










## E-Procurement portal - Scope

MODULE	NOTES	AREAS	COMMENTS
<b>ACCOUNT CREATION</b>		 Vendor Account Creation	✓ The system should restrict vendor account creation to emails with a company domain. Portal to reject Yahoo, Gmail, Hotmail emails accounts.
<b>REGISTRATION</b>	Restricted to Vendor target groups such as AGPO, PWD.	 Registration	✓ The system should allow suppliers to apply for registration. ✓ The system should allow attachment of preliminary evaluation documents/Statutory documents e.g. certificate of registration.
<b>PREQUALIFICATION</b>	Open to all groups.  Should be available for application only when advertised.  Prequalification is done after every 2 years.	 Supplier Category	✓ The supplier should be able to view vendor categories advertised for prequalification.
		 Apply for prequalification	✓ The supplier should be able to submit their application for prequalification. ✓ The supplier should be able to attach statutory documents such as Pin Certificate, Registration Certificate. ✓ The system should allow the supplier to apply for more than one Supplier category.
		 Categories applied	✓ The supplier should be able to view categories applied for prequalification.
		 Prequalified categories	✓ The supplier should be able to view categories prequalified.
<b>REQUEST FOR QUOTATION</b>	The system should filter the quotations per vendor.	 Open RFQ	✓ The supplier should be able to view open request for quotations. ✓ The email sent to the vendor email address should have a link to the specific request for quotation. ✓ The system should allow attachment of documents.
		 Applied Quotations	✓ The supplier should be able to view quotations submitted.
		 Awarded Quotations	✓ The supplier should be able to view the awarded quotations.

<b>VENDOR STATEMENT</b>			✓ The supplier should be able to view vendor statements.
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