



Legal Department – Strategic Memorandum

To: IT Department

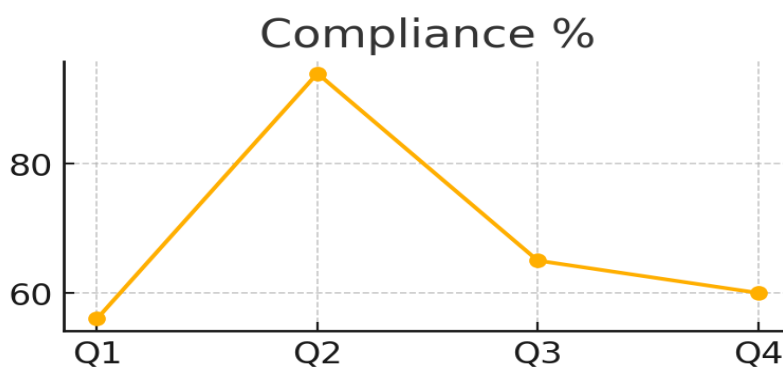
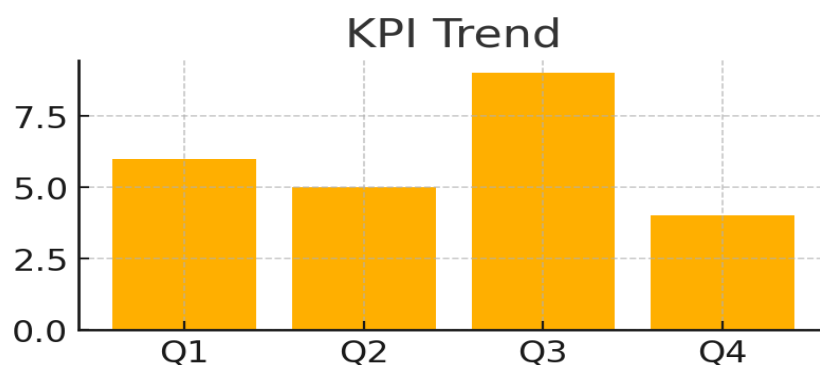
From: Legal Department

Date: June 02, 2025

Subject: Cross-Functional Data Request: Skyler Bailey

In alignment with corporate directive HR-MOB-9, the Legal Department is conducting a workforce mobility optimization. To finalize our deliverables, we require the following information regarding Skyler Bailey, currently managed by your team.

- Inter-site transfer approvals
- Mobility stipend usage



Please upload the requested materials to the secure portal by EOD Friday. Thank you for your collaboration in advancing Contoso's objectives.

Sincerely,

Legal Department, Contoso Corp