

**Terms & Conditions of SafeTravel Pass
(For Residents in Japan using the
Fast Lane/Business Track for the Short-Term Movement of Essential Personnel Between
Singapore and Japan¹ to Travel to Singapore)²**

Definitions

“Sponsor” refers to the company or government agency making the application on behalf of the traveller.

“Host” refers to the company or government agency that receives the traveller in Singapore. For company-sponsored travellers, the sponsor is the host.

“Controlled Itinerary” refers to the traveller’s submitted itinerary for the first 14 days in Singapore, which is limited to travel between places of business and accommodation, with limited contact with the community.

A. Terms & Conditions for Sponsor

- General**
1. Prior to submitting the application for SafeTravel Pass on behalf of the traveller, the Sponsor shall ensure that the traveller has read and understood:
 - a. these terms and conditions; and
 - b. the Privacy Statement which can be found at <https://safetravel.ica.gov.sg/privacy/>.
 2. At the point of application, the Sponsor should submit the following information if already available: confirmed flight itinerary (including flight booking reference number, flight number), and proof of accommodation of the traveller. The chosen place of accommodation of the traveller in Singapore must be a non-residential address and an individual room with en-suite toilet.
 3. Prior to departure to Singapore and after the SafeTravel Pass application has been approved, the Sponsor must submit (i) the traveller’s negative COVID-19 polymerase chain reaction (PCR) test

¹ The Fast Lane/Business Track to/from Japan is currently only limited to entry/exit through Tokyo (Narita International Airport or Haneda International Airport) or Osaka (Kansai International Airport).

² The Terms and Conditions in this document are specific to the Fast Lane/Business Track for the Short-Term Movement of Essential Personnel Between Singapore and Japan. Green/Fast Lanes are based on reciprocal arrangements negotiated bilaterally with the governments of various countries/regions, and hence may vary among the countries/regions.

certificate taken within 72 hours from departure; (ii) Controlled Itinerary in Singapore; and (iii) confirmed arrival details in Singapore including flight number and date of arrival, via the SafeTravel Pass portal. The Controlled Itinerary of the traveller only allows for travel between places of business and accommodation, with limited contact with the community.

4. The grant of the SafeTravel Pass is subject to full compliance with these terms and conditions, and all prevailing immigration and health policies. The SafeTravel Pass may be revoked, and/or future applications rejected, if any of the terms and conditions are not complied with.
5. These terms and conditions may be modified at any time, at the relevant authorities' discretion for reasons including, but not limited to, safeguarding public health.

B. Terms & Conditions for Traveller

General

1. The traveller agrees to be bound by these terms and conditions by acceptance and use of the SafeTravel Pass. The traveller understands that the grant of the SafeTravel Pass is subject to full compliance with these terms and conditions, and all prevailing immigration and health policies. The SafeTravel Pass may be revoked, and/or future applications rejected, if any of the terms and conditions are not complied with. The burden of proving compliance with these terms and conditions, including adherence to the controlled itinerary, lies with the traveller. The issuing authority or its designate may request for said proof of compliance. Examples of proof of compliance that may be requested include retention of screenshots of SafeEntry passes and prompt answering of phonecalls or text messages to verify the traveller's location.
2. Any Visit Pass issued to a traveller holding the SafeTravel Pass is also subject to these terms and conditions. Non-compliance with any of these terms and conditions may result in the traveller having his/her Visit Pass cancelled and being refused entry.
3. The SafeTravel Pass is meant solely for short-term essential business/official travel and the traveller must exit Singapore on or before his/her declared date of departure, unless an extension of stay has been granted.
4. The traveller agrees to disclose, or for the medical provider to disclose, his/her COVID-19 PCR test results to the Sponsor, Host, and relevant government authorities in Singapore.

5. The traveller and the Host shall be jointly liable for and bear all costs incurred as a consequence of any non-compliance with these terms and conditions including the cost of repatriation, as well as cost of custody and care pending repatriation.
6. These terms and conditions may be modified at any time, at the relevant authorities' discretion for reasons including, but not limited to, safeguarding public health.
- Pre-Departure to Singapore**
 7. The traveller must remain in Japan in the 14 days prior to his/her departure for Singapore (exclusive of the day of arrival).
 8. The traveller must secure in advance his/her accommodation in Singapore, which must be a non-residential address and an individual room with en-suite toilet.
 9. The traveller must separately submit his/her pre-trip health and travel history declarations, as well as declare his/her accommodation electronically via the SG Arrival Card, within three days prior to the date of arrival in Singapore.
 10. The traveller must undertake a COVID-19 PCR test, at his/her own cost, within 72 hours prior to departure from Japan, and obtain a certificate of having tested negative for COVID-19 prior to departure.
 11. At the point of departure, the traveller is required to present the following documents (hard copy or electronic copy) at the airline check-in counter:
 - a. Valid SafeTravel Pass approval letter for the intended week of travel;
 - b. Valid visa (for visa-required passport holders); and
 - c. Valid certificate of negative result of COVID-19 PCR test taken within 72 hours prior to departure.
 - d. Return air ticket or proof of other transportation arrangements to depart Singapore.
- Post-Arrival in Singapore**
 12. Upon arrival in Singapore, the traveller must undertake another COVID-19 PCR test, at his/her own cost, at the airport.
 13. The traveller is required to present the following documents (hard copy or electronic copy) at Immigration:

- a. Valid SafeTravel Pass approval letter for the intended week of travel;
 - b. Valid Visa (for visa-required passport holders); and
 - c. Valid certificate of negative result of COVID-19 PCR test taken within 72 hours prior to departure.
 - d. Return air ticket or proof of other transportation arrangements to depart Singapore.
14. The traveller must utilise the dedicated transportation arranged by the Host for transport between the airport and the traveller's declared place of accommodation.
15. The traveller must remain isolated at his/her declared place of accommodation until his/her post-arrival COVID-19 PCR test result is confirmed to be negative.
16. Where the traveller is unable to abide by the Controlled Itinerary for any reason, the traveller must ensure that any deviations are kept to a minimum, and must report any deviation from the Controlled Itinerary to his/her Host in advance.
17. For the duration of the traveller's stay in Singapore, the traveller must:
- a. download and utilise relevant mobile applications and technology solutions, including TraceTogether and SafeEntry, to facilitate contact tracing;
 - b. take his/her temperature twice daily and report his/her health status including any respiratory symptoms such as cough/breathlessness, to the Host once in the morning, and once in the afternoon/evening;
 - c. report any unexpected deviation in his/her Controlled Itinerary to his/her Host in advance (keeping these to a minimum as much as possible);
 - d. not use any public transportation with the exception of private hire cars/taxis or cohorted company transport;
 - e. adhere to prevailing public health regulations for the general population, including the Ministry of Manpower (MOM) safe

management measures (SMM) at workplaces, and additionally comply with the following measures:

- i. Travellers shall have meals alone, with the exception of business-hosted meals in accordance with SMM; and
- ii. Travellers shall not hold meetings with more than 10 attendees (inclusive of the traveller).

**Post-
Departure
from
Singapore**

18. A traveller who does not have a TraceTogether-compatible device would be provided with one by his/her Host, for the purpose of his/her stay in Singapore. The traveller shall return the issued device to his/her Host prior to departing Singapore.
19. Where the traveller used his/her own TraceTogether-compatible device for the download and usage of the TraceTogether app, the traveller shall ensure that the TraceTogether app remains installed in his/her device, and all TraceTogether data is retained, for at least 14 days after his/her departure from Singapore.
20. Where the traveller used his/her own TraceTogether-compatible device for the download and usage of the TraceTogether app, the traveller will be required to upload TraceTogether data if the traveller subsequently tests positive for COVID-19 within 14 days after returning to Japan.

C. Terms & Conditions for Host

General

1. The grant of the SafeTravel Pass is subject to full compliance with these terms and conditions, and all prevailing immigration and health policies. The Host is responsible for monitoring and ensuring that the traveller complies with these terms and conditions and the SafeTravel Pass may be revoked, and/or future applications by the Host rejected, if any of the terms and conditions are not complied with.
2. The Host of the traveller must arrange for transportation to transport the traveller directly from the airport to the traveller's declared place of accommodation.
3. Should there be any deviation in the traveller's Controlled Itinerary, reported or otherwise, the Host shall inform the government agency Sponsor, or the Singapore Ministry of Trade and Industry (henceforth referred to as "MTI") in cases where there is no government agency Sponsor, of such deviation at the earliest possible opportunity.

4. If the traveller is assessed to be a COVID-19 suspect case or confirmed to be COVID-19 positive, the Host shall inform the government agency Sponsor, or MTI in cases where there is no government agency Sponsor, at the earliest possible opportunity.
5. The Host shall be responsible for supervising the traveller's compliance with these terms and conditions, including the use of the TraceTogether app and SafeEntry during the duration of his/her stay. Where the traveller does not have a TraceTogether-compatible device, the Host shall be responsible for sourcing said device for the traveller.
6. Where the Host had provided a TraceTogether-compatible device to the traveller, it shall ensure that the TraceTogether app remains installed in the device, and all TraceTogether data is retained, for at least 14 days after the departure of the traveller.
7. Where the Host had provided a TraceTogether-compatible device to the traveller, the Host will be required to upload TraceTogether data if the traveller subsequently tests positive for COVID-19 within 14 days after returning to Japan.
8. The traveller and the Host shall be jointly liable for and bear all costs incurred as a consequence of any non-compliance with these terms and conditions including the cost of repatriation, as well as cost of custody and care pending repatriation.
9. These terms and conditions may be modified at any time, at the relevant authorities' discretion for reasons including, but not limited to, safeguarding public health.