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APPOINTMENT OF EXAMINERS FOR A RESEARCH DEGREE

Sections 1-3 should be completed by the Department _BEFORE_ the student submits their thesis and _AT LEAST_ eight weeks before the date of the oral examination. Failure to appoint examiners in a timely manner may delay the examination process.

SECTION 1: STUDENT DETAILS

Family Name	Rahman	First Name	Muhammad Arifur

Registration Number	1 1 0 1 2 1 7 1 4	Department/Programme	Computer Science

Thesis Title: Gaussian Process in Computational Biology: Covariance Functions for Transcriptomics

⊙	Student Candidate (an Internal and External Examiner should be nominated)
⊙	University Staff Candidate (two External Examiners and an Internal Co-ordinator should be nominated)
⊙	University Staff Candidate holding either i) a non-established post arising from external financing or ii) an established post within the NHS _and_ Honorary University Contract (an Internal and External Examiner should be nominated)

SECTION 2: EXAMINERS' DETAILS

Suitability criteria for appointing examiners: The **external examiner** is expected to have significant and demonstrable knowledge of the field covered by the thesis in order to provide an in-depth analysis of the thesis and in order to provide a rigorous viva voce examination. The **internal examiner** should be able to assess the thesis and to contribute to the oral examination and should also have a sound knowledge and understanding of University regulations and procedures governing the examination process. **Examiners should have experience of _successfully_ supervising at least one doctoral candidate and/or experience of examining at least three doctoral theses.** Should this not be the case, the curriculum vitae of the proposed examiner and a supporting statement as to why s/he is appropriate should be provided. The case will then be assessed by the relevant Faculty Officer.
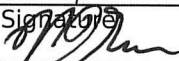
External Examiner 1			Internal Examiner		
Title Dr.	First Name Saimon	Family Name Rogers	Title Professor	First Name Nick	Family Name Monk
Correspondence Address Office: 306 Sir Alwyn Williams Building School of Computing Science University of Glasgow Glasgow G12 8QQ UK			Correspondence Address School of Mathematics and Statistics and Centre for Membrane Interactions and Dynamics University of Sheffield Hicks Building Sheffield S3 7RH UK		
Telephone +44 141 330 1649	Email Simon.Rogers@glasgow.ac.uk		Telephone +44 114 222 3857	Email n.monk@sheffield.ac.uk	
Academic Status Lecturer	Qualifications PhD		Academic Status Professor	Qualifications PhD	
Does the examiner meet the above suitability criteria?	⊙ Yes	⊙ No	Does the examiner meet the above suitability criteria?	⊙ Yes	⊙ No
Details of prior UK PGR examination/supervision experience: Internals examination/ supervision : 04 Students External examination : 03 Students			Details of prior UK PGR examination/supervision experience:		

External Examiner 2			Internal Co-ordinator		
Title	First Name	Family Name	Title	First Name	Family Name
Correspondence Address			Correspondence Address		
Telephone	Email		Telephone	Email	

Academic Status	Qualifications	Academic Status	Qualifications
Does the examiner meet the above suitability criteria?	⊙ Yes ⊙ No		
Details of prior UK PGR examination/supervision experience:			

I confirm that the nominated examiners are happy to act in this capacity and that there are no conflicts of interest in these appointments.
I confirm that the examiners have suitable experience of the doctoral process in order to be appointed as examiners.

Supervisor's Name: Prof. Neil D. Lawrence	Signature: *(signed)*	Date: 2015/9/28
HoD/PG Tutor Name:	Signature:	Date:

SECTION 3: ELIGIBILITY TO WORK IN THE UK CHECK FOR EXTERNAL EXAMINERS

In line with the Immigration, Asylum and Nationality Act 2006, the University is required to verify the right to work in the UK of any person undertaking work at the University of Sheffield. Departments should confirm the eligibility to work of all External Examiners. External Examiners should be asked to confirm that they are eligible to work in the UK and to provide a copy of their passport or other relevant document(s) as evidence. The UK Border Agency (UKBA) provides guidance on the range of documents which they consider to be acceptable proof of eligibility, which can be found at:
http://www.shef.ac.uk/hr/recruitment/guidance/eligibility/candidates

When undertaking an eligibility to work check for an External Examiner, please do the following:

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2. Ensure that a full copy of the document has been taken (for passports this includes: front cover, personal details page, pages with endorsements and expiry dates)
3. Retain copies of documents and store them securely
4. Tick to confirm the External Examiner is eligible to work in the UK on the nomination form.

If it appears the External Examiner is <u>not</u> eligible to work in the UK contact your HR Team for further guidance. The External Examiner may be eligible for the new visitors route (permitted paid engagement). This is a category for a limited group of migrants including: external examiners and visiting lecturers, to come to the UK for up to 1 month without the need to be sponsored under the points-based system. **Please note: External Examiners will not be paid until their eligibility to work in the UK has been confirmed.**

For further guidance on eligibility to work checks please visit: http://www.shef.ac.uk/hr/recruitment/guidance/eligibility/index or contact your HR Team.

The nominee has provided satisfactory evidence of eligibility to work in the UK, and a copy of the documentation will be retained securely within the department.	⊙ Yes	⊙ No
If confirmation has not yet been obtained, the department agrees to undertake the necessary checks to confirm the eligibility to work in the UK of the nominee and a copy of the documentation will be retained securely within the department.	⊙ Yes	⊙ No
ETW check completed by (Name):	Date:	

Completed forms should be sent to your <u>Departmental PGR Administrator</u> who will forward them to RIS.

Departmental PGR Administrators: Please forward completed forms to pgrcos@sheffield.ac.uk. To avoid processing delays, please start the subject line with the appropriate Faculty code, e.g. FCA, FCE, FCM, FCP, FCS

SECTION 4: CONFIRMATION OF EXAMINERS: TO BE COMPLETED BY RESEARCH & INNOVATION SERVICES

Approved on behalf of the Faculty by:	Examiners appointed on CIS	⊙ Yes	⊙ No
Name:	Signature:	Date:	