

Department Dashboard and Members Permissions	Manager	Collaborator	Contributor	Consumer	Viewer
Invite users to Department	Y	N	N	N	N
Customise Department Dashboard	Y	N	N	N	N
Edit Department Details	Y	N	N	N	N
Customise Department details (select components)	Y	N	N	N	N
Leave Department	Y	Y	Y	Y	Y
Data Lists- Create Data List	Y	Y	Y	N	N
Configure Wiki dashlet	Y	Y	Y	N	N
View details - Site File type Breakdown	Y	Y	Y	Y	Y
View details - Site Contributor Breakdown	Y	Y	Y	Y	Y
Change User Role	Y	N	N	N	N
Remove User from Department	Y	N	N	N	N

Content Permissions	Manager	Collaborator	Contributor	Consumer	Viewer
View Folders/items details page	Y	Y	Y	Y	Y
Like/unlike	Y	Y	Y	Y	Y
Favourite	Y	Y	Y	Y	Y
Rename Folder/item created/added by self	Y	Y	Y	N	N
Rename Folder/item created/added by other user	Y	Y	N	N	N
Edit properties -created by self	Y	Y	Y	N	N
Edit properties -created by other user	Y	Y	N	N	N
Copy	Y	Y	Y	Y	N
Move content created by self	Y	N	N	N	N
Move content created by others	Y	N	N	N	N
Delete Content created by self	Y	N	N	N	N
Delete Content created by others	Y	N	N	N	N
Manage Permissions- Content created by self	Y	Y	Y	N	N
Manage Permissions- Content created by others	Y	N	N	N	N
Manage Aspects- Content created by self	Y	Y	Y	N	N
Manage Aspects- Content created by others	Y	Y	N	N	N
Change Type - Content created by self	Y	Y	Y	N	N
Change Type - Content created by others	Y	Y	N	N	N
Add comment	Y	Y	Y	N	N
Edit Comment - Created by self	Y	N	N	N	N
Edit Comment - Created by others	Y	N	N	N	N
Delete Comment - Created by self	Y	N	N	N	N
Delete Comment - Created by others	Y	N	N	N	N

Folders Permissions	Manager	Collaborator	Contributor	Consumer	Viewer
Create Folders	Y	Y	Y	N	N
Manage Rules- Folders Created by Self	Y	Y	Y	N	N
Manage Rules- Folders Created by Others	Y	N	N	N	N
Download Folders	Y	Y	Y	Y	N

Files Permissions	Manager	Collaborator	Contributor	Consumer	Viewer
Create/Upload Content	Y	Y	Y	N	N
Download Content	Y	Y	Y	Y	N
View in browser	Y	Y	Y	Y	N
Upload new version- Created by self	Y	Y	Y	N	N
Upload new version- Created by others	Y	Y	N	N	N
Edit Online- Created by self	Y	Y	Y	N	N
Edit Online- Created by others	Y	Y	N	N	N
Edit Offline- Created by self	Y	Y	Y	N	N
Edit Offline- Created by others	Y	Y	N	N	N
Cancel Editing - Locked by Self	Y	Y	Y	N	N
Cancel Editing - Locked by other	Y	N	N	N	N
View Original version	Y	Y	Y	Y	Y
View working copy	Y	Y	Y	Y	Y
Start Workflow	Y	Y	Y	Y	Y
Search File	Y	Y	Y	Y	Y
Download Previous Version	Y	Y	Y	Y	Y
Revert to Previous Version - Created by Self	Y	Y	Y	N	N
Revert to Previous Version - Created by others	Y	Y	N	N	N

PDF Toolkit Permissions	Manager	Collaborator	Contributor	Consumer	Viewer
Append PDF- Created by self	Y	Y	Y	N	N
Append PDF- Created by others	Y	Y	N	N	N
Delete Pages from PDF - Created by self	Y	Y	Y	N	N
Delete Pages from PDF - Created by others	Y	Y	N	N	N
Insert PDF- Created by self	Y	Y	Y	N	N
Insert PDF- Created by others	Y	Y	N	N	N
Split PDF - Created by self	Y	Y	Y	N	N
Split PDF - Created by others	Y	Y	N	N	N
Rotate PDF- Created by self	Y	Y	Y	N	N
Rotate PDF- Created by others	Y	Y	N	N	N
Encrypt PDF- Created by self	Y	Y	Y	N	N
Encrypt PDF- Created by others	Y	Y	N	N	N
Decrypt PDF - Created by self	Y	Y	Y	N	N
Decrypt PDF - Created by others	Y	Y	N	N	N
Extract Paged from PDF - Created by self	Y	Y	Y	N	N
Extract Paged from PDF - Created by others	Y	Y	N	N	N

Outlook Plugin	Manager	Collaborator	Contributor	Consumer	Viewer
Create Folder	Y	Y	Y	N	N
Upload Email	Y	Y	Y	N	N
Upload Email with attachment	Y	Y	Y	N	N

Calendar	Manager	Collaborator	Contributor	Consumer	Viewer
View Event	Y	Y	Y	Y	Y
Create New Event	Y	Y	Y	N	N
Edit Event- Created by self	Y	Y	Y	N	N
Edit Event- Created by others	Y	Y	N	N	N
Delete Event- Created by Self	Y	N	N	N	N
Delete Event- Created by others	Y	N	N	N	N