



Children and Youth Evaluation Services (C-YES) and Health Homes Serving Children Transfer Process Reminder

February 14, 2025

To: Children and Youth Evaluation Services (C-YES), and Health Homes Serving Children (HHSC)

The New York State Department of Health would like to remind C-YES and HHSC of the importance of quick transfer of Home and Community Based Service (HCBS) participants from C-YES to HHSC. If, during the Children's Waiver HCBS referral and assessment process with C-YES, a child/youth/family indicates their desire to enroll in Health Home, C-YES must prioritize a timely transfer.

C-YES will not be developing a Plan of Care (POC) or issuing HCBS referrals for children/youth who have indicated an immediate desire to transfer to Health Home upon HCBS/Medicaid eligibility. HHSCs should be aware that they may not receive POCs or HCBS referrals as part of the C-YES to HHSC transfer process, for children/youth in this situation. Absence of these documents should not delay the transfer process. All other documentation (eligibility documentation, [Transfer Referral Form](#), etc.) must continue to be shared by C-YES with the HHSC upon transfer as outlined in the [Transfer Referral Process between the Children and Youth Evaluation Services \(C-YES\) and Health Home Serving Children \(HHSC\) Policy](#).

If a child/youth enrolls in HCBS with C-YES and indicates they would like to opt-out of Health Home, C-YES will be responsible for developing a Plan of Care and managing HCBS referrals. If a child/youth/family in this situation later opts-in to Health Home, C-YES would be expected to provide all available documentation at the time of transfer, including applicable POCs and HCBS referrals.

C-YES and HHSC must continue to communicate and share relevant information to best support children/youth/families through the transfer process.

Questions on this announcement can be sent to IndependentEntity@health.ny.gov.