

Project Acceptance

Date	14 – 1 – 2022
Project Name and Description	Video Product Project
Client	TA of SE391
Project Sponsor	Omar Dawood
Project Manager	Sharif Salah

PURPOSE

This purpose of this Project Acceptance Form is to signify acceptance of the delivered **Video**. It provides verification that all project deliverables have been reviewed and accepted by the **TA & Sponsor** and it verifies that all work is complete. No outstanding items remain for completion.

COMPLETE ACCEPTANCE CRITERIA

This document acknowledges formal acceptance of the project named and described above. All phase acceptance documents are attached and set forth in the list below.

1. Insert Document Name
2. Insert Document Name
3. Insert Document Name

PROJECT EVALUATION IS COMPLETE

On behalf of the **TA**, the individual signing below acknowledges that he or she has reviewed the Phase Acceptance Documentation and has verified that all project deliverables meet the project specifications and requirements. The Client acknowledges that there are no unfulfilled obligations remaining. Further, the individual signing below confirms that, he or she, or an authorized agent, has reviewed each of the project deliverables and found each one to either meet or exceed all quality requirements.

TRANSITION AND TRAINING ARE COMPLETE

The **TA** acknowledges that the hand-over of the project is complete. For software development projects, this means that the new system is in production and operating properly, that the full source code is in

possession of the agreed upon owner, that all system documentation has been delivered to the Client and that all training is complete.

PERMISSION TO CLOSE PROJECT

By signing below, the **TA** provides the project manager, **Sharif Salah** with authorization to perform all project closing activities including releasing the project team.

Date:

15/1/2022

By signing below, I Omar Dawood, in my capacity as

Project Sponsor, for and on behalf of Digital media service company,

formally accept the project described above. I warrant that I have the authority to accept the project on

behalf of AAST CCIT.

(Insert Name of Buying Organization)

DMS Organization
Organization Name

By:



Signature

Project Acceptance

Printed Name and Title

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