

Surestep Systems and Solutions Limited  
 Vision Plaza, 3rd Flr Mombasa Road  
 P.O Box 10389-00200  
 Nairobi, Kenya  
 Tel; (+254) 0204400253  
 Cell Phone; 0724 671307  
 E-mail; [info@surestep.co.ke](mailto:info@surestep.co.ke); [www.surestep.co.ke](http://www.surestep.co.ke)




Agile, Dynamic & Sure Solutions

Jan 17<sup>th</sup> and 18<sup>th</sup> 2018

**SIGN OFF SHEET.**

**Customer:** KENVERSITY SACCO  
**Contact:** - 0715114454

**Head of Support:** Hellen Safu 0721268050  
**Support Done by;** Emmanuel Cheruiyot. 0720667019

ISSUES	STATUS	CLIENT SIGN	COMMENTS
Web Portal	not done	 22/1/18	
Change current savings to current deposits	not done		
Pie Chart	not done		
Delete accrued interest - in profile	not done		
Name for visible	not done		
To show KENSA, KENHOL, KENED, KENJUNIOR and KENFIX(savings) account.	not done		
Profile to reflect as per our discussion	not done		accrued interest image not available
Profile to include: - Profile info, Photo, Change Password	not done		image not available
Rename dashboard to Home	not done		the header is still dashboard
In Loan Center to include: - Running Loans, Loans Status, Loan Guaranteed, and Loan Guarantor	done		
Online Loans to include: - Loans Calculator	Half way		
Shares Retained to be rename to Shares Capital	not done		
Reports: -Full Member statement, Deposit statement, share capital, Loan statement, Guarantor statement, Guaranteed statement	Half way		
Next of kin to show relationship.	done		
All pdf reports to come under the reports tab	Done		
Logo Colours to be considered in web portal design.	Done		
Guarantors	Done		
Statements (Member, BOSA)	Done		
Next of Kin	Done		



*To load*  
 NB: The portal takes alot of times sometimes when accessing it and browsing through it.

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KENSA Statement (FOSA Account Balance)	Not done	
No. Of Member Guarantors	Done	
Dividend Calculation	Not done	
Nominees	Done	
Loan Status (Outstanding Loan Balance)	Done	
Loan Calculator	Not done	
Member Deposits	Done	
Dividend Calculator	Not done	half way
Loan Calculator	Not done	
Mini Statement	Done	
Group Management	Not done	
Share Retained <i>renamed to share capital</i>	Not done	Part
Current Share	Not done	
Un-Allocated Funds	Done	
Accrued Interest	Not Done	22/1/13
Total Deposits	Done	
Total Repayments	Done	
Loan Guaranteed	Done	
Loan Repayment	Not done	
Member Number	Done	
Member Photo	Not done	
Staff Number	Done	
Account Number	Not done	
Performance Summary	Not done	
Progress Analysis	Done	
Saving Statistics KENSA balance less Minimum Balance	Not done	
Remove background image on User Login Page	Not done	



- But the chart is occupying alot of space.

NB: The webportal takes alot of time sometime when accessing it and browsing through it.

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**Signed and Stamped By (Client Rep)**

**Name:** Kenversity Sacco Society Limited

**Signature:** 

