

**Veera Venkata Saravanakumar [C]**


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**From:** Veera Venkata Saravanakumar [C]  
**Sent:** Friday, July 11, 2025 8:54 AM  
**To:** Somraj Maji [C]  
**Subject:** RE: Time sheet Format  
**Attachments:** time sheet june month .xlsx

## Re: Time sheet for June Month



Arulappan Govinda Swamy

To  Veera Venkata Saravanakumar [C]



Start your reply all with:

Approved.

Approved, thank you!

Yes, I approve.



Approved

Regards,  
Arul

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**From:** Veera Venkata Saravanakumar [C] <[vsaravan@cadence.com](mailto:vsaravan@cadence.com)>

**Date:** Friday, July 11, 2025 at 1:30 PM

**To:** Arulappan Govinda Swamy <[arul@cadence.com](mailto:arul@cadence.com)>

**Subject:** Time sheet for June Month

Hi Arul,

Attached is my Timesheet for the month of June starting from June2 to

Regards,

veera

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**From:** Somraj Maji [C] <somraj@cadence.com>  
**Sent:** Thursday, July 10, 2025 11:12 PM  
**To:** Ramachandran Vijayakumar [C] <ramvijay@cadence.com>; Veera Venkata Saravanakumar [C] <vsaravan@cadence.com>  
**Cc:** Rabi Chakraborty <rabi.chakraborty@simpsoftsolutions.com>  
**Subject:** RE: Time sheet Format  
Hi Somraj,  
Attached is the approval for month of June  
Regards  
veera

Hello,

We are yet to receive your approved timesheet. Please provide asap.

Regards,  
-Somraj

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**From:** Somraj Maji [C]  
**Sent:** Thursday, July 10, 2025 11:34 AM  
**To:** Ramachandran Vijayakumar [C] <[ramvijay@cadence.com](mailto:ramvijay@cadence.com)>; Sai Teja Barmavath [C] <[saitejab@cadence.com](mailto:saitejab@cadence.com)>; Maruthi Balakrishnan [C] <[maruthib@cadence.com](mailto:maruthib@cadence.com)>; Jay Thakkar [C] <[jayt@cadence.com](mailto:jayt@cadence.com)>; Veera Venkata Saravanakumar [C] <[vsaravan@cadence.com](mailto:vsaravan@cadence.com)>  
**Cc:** Rabi Chakraborty <[rabi.chakraborty@simpsoftsolutions.com](mailto:rabi.chakraborty@simpsoftsolutions.com)>  
**Subject:** Time sheet Format  
**Importance:** High

Hello,

I am writing to provide you with a sample time sheet that requires your attention and editing.

1. Name: Please ensure that your name is accurately reflected on the time sheet.
2. JIRA/Ticket: Please enter the relevant JIRA ticket numbers or project codes associated with each task.
3. Description: Please provide a brief description of the tasks completed for each entry.
4. Daily Total Hours: Please ensure that the total hours worked each day are accurately calculated and reflected on the time sheet.

Once you have completed the necessary edits, please submit it to your respective Cadence Manager for approval on a monthly basis. Once approved please forward the approved timesheet and approved email to me asap.

Pending –

Name	DOJ	Apr	May	June
Ramachandran Vijayakumar	16-Jun			<b>Not Rcvd.</b>
Sai Teja Barmavath	2-Jun			<b>Not Rcvd.</b>
Maruthi Balakrishnan	5-May		<b>Not Rcvd.</b>	<b>Not Rcvd.</b>
Jay Thakkar	14-Apr	<b>Rcvd</b>	<b>Pending Approval</b>	<b>Not Rcvd.</b>
Veera Venkata Saravanakumar	27-May		<b>Not Rcvd.</b>	<b>Not Rcvd.</b>

**Thanks & Regards,**

**Somraj**

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