



#### Annex A - For foreign employees on Stay-Home Notice (SHN)

### CONDITIONS FOR FOREIGN EMPLOYEES PLACED ON STAY-HOME NOTICE ("SHN")

Under section 7(4A) of the Employment of Foreign Manpower Act ("**EFMA**"), the following additional conditions are imposed on you, a foreign employee issued with a Work Permit, S Pass, Employment Pass, Personalised Employment Pass, EntrePass, Letter of Consent or In-Principle Approval.

- 2. The Government of Singapore will not hesitate to take enforcement measures against the employers or foreign employees who give false information or do not comply with the requirements in this letter, including taking criminal proceedings, revocation of work passes and withdrawal of work pass privileges.
- 3. All terms used in the additional conditions to be complied by the foreign employee (below) have the same meaning as defined in the EFMA and its subsidiary legislation.

ADDITIONAL CONDITIONS OF WORK PASS FOR THE IMPOSITION OF STAY-HOME NOTICE TO BE COMPLIED WITH BY FOREIGN EMPLOYEE ISSUED WITH WORK PERMIT, S PASS, EMPLOYMENT PASS, PERSONALISED EMPLOYMENT PASS, ENTREPASS, LETTER OF CONSENT OR IN-PRINCIPLE APPROVAL

- 1. The foreign employee shall comply with the Stay-Home Notice period ("SHN period") which will commence with immediate effect from the time it is issued to the foreign employee on arrival and will be effective on that day until
  - a) 14 days subsequent thereafter, and will end at 12 noon on the 15<sup>th</sup> day; or
  - b) until the results of the COVID-19 test are notified to the foreign employee, whereupon the SHN period will end immediately,

- 2. The foreign employee shall proceed from the airport (or other place of disembarkation) directly to his/her dedicated SHN facility to serve his/her SHN.
- 3. The foreign employee shall not leave the dedicated SHN facility during the SHN period unless permitted to do so by the Controller.
- 4. The foreign employee shall ensure that he/she has a mobile phone with internet connectivity (e.g. via WIFI or sufficient mobile date) with him/her at all times during the SHN period. He/She shall download both WhatsApp and FWMOMCare app on the mobile phone and shall respond within 1 hour when

- contacted by MOM via phone calls, WhatsApp video calls or Short Message Service (SMS).
- 5. The foreign employee shall report his/her health status to MOM using the FWMOMCare app (refer to <u>user guide</u>). The foreign employee must have a thermometer to take and report his/her temperature.
- 6. The foreign employee shall not have visitors at his dedicated SHN facility, and he/she shall minimise contact with others during the SHN period.
- 7. The foreign employee shall maintain a record of persons he/she comes into close contact with, during the SHN period.
- 8. The foreign employee shall act responsibly in line with any advisories (as amended from time to time) issued by the Government of Singapore during the SHN period.
- 9. The foreign employee shall undergo any COVID-19 related tests, as required by the Government of Singapore. The date, time and venue of the COVID-19 tests will be made known to foreign employee at least one day before the tests. Transport will be provided if the foreign employee has to travel to the test(s) venue. Failure to take the test as scheduled may result in an extension of the SHN period. The foreign employee's work pass may also be revoked.

If the foreign employee will be staying in a dormitory after the 14-day SHN

10. The conditions under this section shall apply to the foreign employee if he/she has not recovered from COVID-19\* and his/her intended place of residence, after serving his/her SHN, is at a Dormitory\*\*.

\*A foreign employee is considered to have recovered from COVID-19 if he/she has a positive On-Arrival Test ("OAT") serology test result for COVID-19 (S+) and a negative OAT Polymerase Chain Reaction (PCR) test result for COVID-19 (C-), and the two tests are done within 7 days of each other.

- \*\* A "Dormitory" means boarding premises providing accommodation to 7 or more foreign employees and includes any place converted (temporarily or otherwise) for use as accommodation for 7 or more foreign employees, but excludes an isolation area within the meaning of section 17 of the Infectious Diseases Act (Cap. 137). "Boarding premises" has the same meaning given by section 2(1) of the Foreign Employee Dormitories Act 2015 (Act 3 of 2015).
  - 11. The foreign employee shall comply with an additional 7-day testing regime at a Government-designated facility ("Testing Regime") which shall commence immediately after discharge from the SHN-dedicated facility, and be effective until
    - (a) 1800 hrs on the 8th day of discharge from the SHN-dedicated facility;

(b) the conclusive result of the COVID-19 test is notified to the foreign employee, whereupon the Testing Regime shall end immediately,

whichever is later.

- 12. The foreign employee shall peaceably undergo X-rays, the taking of his/her blood or other body samples for testing and analysis, and such other medical examination or medical treatment within or at such time, and at such place required by or under any written law issued by any competent authority in relation to epidemics and prevention or control of infectious diseases. Failure to adhere to this condition may result in an extension of the Testing Regime.
- 13. The foreign employee shall not leave the Government-designated facility during the Testing Regime unless permitted to do so by the Government of Singapore. The foreign employee may be permitted by the Government of Singapore to exit the Testing Regime and leave the Government-designated facility before the 7-days are up if his/her employer informs the Controller via a Declaration Form that the foreign employee's intended place of residence has been changed to a non-Dormitory, and provides the Controller with the new address of the intended place of residence.
- 14. The foreign employee shall keep a mobile phone with internet connectivity (e.g. via Wi-Fi or sufficient mobile data) with him/her at all times during the Testing Regime.
- 15. The foreign employee shall adhere to the instructions of the medical personnel or Government officers working at the Government-designated facility, such as following safe management measures and avoiding intermixing with other groups of foreign employees at the Government-designated facility.
- 16. The foreign employee shall leave the Government-designated facility by dedicated transport provided by his/her employer after the completion or exit of the Testing Regime.

#### Annex B - For employers with foreign employees on Stay-Home Notice (SHN)

ADDITIONAL WORK PASS CONDITIONS FOR THE IMPOSITION OF STAY-HOME NOTICE TO BE COMPLIED WITH BY THE EMPLOYER OF A FOREIGN EMPLOYEE ISSUED WITH WORK PERMIT, S PASS, EMPLOYMENT PASS, PERSONALISED EMPLOYMENT PASS, ENTREPASS, LETTER OF CONSENT OR IN-PRINCIPLE APPROVAL ("the Employer")

Before the foreign employee leaves for Singapore

- 1. The Employer shall inform the foreign employee that he/she is required to take a COVID-19 polymerase chain reaction (PCR) test within 72 hours before departure. He/She must present a valid negative test result, in English and from a recognised laboratory, upon check-in and at the Singapore checkpoint upon arrival to enter Singapore.
- 2. Except as the Controller may otherwise provide by notification in writing, the Employer shall purchase and maintain COVID-19 medical insurance with

coverage of at least \$10,000 for the medical expenses of the foreign employee who is a Work Permit, Training Work Permit or S Pass holder, or holds an inprinciple approval for any of these three passes ("insurance-liable foreign employee"), if the insurance-liable foreign employee develops COVID-19 symptoms or tests positive for COVID-19 within 14 days of arrival in Singapore. The Employer shall buy the insurance before the insurance-liable foreign employee arrives in Singapore. For avoidance of doubt, the Employer may use any existing medical insurance plans to provide the coverage for the insurance-liable foreign employee if the insurance plans meet the requirements in this condition.

- 3. The Employer shall inform the foreign employee that he/she is required to serve a 14-day SHN once he/she arrives in Singapore. The Employer shall further inform the foreign employee that if his/her intended place of residence after completing his/her SHN is at a Dormitory (as defined below), he/she shall be subject to the Testing Regime (as defined below).
- 4. The Employer shall ensure that the foreign employee is able to fully comply with the additional work pass conditions imposed on him/her for the SHN period and if applicable, the Testing Regime (as defined below).
- 5. The Employer shall explain and ensure that the foreign employee understands the additional work pass conditions that he/she has to comply with, and the advisories that he/she has to observe.
- 6. The Employer shall ensure that the foreign employee is in possession of a subscriber identification module ("SIM") card with a Singapore telephone number to allow the foreign employee to be contactable by the Controller when in Singapore.

After the foreign employee arrives in Singapore

- 7. The employer shall ensure that the foreign employee complies with the Stay-Home Notice period ("SHN period") which will commence with immediate effect from the time it is issued to the foreign employee on arrival and will be effective on that day until:
  - 1. 14 days subsequent thereafter and will end at 12 noon on the 15<sup>th</sup> day; or
  - 2. until the results of the COVID-19 test are notified to the foreign employee, whereupon the SHN will end immediately,

- 8. The Employer shall bear the full costs of his foreign employee's stay at a dedicated SHN facility during the SHN period; and shall bear the full costs of all COVID-19 tests for the foreign employee. These costs are payable even if the foreign employee does not enter Singapore or does not need to take the test(s), unless otherwise permitted by the Controller.
- 9. The Employer shall ensure that the foreign employee fully complies with the additional work pass conditions imposed on the foreign employee for the SHN period.

- 10. The Employer shall explain and ensure that the foreign employee understands the additional work pass conditions that the foreign employee has to comply with, and the advisories that he/she has to observe.
- 11. The Employer shall ensure that a physical copy of the additional work pass conditions is provided to and retained by the foreign employee.
- 12. The Employer shall ensure that the foreign employee has a mobile phone with internet connectivity (e.g. via WIFI or sufficient mobile data) with him/her at all times during the SHN period; and shall ensure that the foreign employee downloads both WhatsApp and FWMOMCare app on his/her mobile phone and responds within 1 hour when contacted by MOM via phone call, WhatsApp video calls or Short Message Service (SMS).
- 13. The Employer shall ensure that the foreign employee reports his/her health status to MOM using the FWMOMCare app (refer to <u>user guide</u>). The foreign employee must have a thermometer to take and report his/her temperature.
- 14. The Employer shall ensure that the foreign employee undergoes all COVID-19 related tests as scheduled. The foreign employee will be notified of the time/date/location of the appointment via SMS. Transport will be provided if the foreign employee has to travel to the test venue. Failure to go for the tests as scheduled may result in an extension of the SHN period. The foreign employee's work pass may also be revoked.
- 15. The Employer shall ensure that they make the necessary arrangements for their employees' non-emergency medical needs (such as arrange a visit to a Public Health Preparedness Clinic (PHPC) or General Practitioner (GP) clinic nearest to the foreign employee's dedicated SHN facility, re-schedule follow-up visits for chronic conditions, refilling of prescription, etc).
- 16. The Employer shall inform the Controller of the foreign employee's intended place of residence via OFWAS or EP Online before moving into the residence. The Employer shall also, before 2359 hrs on the 5<sup>th</sup> day of the foreign employee's arrival in Singapore, inform the Controller via a Declaration Form of the intended place of residence of the foreign employee. If the Employer fails to do so, even if the foreign employee's intended place of residence reflected in OFWAS or EP Online is at a non-Dormitory, the foreign employee shall be deemed to have an intended place of residence at a Dormitory, and be subject to the Testing Regime (as defined below).
  - If the foreign employee will be staying in a dormitory after the 14-day SHN
- 17. The conditions under this section shall apply to the Employer with a foreign employee who has not recovered from COVID-19\* and his/her intended place of residence, after serving his/her SHN, is at a Dormitory\*\*.

\*A pass holder is considered to have recovered from COVID-19 if he/she has a positive On-Arrival Test ("**OAT**") serology test result for COVID-19 (S+) and a negative OAT Polymerase Chain Reaction (PCR) test result for COVID-19 (C-), and the two tests are done within 7 days of each other.

\*\* A "**Dormitory**" means boarding premises providing accommodation to 7 or more foreign employees and includes any place converted (temporarily or otherwise) for use

as accommodation for 7 or more foreign employees, but excludes an isolation area within the meaning of section 17 of the Infectious Diseases Act (Cap. 137). "Boarding premises" has the same meaning given by section 2(1) of the Foreign Employee Dormitories Act 2015 (Act 3 of 2015).

- 18. The Employer shall use all reasonable means to ensure that the foreign employee complies with an additional 7-day testing regime at a Government-designated facility ("**Testing Regime**"), which shall commence immediately after discharge from the SHN-dedicated facility and be effective until:
  - 1. 1800 hrs on the 8th day of discharge from the SHN-dedicated facility; or
  - 2. the conclusive result of the COVID-19 test is notified to the foreign employee, whereupon the Testing Regime shall end immediately,

- 19. The Employer shall use all reasonable means to ensure that the foreign employee does not leave the Government-designated facility during the Testing Regime unless permitted to do so by the Government of Singapore. The foreign employee may be permitted by the Government of Singapore to exit the Testing Regime and leave the Government-designated facility before the 7-days are up if the Employer informs the Controller via a <a href="Declaration Form">Declaration Form</a> that the foreign employee's intended place of residence has been changed to a non-Dormitory, and provides the Controller with the new address of the intended place of residence.
- 20. The Employer shall send to the foreign employee a copy of the Additional Conditions of Work Pass for the Imposition of a 7-Day Testing Regime to be Complied with by Foreign Employee issued with Work Permit, S Pass, Employment Pass, Personalised Employment Pass, Entrepass, Letter of Consent or In-Principle Approval listed in this Notification as soon as is reasonably practicable.
- 21. The Employer shall ensure that the foreign employee has a mobile phone with internet connectivity (e.g. via Wi-Fi or sufficient mobile data) with him/her at all times during the Testing Regime.
- 22. The Employer shall use all reasonable means to ensure that the foreign employee peaceably undergoes X-rays, the taking of his/her blood or other body samples for testing and analysis, and such other medical examination or medical treatment within or at such time, and at such place required by or under any written law issued by any competent authority in relation to epidemics and prevention or control of infectious diseases. Failure to adhere to this condition may result in an extension of the Testing Regime.
- 23. The Employer shall use all reasonable means to ensure that the foreign employee adheres to the instructions of the medical personnel or Government official working at the Government-designated facility, such as requiring the foreign employee to adhere to strict safe management measures and to avoid intermixing with other groups of employees.
- 24. The Employer shall remain contactable by the Government and render all necessary help and support to the foreign employee to the best of the Employer's ability.

25. The Employer shall provide dedicated transport for the foreign employee to leave the Government-designated facility after the completion or exit of the Testing Regime.

Controller of Work Passes

#### Annex C - For foreign employees with dependants on Stay-Home Notice (SHN)

### CONDITIONS FOR FOREIGN EMPLOYEES WITH A DEPENDANT PLACED ON STAY-HOME NOTICE ("SHN")

Under section 7(4A) of the Employment of Foreign Manpower Act ("EFMA"), the following additional conditions are imposed on you, a foreign employee issued with an S Pass, Employment Pass, Personalised Employment Pass or EntrePass who is the family member of a Dependant's Pass / Long Term Visit Pass holder imposed with a SHN.

- 2. The Government of Singapore will not hesitate to take enforcement measures against employers or foreign employees who give false information or do not comply with the requirements in this letter, including taking criminal proceedings, revocation of work passes and withdrawal of work pass privileges.
- 3. All terms used in the additional conditions to be complied by the foreign employee (below) have the same meaning as defined in the EFMA, the Immigration Act and the said Acts subsidiary legislation.

ADDITIONAL CONDITIONS OF WORK PASS TO BE COMPLIED WITH BY A FOREIGN EMPLOYEE ISSUED WITH S PASS, EMPLOYMENT PASS, PERSONALISED EMPLOYMENT PASS OR ENTREPASS WHO IS A FAMILY MEMBER OF A HOLDER OF A DEPENDANT'S PASS / LONG TERM VISIT PASS IMPOSED WITH A STAY-HOME NOTICE

- 1. Where the foreign employee is a family member of a holder of a Dependant's Pass / Long Term Visit Pass, the foreign employee shall ensure that the holder of a Dependant's Pass / Long Term Visit Pass ("DP / LTVP holder"):
  - (a) fully complies with the additional pass conditions imposed on the holder of a Dependant's Pass / Long Term Visit for the duration of the Stay-Home Notice period ("SHN period");
  - (b) complies with the additional pass conditions imposed on the holder of a Dependant's Pass / Long Term Visit Pass for the SHN period. The SHN period will commence with immediate effect from the time it is issued to the holder of a Dependant's Pass / Long Term Visit Pass on arrival and will be effective from that day until:
    - a. 14 days subsequent thereafter, and will end at 12 noon on the 15<sup>th</sup> day;
    - b. until the results of the COVID-19 test are notified to the holder of a Dependant's Pass / Long Term Visit Pass, whereupon the SHN period will end immediately,

- (c) proceeds from the airport (or other place of disembarkation) directly to his/her dedicated SHN facility to serve his/her SHN;
- (d) does not leave the dedicated stay facility during the SHN period unless permitted to do by the Controller;
- (e) be in possession of a subscriber identification module ("SIM") card with a Singapore telephone number before the holder of a Dependant's Pass / Long Term Visit Pass arrives in Singapore to allow him/her to be contactable by MOM when in Singapore;
- (f) understands the additional pass conditions that the holder of a Dependant's Pass / Long Term Visit Pass has to comply with, and the advisories that he/she has to observe;
- (g) is provided with and retains a copy of the additional pass conditions imposed on the holder of a Dependant's Pass / Long Term Visit Pass for SHN;
- (h) has a mobile phone with internet connectivity (e.g. via WIFI or sufficient mobile data) with him/her at all times during the SHN period;
- (i) downloads both WhatsApp and FWMOMCare app on his/her mobile phone and responds within 1 hour when contacted by MOM via phone call, WhatsApp video calls or Short Message Service (SMS);
- (j) shall not have visitors at his/her SHN place of residence, and he/she shall minimise contact with others during the SHN period;
- (k) reports his/her health status to MOM using the FWMOMCare app (refer to <u>user guide</u>). The holder of a Dependant's Pass / Long Term Visit Pass must have a thermometer to take and report his/her temperature;
- (l) maintains a record of persons he/she comes into close contact with, for the SHN period;
- (m)acts responsibly in line with any advisories (as amended from time to time) issued by the Government of Singapore during the SHN period; and
- (n) undergoes any COVID-19 related tests, as required by the Government of Singapore. The date, time and venue of the COVID-19 tests will be made known to the holder of a Dependant's Pass / Long Term Visit Pass at least one day before the tests. Transport will be provided if the holder of a Dependant's Pass / Long Term Visit Pass has to travel to the test(s) venue. Failure to take the test as scheduled may result in an extension of the SHN period. The Dependant's Pass / Long Term Visit Pass may also be revoked.

### <u>Annex D - For employers whose foreign employees' dependants are on Stay-Home Notice (SHN)</u>

ADDITIONAL WORK PASS CONDITIONS TO BE COMPLIED WITH BY THE EMPLOYER OF A FOREIGN EMPLOYEE ISSUED WITH S PASS, EMPLOYMENT PASS, PERSONALISED EMPLOYMENT PASS OR

## ENTREPASS WHOSE FOREIGN EMPLOYEE IS A FAMILY MEMBER OF A HOLDER OF A DEPENDANT'S PASS / LONG TERM VISIT PASS IMPOSED WITH A STAY-HOME NOTICE ("the Employer")

- 1. The Employer shall inform the foreign employee that the holder of a Dependant's Pass / Long Term Visit Pass is required to take a COVID-19 polymerase chain reaction (PCR) test within 72 hours before departure. He/She must present a valid negative test result, in English and from a recognised laboratory, upon check-in and at the Singapore checkpoint upon arrival to enter Singapore.
- 2. The Employer shall ensure that the foreign employee is aware that he is responsible for the holder of a Dependant's Pass / Long Term Visit Pass during the SHN period.
- 3. The Employer shall pay for the full costs of the holder of a Dependant's Pass' / Long Term Visit Pass' stay at a dedicated SHN facility during the SHN period; and shall pay the full costs of all COVID-19 tests for the holder of a Dependant's Pass / Long Term Visit Pass. These costs are payable even if the holder of a Dependant's Pass / Long Term Visit Pass does not enter Singapore or does not need to take the test(s), unless otherwise permitted by the Controller.
- 4. The Employer shall ensure that the holder of a Dependant's Pass / Long Term Visit Pass undergoes all COVID-19 related tests as scheduled. The holder of a Dependant's Pass / Long Term Visit Pass will be notified of the time/date/location of the appointment via SMS. Transport will be provided if the holder of a Dependant's Pass / Long Term Visit Pass has to travel to the test venue. Failure to go for the test as scheduled may result in an extension of the SHN period. His/Her pass may also be revoked.
- 5. The Employer shall ensure that the foreign employee fully complies with the additional work pass conditions imposed on him/her.
- 6. The Employer shall explain and ensure that the foreign employee understands the additional work pass conditions that the foreign employee has to comply with.
- 7. The Employer shall ensure that a physical copy of the additional work pass conditions for the foreign employee, and the additional pass condition for the holder of a Dependant's Pass / Long Term Visit Pass, are provided to and retained by the foreign employee.

#### Annex E - For dependants on Stay-Home Notice (SHN)

### <u>CONDITIONS AND ADVISORY FOR PASS HOLDERS PLACED ON STAY-HOME NOTICE ("SHN")</u>

Under regulation 8(4) of the **Immigration Regulations**, the following additional conditions are imposed on you, a foreigner issued with a pass by the Controller of Immigration.

2. The Government of Singapore will not hesitate to take enforcement measures against employers or pass holders who give false information or do not comply with

the requirements in this letter, including taking criminal proceedings, revocation of passes and withdrawal of work pass privileges.

3. All terms used in the additional conditions to be complied by the pass holder (below) have the same meaning as defined in the Immigration Act and its subsidiary legislation.

# ADDITIONAL CONDITIONS OF A DEPENDANT'S PASS / LONG TERM VISIT PASS FOR THE IMPOSITION OF STAY-HOME NOTICE AT A DEDICATED SHN FACILITY TO BE COMPLIED WITH BY THE HOLDER OF A DEPENDANT'S PASS / LONG TERM VISIT PASS

- 1. The holder of a Dependant's Pass / Long Term Visit Pass shall comply with the Stay-Home Notice period ("SHN period") which will commence with immediate effect from the time it is issued to the holder of Dependant's Pass / Long Term Visit Pass on arrival and will be effective from the day until:
  - a. 14 days subsequent thereafter, and will end at 12 noon on the 15<sup>th</sup> day; or
  - b. until the results of the COVID-19 test are notified to the holder of a Dependant's Pass / Long Term Visit Pass, whereupon the SHN period will end immediately,

- 2. The holder of a Dependant's Pass / Long Term Visit Pass shall proceed from the airport (or other place of disembarkation) directly to the dedicated SHN facility to serve his/her SHN.
- 3. The holder of a Dependant's Pass / Long Term Visit Pass shall not leave the dedicated SHN facility during the SHN period unless permitted to do so by the Government.
- 4. The holder of a Dependant's Pass / Long Term Visit Pass shall ensure that he/she has a mobile phone with internet connectivity (e.g. WIFI or sufficient mobile data) with him/her at all times during the SHN period. He/She shall download both WhatsApp and FWMOMCare app on the mobile phone and shall respond within 1 hour when contacted by MOM via phone calls, WhatsApp video calls or Short Message Service (SMS).
- 5. The holder of a Dependant's Pass / Long Term Visit Pass shall report his/her health status to MOM using the FWMOMCare app (refer to <u>user guide</u>). The holder of a Dependant's Pass / Long Term Visit Pass must have a thermometer to take and report his/her temperate.
- 6. The holder of a Dependant's Pass / Long Term Visit Pass shall not have visitors, and he/she shall minimise contact with others during the SHN period.
- 7. The holder of a Dependant's Pass / Long Term Visit Pass shall maintain a record of persons he/she comes into close contact with, during the SHN period.
- 8. The holder of a Dependant's Pass / Long Term Visit Pass shall undergo all COVID-19 tests as scheduled. The holder of a Dependant's Pass / Long Term Visit Pass will be notified of the date, time, and venue of the appointment via SMS. Transport will be provided if the holder of a Dependant's Pass / Long Term Visit Pass has to travel to

the test venue. Failure to take the test as scheduled may result in an extension of the SHN period. The Dependant's Pass / Long Term Visit Pass may also be revoked.

9. The holder of a Dependant's Pass / Long Term Visit Pass shall act responsibly in line with any advisories (as amended from time to time) issued by the Government of Singapore during the SHN period.

For Controller of Immigration