AGENDA

Shawshank

Type: Meeting 1

Date: 09/04/2020

Time: 2pm-3pm

Location: Teams

Recorded: Yes

Attendees: Steven B, Noel M, Jan J, Sharl I

Not present: Suhayb W, Karl Z

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| Time (Start:Finish) | Topic | Notes |
|  | Introduction | Intro to other group members |
|  | Assignment | Read through assignment and discussed content |
|  | Team Name | Shawshank |
|  | Meeting Times | Compared timetables and suggested 2 slots: 12pm Monday and Friday |
|  | GitHub | Steven B set up GitHub repo; all group members invited as collaborators |
|  | AWS | Discussed setting up AWS; Noel to set up over weekend |
|  | Assignment 1 HTML | Requested all group member links to assignment 1 |
|  | Assignment | Discussed briefly how to assign work |
|  | General | Discussed ensuring all members at next meeting |