ACTIONS

Shawshank

Type: Meeting 1

Date: 08/05/2020

Time: 12pm-1pm

Location: Teams

Recorded: Yes

Attendees: Steven B, Jan J, Sharl I, Karl Z

Not present: Suhayb W, Noel M

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| Member | Action |
| GROUP | * Read through assignment details * Made a start on the HTML, discussed work flow for member. |
| Steven B | * Suggested that members should probably start working on project description. |
| Noel M |  |
| Jan J |  |
| Sharl I | * Started the meeting * Started/stopped recording |
| Suhayb W |  |
| Karl Z |  |