


**Internship Confirmation Form****Note:**

- a. When you have received an offer of work for your internship, you must complete this form and submit it together with the offer letter. Failure to do this will result in your work being discounted for the purpose of fulfilling the requirement of the subject of internship.
- b. Please return completed form to the Internship Coordinator as soon as possible.

***This section to be completed by the student*****Student details:**

Student name: Sharwin A/L N Suresh Kumar	Student ID: 00020547
Gender: Male	Position offered: CMS Developer
Contact Details (work):  Handphone: 012 – 295 9879 Email (other than university): Sharwinsk14@gmail.com	Duration of Internship: 14 Weeks  From: 9 June 2025 To: 15 September 2025

**Company details:**

Company Name: Nilai University Address: Persiaran Universiti, Putra Nilai, 1, Persiaran Kolej Bbn, 71800 Nilai, Negeri Sembilan  Telephone number: <a href="tel:06-850 5300">06-850 5300</a> Fax number: None	
Contact person: REKHA PRAKASH Job Title: UNIVERSITY COORDINATOR Address (if different from above): Persiaran Universiti, Putra Nilai, 1, Persiaran Kolej Bbn, 71800 Nilai, Negeri Sembilan  Handphone: <a href="tel:06-850 5300">06-850 5300</a> ext 423 Email: rekha@nilai.edu.my	
 Student's signature	Date 17/6/2025

28 April 2025

Mr. Sharwin a/l N. Sureshkumar  
KC 55, Jalan Kasia Villa 7  
Taman Tuanku Jaafar, Golf & Country Resort  
74450 Seremban  
Negeri Sembilan

Dear Mr. Sharwin,

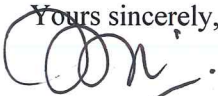
**PLACEMENT FOR INTERNSHIP**

With reference to the above, we ("University") have pleasure in offering you a placement for an Internship at School of Computing on the following terms and conditions:-

1. Your Internship shall be on a short period commencing from 9 June 2025 and expiring on 15 September 2025 or at an earlier date as agreed by the University.
2. Working hours :
  - a) Monday to Fridays - 8.00 am to 5.00 pm
  - b) Lunch Hours - 12.00 pm to 1.00 pm
3. You shall be paid Ringgit Malaysia Four Hundred (**RM400.00**) only per month.
4. You are required to abide by the University rules and regulations expressed or implied so long as they are applicable and in force.
5. Either party may terminate the Contract by giving the other party one (1) week written notice or payment of salary in lieu of notice without assigning any reason whatsoever.

If the above terms and conditions are acceptable to you, kindly acknowledge same by signing and returning the duplicate of this letter to us.

Yours sincerely,



**Sujatha Ramakrishnan**  
Manager, Human Resources

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**ACKNOWLEDGEMENT**

I, Sharwin a/l N. Sureshkumar holder of Identity Card No. 990414-056625 hereby accept this offer of the internship placement in accordance with the terms and conditions as enumerated above.



Signature

8 May 2025

Date