Sharon Oajaca

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EDUCATION

UNIVERSITY OF CALIFORNIA, LOS ANGELES EXTENSION SCHOOL   Los Angeles, CA

Full Stack Web Development: Certificate: https://www.parchment.com/u/award/6c8fe82c2f5c758c1070d2d5d25c3129   Apr 2021

Relevant Coursework: Front and Back End Development, Responsive Web Design, Responsive and Progressive Web Apps, Agile Methodology, Computer Science, Algorithms, Database Theory, Git, NPM

UNIVERSITY PROJECTS

YEWNITY   Apr 2021

github.com/Sharon1106/Yewnity | intense-cove-54104.herokuapp.com/

- Designed and implemented on a team of 4, full stack non profit web app for volunteers. used JavaScript and React with MVC stack
- Applied responsive design to app UI using bootstrap, made fully responsive from mobile to desktop screens.

README GENERATOR   Mar 2021

github.com/Sharon1106/Professional-ReadMe-Generator | drive.google.com/file/d/17yQDT-8Dp32MR_QVlkkC5WbKzw5FgfTq/view

- Created and maintained Command Line Application using JavaScript and Node. Builds formatted markdown files for repository documentation
- Authored app generates README files. Inquirer and fs-npm for user input

EXPRESS NOTES   Mar 2021

github.com/Sharon1106/ExpressNotes | stark-everglades-58372.herokuapp.com/

- Built a full stack, intuitive note taking web application using JavaScript and Express.js
- Assessed and connected front end JavaScript, HTML, CSS to Express.js back end, utilizing JSON file document for RESTful API

WORK EXPERIENCE

FREELANCE   Los Angeles, CA

iPhone Hardware Repair Technician   Jan 2016 - Current

- Promoted high quality customer service, repairs and refurbishment of electronic devices for 5 years +
- Acquired up to date technical and product knowledge, experienced with more than 6 generations of iPhone hardware updates
- Analyzed inventory management and replenished stock of tools and spare parts

NIMASARA INDUSTRIES, INC.   West Hollywood, CA

Pack and Ship/ Logistics Representative, Retail Sales Associate, Client Account Manager   Feb 2014 - Mar 2020

- Collaborated on a 7 cross-functional team (Packers, Brokers, Owner, Inventory, Sales) to analyze and prioritize projects with daily, weekly and monthly delivery deadlines, influenced fluid workflow and customer service quality
- Overhauled and optimized insurance claim filing system, based on steps taken at the time of delivery and FedEx and UPS packing material guidelines, company claims approval and payout rates rose by 90%
- Initiated the transition to a paperless practice by implementing an electronic paper trail system, and a safer and more accurate business system, reduced transaction time by 50% and office overhead by 30%
- Represented the company at art festivals, created and maintained close partnerships focused on quality

UHAUL INTERNATIONAL, INC.   Los Angeles, CA

Retail Store Manager   Jan 2013 - Mar 2020

- Managed a 3 member team and coordinated with a 4 member regional-call-center team on weekly equipment rental contracts utilizing a pro-active booking system, resulting in back to back bookings and positive customer reviews
- Achieved recognition by the company as the top renter within the regional West Hollywood area
- Led daily store operations and guided new technologies to renting procedures, improving worker productivity and efficiency