

# OPT Portal Project Week 23 Deliverables

(February 24, 2025 - February 28, 2025)

**Objective:** Implement and showcase two new features, update all related code and documentation on GitHub, accurately log hours on Clockify, and conduct employee performance reviews.

## Backend Team Deliverables:

### February 24, 2025: Implementation of New Features

- **Development:** Begin the implementation of two new backend features, ensuring alignment with system architecture.
- **Unit Testing:** Initiate unit tests to validate each function within the new features.

### February 25, 2025: Continuation of Feature Implementation and Security Enhancements

- **Feature Progression:** Continue building out the new features, focusing on integrating user feedback from previous iterations.
- **Security Enhancements:** Implement additional security protocols and conduct vulnerability assessments.

### February 26, 2025: Code Review and GitHub Synchronization

- **Code Review:** Conduct thorough code reviews to ensure quality and adherence to coding standards.
- **GitHub Sync:** Commit the latest code updates to GitHub, documenting major changes and feature additions.

### February 27, 2025: Final Preparations and Documentation

- **Final Adjustments:** Make final adjustments based on test results and team feedback.
- **Documentation Update:** Update project documentation to reflect new developments and changes.

### February 28, 2025: Showcase and Review Preparation

- **Feature Showcase:** Prepare for the end-of-week meeting to demonstrate the new features.
- **Employee Review Prep:** Compile performance data and feedback for backend team members, preparing for individual reviews.

## **Frontend Team Deliverables:**

### **February 24, 2025: Feature Implementation Start**

- **Feature Layout:** Begin implementing the front-end components of the new features.
- **Performance Checks:** Start performance checks to ensure new features do not degrade user experience.

### **February 25, 2025: Responsive Design and Feedback Incorporation**

- **Responsive Adjustments:** Make responsive design adjustments to accommodate various devices.
- **Feedback Integration:** Integrate feedback from initial user interactions to refine user interface.

### **February 26, 2025: Testing and Documentation**

- **Integration Testing:** Conduct thorough integration tests with backend services.
- **Documentation:** Update frontend documentation to include details on new features and changes.

### **February 27, 2025: GitHub Sync and Demo Rehearsal**

- **GitHub Update:** Push the latest frontend changes to GitHub.
- **Demo Rehearsal:** Run through the demo to ensure all team members are prepared for the presentation.

### **February 28, 2025: Feature Showcase and Review Preparation**

- **Feature Presentation:** Finalize preparations for showcasing the new features in the end-of-week meeting.
- **Review Documentation:** Gather and prepare performance metrics and contributions for the employee review.

## **UI/UX Team Deliverables:**

### **February 24, 2025: Design Implementation and Asset Integration**

- **Design Implementation:** Begin the implementation of new design elements based on approved UI/UX guidelines.
- **Asset Integration:** Ensure all new design assets are integrated seamlessly with the frontend team's developments.

### **February 25, 2025: User Testing and Adjustments**

- **User Testing:** Conduct user testing sessions to gather feedback on the new designs.
- **Design Adjustments:** Refine designs based on user feedback and testing outcomes.

### **February 26, 2025: Compliance and Accessibility Verification**

- **Accessibility Verification:** Confirm that all new designs meet accessibility standards.
- **Compliance Checks:** Ensure designs adhere to the latest UI/UX compliance requirements.

### **February 27, 2025: Documentation and GitHub Sync**

- **Documentation:** Update the design documentation to reflect the final decisions and rationale.
- **GitHub Sync:** Upload the most recent design documents and assets to GitHub.

### **February 28, 2025: Demo Preparation and Review Readiness**

- **Demo Support:** Provide necessary support and materials for the feature showcase.
- **Employee Review Preparation:** Compile all necessary documentation of the UI/UX team's contributions for the performance review.

### **General Team Deliverables:**

#### **All Week: Clockify Hours Logging**

- **Time Tracking:** Ensure all team members consistently log their hours on Clockify to maintain accurate records of project effort and duration.