



Decision Making Process for WebCongress

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Software Configuration Management

To ensure an efficient and structured decision-making process in the WebCongress system, a decision council composed of key stakeholders will be involved. The council will oversee major decisions regarding product development, finance, human resources, and quality assurance.

Members

Role	Responsibility in Decision-Making
CEO	Defines strategic vision, business alignment, and final approvals.
Project Manager	Ensures project timelines, task prioritization, and risk management.
Software Engineer	Provides technical expertise and evaluates feasibility of solutions.
Quality Assurance (QA)	Ensures product quality, testing strategies, and compliance.
Human Resource (HR)	Manages resource allocation, hiring, and team productivity.
Financial Department	Oversees budget, financial constraints, and cost optimization.

Decisions are categorized based on impact and responsibility

Operational Decisions (Handled by the Project Team)

Made by: Software Engineer, QA, and HR

Examples:

- Task distribution
- Code reviews and bug fixes
- Test case approvals
- Developer assignments

Tactical Decisions (Handled by the Project Manager)

Made by: Project Manager, Software Engineer, QA

Examples:

- Feature prioritization
- Development timeline adjustments
- Resource reallocation
- Risk management strategies

Strategic Decisions (Handled by the Decision Council)

Made by: CEO, Financial Department, Project Manager

Examples:

- Major budget adjustments
- Change in technology stack
- Hiring additional resources
- Deciding the final launch timeline