



COMPLAINT FORM¹

Please ensure to complete all required information on this form in full.²

1. YOUR INFORMATION³ <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms.⁴ Name _____⁵ NRIC/ID/Passport _____⁶ Address _____⁷ City _____ State _____⁸ ZIP _____ Country _____⁹ Age <input type="checkbox"/> 18-29 <input type="checkbox"/> 30-39 <input type="checkbox"/> 40-49 <input type="checkbox"/> 50-59 <input type="checkbox"/> 60+¹⁰ Phone _____¹¹ E-mail _____¹² </div>	2. PARTICULARS OF YOUR COMPLAINT¹³ <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> Name/Entity _____¹⁴ Website _____¹⁵ Address _____¹⁶ City _____ State _____¹⁷ ZIP _____ Country _____¹⁸ Phone _____¹⁹ E-mail _____²⁰ Person you dealt with _____²¹ </div>
3. AMOUNT IN DISPUTE/ASSOCIATED WITH YOUR LOSS²² \$ _____ ²³	
4. WHEN DID THE TRANSACTION/INCIDENT OCCURED?²⁴ Date _____ Time _____ ²⁵	
5. WHERE DID THE TRANSACTION/INCIDENT YOU ARE COMPLAINING ABOUT TOOK PLACE (Check the applicable box)²⁶ <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <input type="checkbox"/> At the entity place of business <input type="checkbox"/> By mail²⁷ <input type="checkbox"/> By internet/e-mail <input type="checkbox"/> By telephone <input type="checkbox"/> Other _____ </div>	
6. WHEN WAS THE VERY FIRST CONTACT BETWEEN YOU AND THE ENTITY?²⁸ <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <input type="checkbox"/> I telephoned the entity <input type="checkbox"/> I went to the entity place of business²⁹ <input type="checkbox"/> I received a telephone call from the entity <input type="checkbox"/> I responded to an offer on the Internet <input type="checkbox"/> I received information by e-mail <input type="checkbox"/> A person came to my business premise <input type="checkbox"/> I received information in the mail <input type="checkbox"/> Other _____ </div>	
7. WHAT WAS THE TRANSACTION FOR?³⁰ <input type="checkbox"/> Business purpose <input type="checkbox"/> Investment <input type="checkbox"/> Retirement plan ³¹	
8. HOW DID YOU REMITTED THE PAYMENT?³² <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Instalment Loan <input type="checkbox"/> Online Transfer³³ <input type="checkbox"/> Retirement Fund <input type="checkbox"/> Private Insurance <input type="checkbox"/> Other _____ </div>	
9. DID YOU SIGNED ANY WRITTEN AGREEMENT? IF YES, PLEASE ATTACH A COPY OF THE AGREEMENT <input type="checkbox"/> Yes <input type="checkbox"/> No	

10. HAVE YOU COMPLAINED TO THE ENTITY? (Check the applicable box)☐ Yes ☐ No

When? _____

Action Taken? _____

11. HAVE YOU LODGED COMPLAINT TO OTHER AGENCY? (Check the applicable box)☐ Yes ☐ No

Agency Name _____

When? _____

Action Taken? _____

12. HAVE YOU CONTACTED A PRIVATE ATTORNEY?☐ Yes ☐ No**13. HAVE YOU STARTED A COURT ACTION? IF YES, PLEASE ATTACH A COPY OF ALL COURT PAPERS** ☐ Yes ☐ No**14. HAVE YOU BEEN SUED OVER THIS ISSUE? IF YES, PLEASE ATTACH A COPY OF ALL COURT PAPERS** ☐ Yes ☐ No**15. PLEASE DESCRIBE YOUR COMPLAINT IN DETAIL (ATTACH ADDITIONAL PAGES IF NECESSARY)**

Please attach a copy of all papers involved (order bank, warranty, payment receipt, bank statement, invoice, contract or written agreement, advertisement, cancelled check/transfer, correspondence, and all other related documents). Please print clearly or type.

16. ACKNOWLEDGEMENT & DECLARATION

I hereby confirm that the information and any documents submitted are current, accurate, reflective, and true. The information provided in this complaint form is based on my personal knowledge. By submitting this complaint, I understand that Labuan FSA cannot answer legal questions or give legal advice to me and cannot act as my personal lawyer.

Signature _____

Date _____

Please Read Important Information: If your complaint submitted without the above acknowledgment and declaration signature, we will not be able to process but will keep on file in our complaint database record.