

[Address]

[Contact Details]

Date: [Insert Date]

To,

[Client Name]

[Client's Address]

Subject: Quotation for 24x7 Operation and Comprehensive Maintenance of STP (Sewage Treatment Plant)

Dear [Client Name],

We at Vedika Enviro Tech are pleased to submit our quotation for the Annual Maintenance Contract (AMC) for the 24x7 operation and comprehensive maintenance of your STP. This includes the supply of chemicals, consumables, and regular water test reports to ensure optimal performance and compliance with environmental standards.

Scope of Work:

1. 24x7 Operation and Maintenance

- Continuous monitoring and operation of the STP.
- Preventive and corrective maintenance of all mechanical, electrical, and instrumentation equipment.
- Supply and usage of chemicals and consumables as required for efficient functioning.
- Submission of monthly water test reports to ensure adherence to prescribed standards.

2. Manpower Allocation

- Operators: 3 (round-the-clock shifts for continuous operation)
- Supervisor: 1 (available on-call if required by the client)

3. Water Testing

- Regular water testing reports will be provided as per standard guidelines.



**PHONE**

+91 9619 454 349



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info@vedikatech.in  
www.vedikatech.in



**VEDIKA ENVIRO TECH**

Sector 14, Kopar Khairane,  
Navi Mumbai,  
Maharashtra 400709

## 4. Consumables and Chemicals

- The contract includes all necessary chemicals and consumables to ensure efficient plant operation.

Commercials:

Description	Unit	Quantity	Rate (INR)	Total (INR)
24x7 Operation and Maintenance (STP)	Per Month	12	[Insert Rate]	[Insert Total]
Chemicals and Consumables	Per Month	12	[Insert Rate]	[Insert Total]
Manpower: Operators (3)	Per Month	12	[Insert Rate]	[Insert Total]
Supervisor (if required)	Per Month	12	[Insert Rate]	[Insert Total]
Water Testing and Reports	Per Month	12	[Insert Rate]	[Insert Total]

Payment Terms:

Payment to be made on a monthly basis.

All applicable taxes will be charged as per prevailing rates.

Validity:

This quotation is valid for 30 days from the date of issuance. We look forward to a long-term and successful association with your esteemed organization.

For any further clarifications, please feel free to contact us.

Thank you.

Warm Regards,

Ms. Suvarna Khade

B. Tech (Civil) & Legal Consultant

Vedika Enviro Tech

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