



SALES DEPT

Sales Department – Strategic Memorandum

To: Compliance Department

From: Sales Department

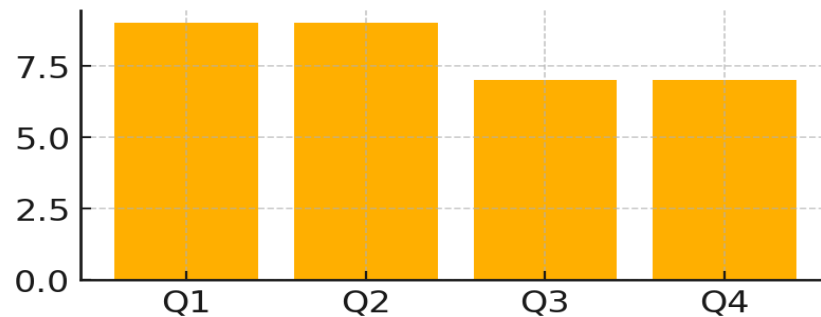
Date: June 02, 2025

Subject: Cross-Functional Data Request: Hayden Nolan

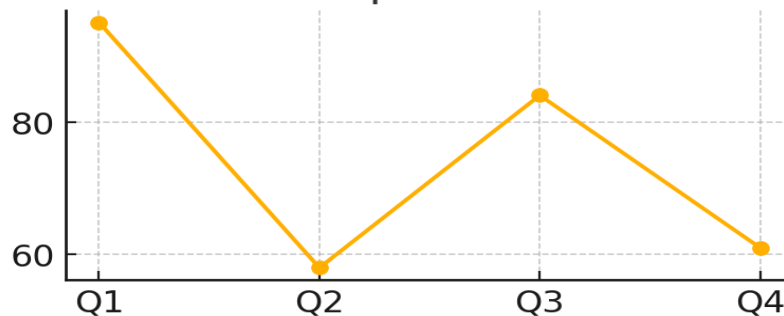
In alignment with corporate directive FIN-102, the Sales Department is conducting a quarter-end IFRS reconciliation. To finalize our deliverables, we require the following information regarding Hayden Nolan, currently managed by your team.

- Quarter-end variance schedules
- Invoices over \$50k

KPI Trend



Compliance %



Please upload the requested materials to the secure portal by EOD Friday. Thank you for your collaboration in advancing Contoso's objectives.

Sincerely,

Sales Department, Contoso Corp