

Email Request

Budget Analysis

Dear Sharon,

I hope you're doing well. We need your expertise in organizing the data and developing an interactive dashboard that will be key to helping us manage our workforce, understand financial risks, and monitor project health more effectively.

We are looking to answer the following key questions:

- Which projects and departments are at risk of being over budget or underperforming? Note that department budgets are set at 2-year intervals. We want to know if a year can cover all expenses
- Identify Departments and project expenditures: Understand which departments or projects are over budget or underperforming, so we can take corrective action.
- Data Organization: Ensure that data from various sources (e.g., employee information, salary data, department budgets, and project details) is structured correctly and accessible for reporting
- Power BI Dashboard Development: create a comprehensive dashboard that provides visibility into each employee's performance, salary distribution, and departmental project management.

Let me know if you need anything else.

Manager.