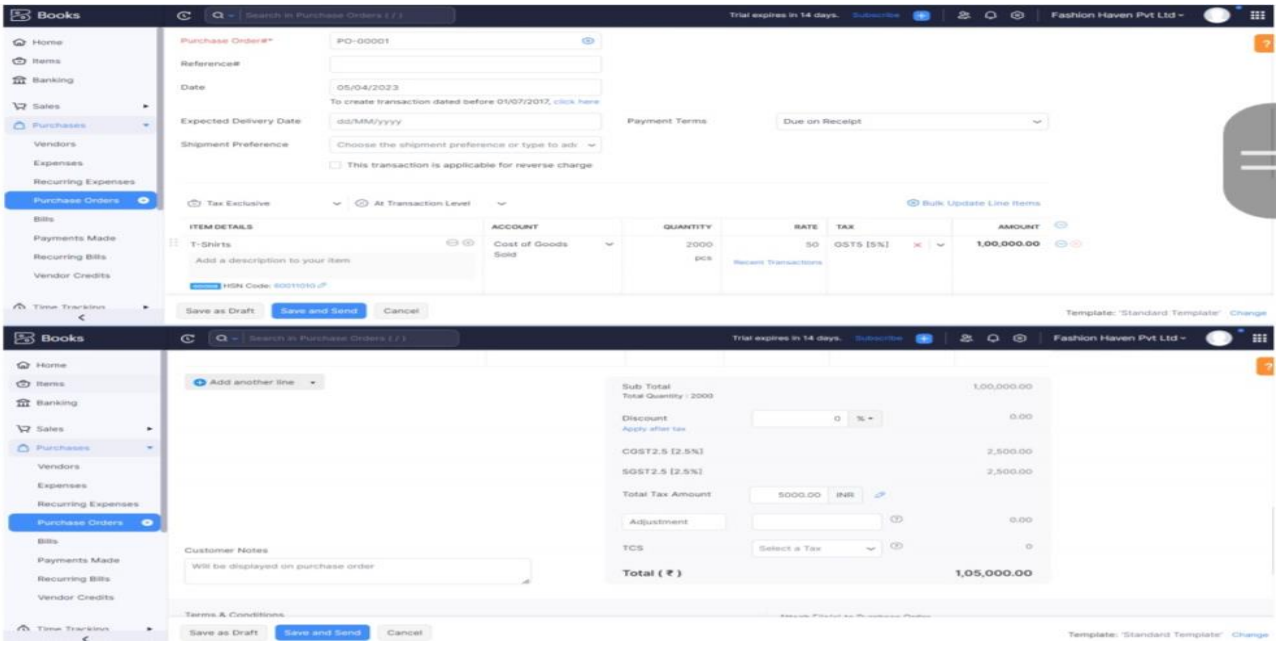

Milestone 12: Financial Reports:



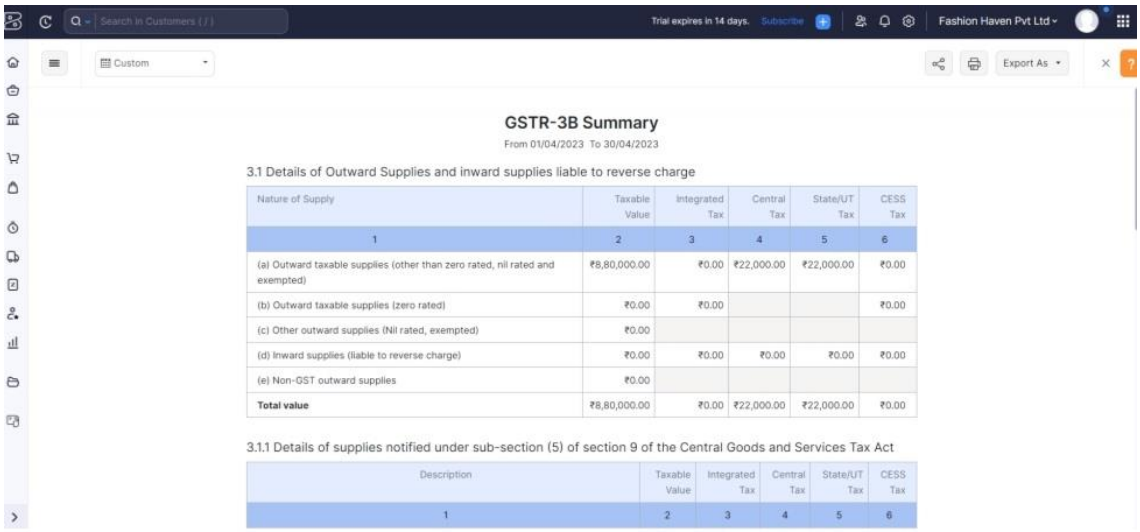
Activity 1: Profit and Loss Account




Activity 2: Balance Sheet



Activity 3: GST Reports




**GSTR-3B Summary**

From 01/04/2023 To 30/04/2023

3.1 Details of Outward Supplies and inward supplies liable to reverse charge

| Nature of Supply | Taxable Value | Integrated Tax | Central Tax | State/UT Tax | CESS Tax |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| (a) Outward taxable supplies (other than zero rated, nil rated and exempted) | ₹8,80,000.00 | ₹0.00 | ₹22,000.00 | ₹22,000.00 | ₹0.00 |
| (b) Outward taxable supplies (zero rated) | ₹0.00 | ₹0.00 | | | ₹0.00 |
| (c) Other outward supplies (Nil rated, exempted) | ₹0.00 | | | | |
| (d) Inward supplies (liable to reverse charge) | ₹0.00 | ₹0.00 | ₹0.00 | ₹0.00 | ₹0.00 |
| (e) Non-GST outward supplies | ₹0.00 | | | | |
| **Total value** | ₹8,80,000.00 | ₹0.00 | ₹22,000.00 | ₹22,000.00 | ₹0.00 |

3.1.1 Details of supplies notified under sub-section (5) of section 9 of the Central Goods and Services Tax Act

| Description | Taxable Value | Integrated Tax | Central Tax | State/UT Tax | CESS Tax |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |

## Conclusion:

In the cade of fashion haven,, now a day their are very much interested in the fashion Haven due to many reasons. The only way of how to create zoho book who need to open the account in very serious issues.. so that the zoho Books are very useful..