

Meeting Agenda

Meeting Purpose: **Identify Core team for video production**

Date: **1 – 10 – 2021**

Time:

Location:

Attendees: **Sharif Salah – Nadia Fahmy – Omar Dawood**

Schedule		
Time	Topic	Presenter
1 / 10 / 2021	Negotiating a deal with sponsor to get a team for video production	Sharif Salah

Action Items		
Who	What	When
Omar Dawood	Will provide the project managers with a video production team to produce a video	5 – 10 – 2021

