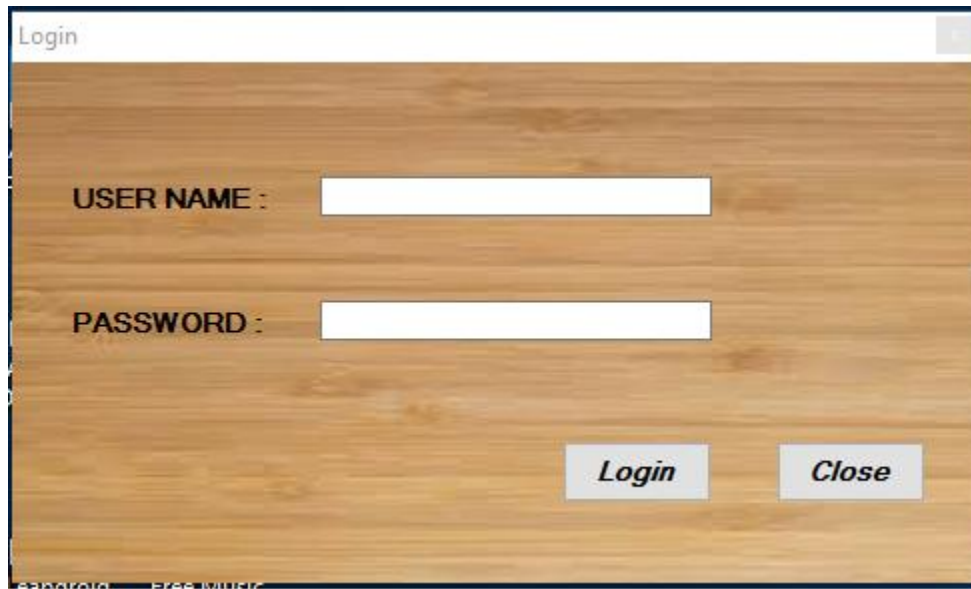


LOG IN

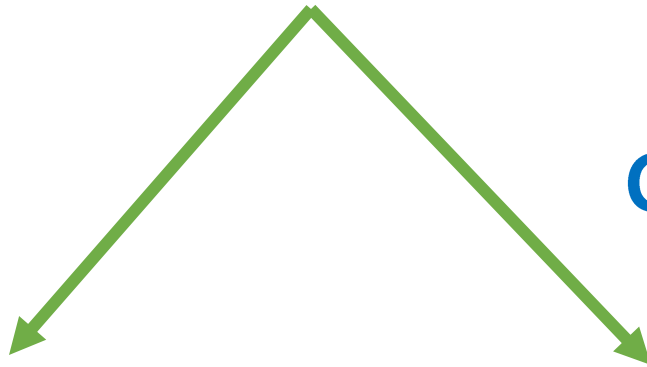


A screenshot of a login window titled "Login". The window has a light brown wood-grain background. It contains two text input fields: "USER NAME :" and "PASSWORD :". Below the password field are two buttons: "Login" and "Close".

Log in as

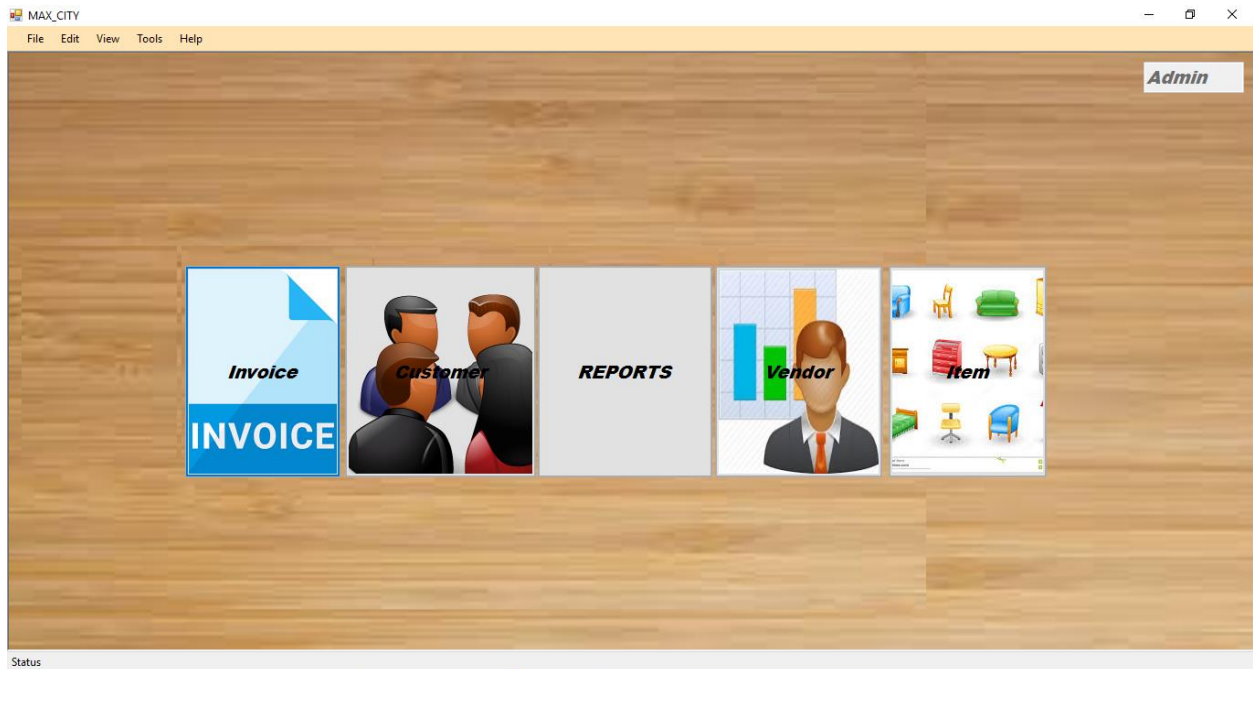
Admin

Cashier



Log in as Admin

WELCOME SCREEN



1) How to input new data?

- a) [How to create a new customer?](#)
- b) [How to create a new item?](#)
- c) [How to create a new vendor?](#)
- d) [How to create Invoice?](#)

2) Reports

3) How to update the data?

- a) [How to update Customer's details?](#)
- b) [How to update Vendor's details?](#)
- c) [How to update Item's details?](#)

4) How to preview details?

- a) [How to preview customer's details?](#)
- b) [How to preview Items details?](#)
- c) [How to preview Vendor's details?](#)
- d) [How to preview accounts?](#)
- e) [How to preview sales?](#)

1) How to input new data?

a. How to create a new customer?



There are two methods to create a new customer.

Go to file → New → Customer Or

Click the customer tab in the welcome screen.

(Then customer create window will be opened.)

MAX_CITY

File Edit View Tools Help

Customer Create

Admin

CID: 1

Date: Friday, February 17, 2017

Frist Name:

Last Name:

NIC No:

Type:

Address:

TEL:

Mobile:

Mail Address:

Balance: 0

Details

CID	FristName	LastName	Mobile	NIC
-----	-----------	----------	--------	-----

Status

The customer create dialogue box should fill per following guide lines.

CID*: - Customers ID. (This should be integer.)

Date :- The date which customer registered.

First Name :- Customer's first name.

Last Name :- Customer's last name.

Type :- The way of paying.

NIC No:- Customer's NIC number.


Address:- Customer's permanent address.


Telephone :- Permanent telephone number of office/ home.

Mobile :- Customer's mobile phone numbers.

Mail :- Customer's e-mail address.

There are required fields in this tis form marked.

Save the customer's details by using  icon

By using  icon close this window.

b. How to create a new item?



There are two methods to create a new customer.

Go to file → New → Item Or

Click the item tab in the welcome screen.

(Then item create window will be opened.)

MAX_CITY

File Edit View Tools Help

Item_Create

Admin

Item Code: Item Name: Date: Friday, February 17, 2017

Type: Vendor ID:

Category: Unit type:

Extra:

Cost: Sale price: Warranty: Quantity:

Details

ItemCode	ItemName	Type	VID
1	Tables	small	001
2	Table	asfghjk	001
1001	dining tabl...		
3	chairs	jk	001
4	plates		001
1003	dining tabl...		
1004	Dining tabl...	wood	
1002	dining tabl...		
1005	dining tabl...	wood	
1007	Arpico Sof...	maroon	
5	fan	table	001
1008	Arpico Sof...	black	
1009	sofa 3,2,1		
1010	sofa 3,1,1		
1006	dining tabl...	wood	
2001	Chair oslo	maroon	
2003	Chair NLB	plastic	
2004	Chair NLB	plastic	
2005	Chair ALB	Plastic	
2006	Chair ALB	Plastic	

Status

The item create window should fill per following guide lines.

Item Code :- The code of the item.

Item Name :- The name of the item.

Type :- Type of the item.

Vendor ID :- ID of the salesman.

Category :- Brand of Item

Unit type :- Type of item

Extra :- Description of item

Cost :- Cost of item

Sale price :- Sale price of item


Last price:- Last price of item


Disc% :- Discount

Warranty :- Warranty period

Quantity :- Number of items in stock

There are required fields in this form marked.

Save the Item's details by using  icon.

By using  icon close this window.

C. How to create a new vendor?



There are two methods to create a new customer.

Go to file → New → Vendor **Or**

Click the Vendor tab in the welcome screen.

(Then Vendor create window will be opened.)

MAX_CITY

File Edit View Tools Help

Vendor_Create

Admin

Vendor ID: 1

Type: [dropdown]

Company Name:

Address:

Tel: [input] Fax: [input]

Tel2: [input] Acc: [input]

Mail: [input]

Extra: [input]

Details

VID	CompanyNar	Tel1
*		

Item

Status

The Vendor create dialogue box should fill per following guide lines.

Vendor ID :- ID of salesman.

Type :- Cash or credit

Company Name :- Vendor's company name

Address :- Vendor's permanent address

Tel :- Vendor's permanent phone number(Office/ home)

Fax :- Vendor's fax number


Acc :- Vendor's bank account number

Mail :- Vendor's e-mail address

Extra :- Description of vendor

There are required fields in this form marked.

Save the Vendor's details by using  icon.

By using  icon close this window.

d. How to create Invoice?



How to create a new vendor?

There are two methods to create a new customer.

Go to file → New → Vendor **Or**

Click the Vendor tab in the welcome screen.

(Then Vendor create window will be opened.)

MAX_CITY

File Edit View Tools Help

Vendor_Create

Admin

Vendor ID: 1 Type: [dropdown]

Company Name: [text field]

Address: [text field]

Tel: [text field] Fax: [text field]

Tel2: [text field] Acc: [text field]

Mail: [text field]

Extra: [text field]

VID	CompanyName	Tel1
*		

Item

Status

It should fill per following guide lines.

Invoice No :- It will be filled automatically.

CID :- The customer ID which was created. (Give the CID then search) Then Name, Address, Type, Contact Number will be filled automatically.


Then click on the Name and press Enter Key. After you can type item code.


Insert item code and press Search button. Then Item & Price will be filled.



Quantity :- Number of items will be able to buy.

After insert the Quantity, click on the Add button.

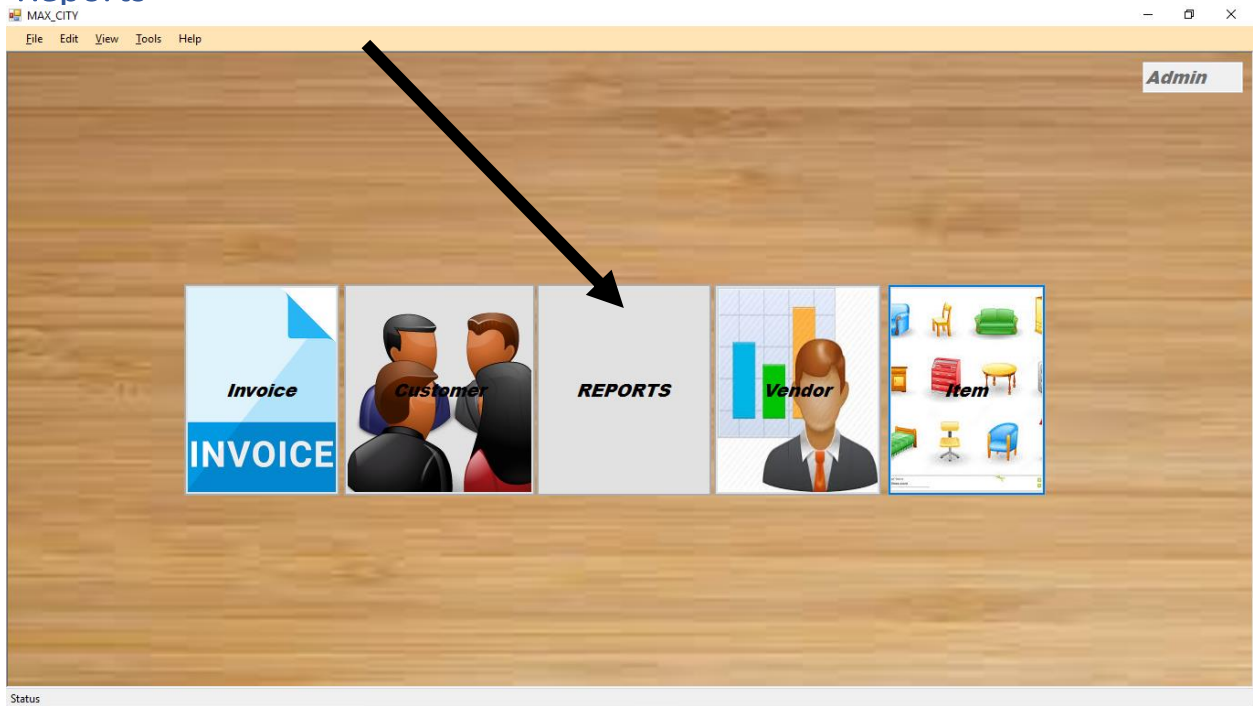
There are required fields in this form marked.

Save the Invoice details by using  icon.

Click on the  icon button to clear the invoice.

Print the invoice by using  and use the  button to preview the print page.

2) Reports



Use Report tab on the welcome screen to preview Customer(s) who should pay balance & Item(s) which is less than or equal of 10 on the store.

MAX_CITY

File Edit View Tools Help

Admin

Loan_Customer_View

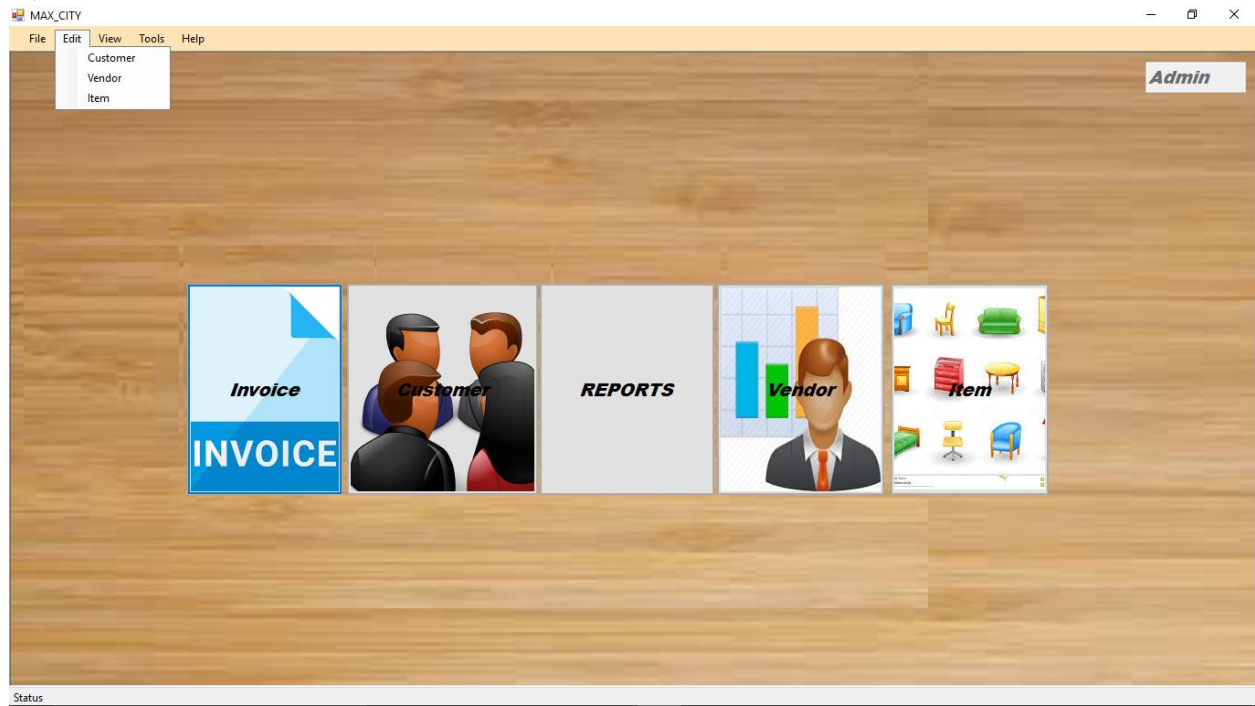
CID	First Name	Last Name	NIC	Address	Tel	Mobile	Mail	Type	Date	Balance
1001	dining table			table				45000	58000	2/1
1003	dining table G...			table				38000	47000	2/1
1004	Dining table T...	wood		table				31000	41000	2/1
1002	dining table G...			table				40000	55000	2/1
1005	dining table T...	wood		table				25000	34000	2/1
1007	Apico Sofa	maroon		sofa				33000	45000	2/1
1008	Apico Sofa	black		sofa				33000	45000	2/1
1009	sofa 3.2.1			sofa				55000	68000	2/1
1010	sofa 3.1.1			sofa				44000	55000	2/1
1011	sofa teak	wood		sofa				31000	42000	2/1
1012	sofa mahohan...	wood		sofa				22000	30000	2/1
1015	sofa L sape			sofa				54000	68000	2/1

Low_Items_View

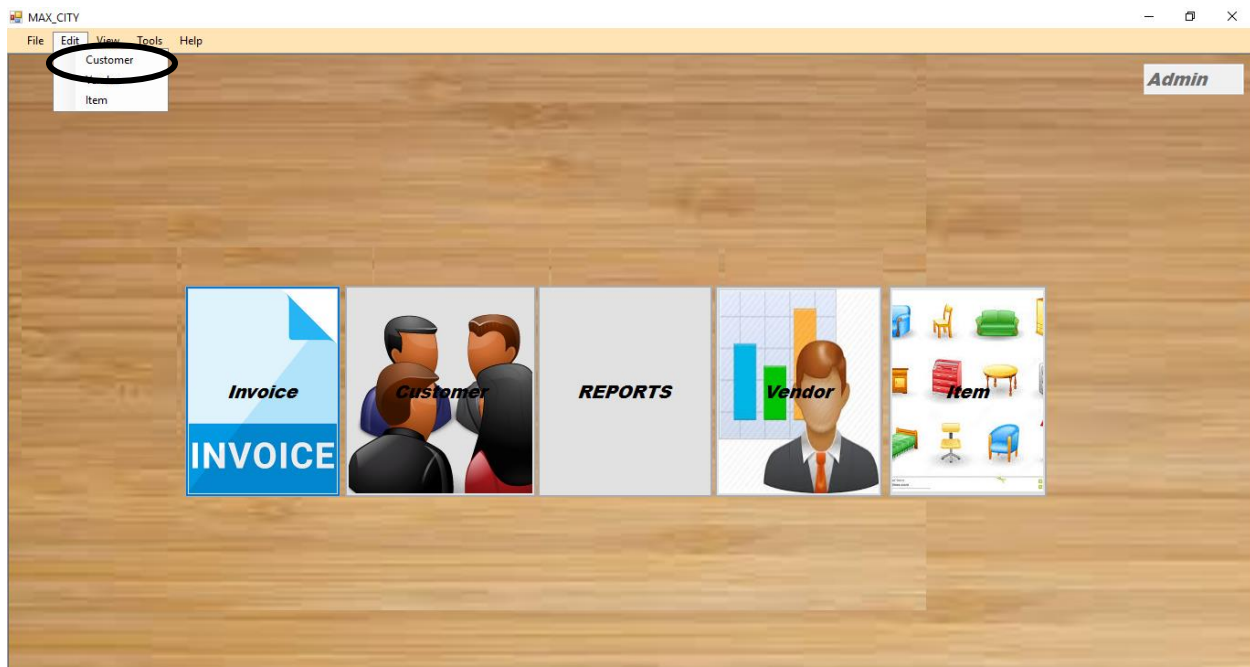
ItemCode	ItemName	Type	VID	Category	Unit Type	Extra	Cost	SalePrice	Warrenty	Date
1001	dining table			table			45000	58000		2/1
1003	dining table G...			table			38000	47000		2/1
1004	Dining table T...	wood		table			31000	41000		2/1
1002	dining table G...			table			40000	55000		2/1
1005	dining table T...	wood		table			25000	34000		2/1
1007	Apico Sofa	maroon		sofa			33000	45000		2/1
1008	Apico Sofa	black		sofa			33000	45000		2/1
1009	sofa 3.2.1			sofa			55000	68000		2/1
1010	sofa 3.1.1			sofa			44000	55000		2/1
1011	sofa teak	wood		sofa			31000	42000		2/1
1012	sofa mahohan...	wood		sofa			22000	30000		2/1
1015	sofa L sape			sofa			54000	68000		2/1

Status

3) How to update the data?



a. How to update Customer's details?



Go to Edit → Customer

Then following window will be opened.

The screenshot shows the 'Customer_Update' window. The form contains the following fields:

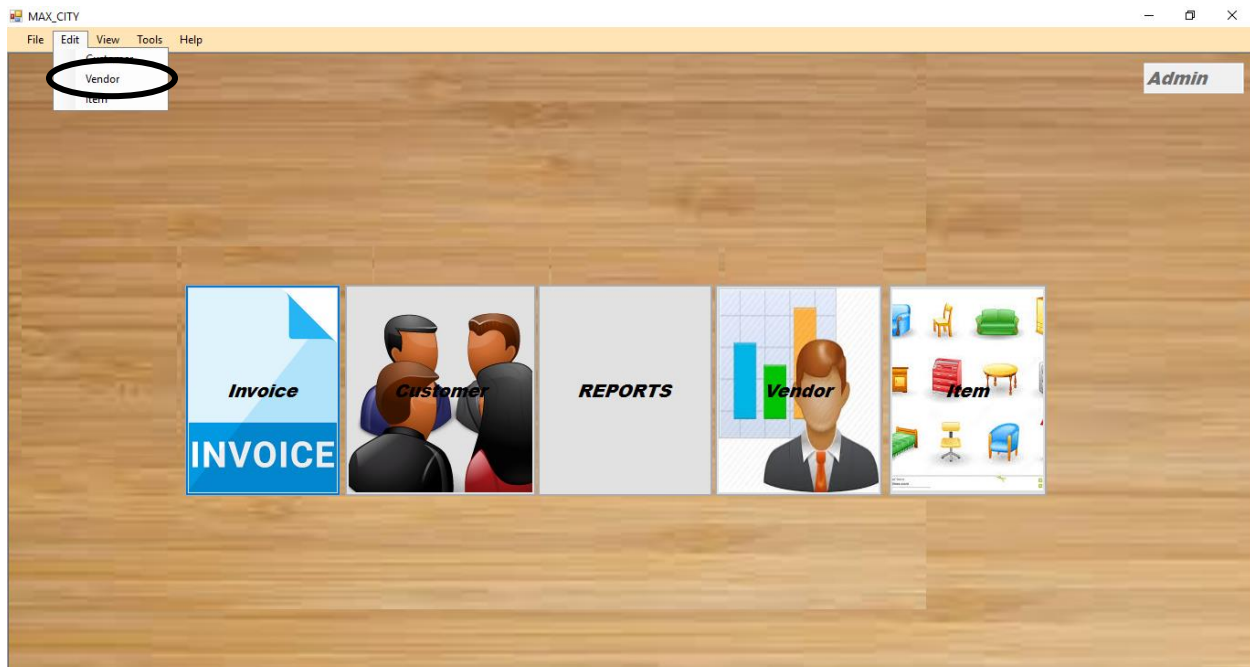
- CID:
- Date:
- Frist Name:
- Last Name:
- NIC No:
- Type:
- Address:
- TEL:
- Mobile:
- Mail Address:
- Balance:

The 'Details' section on the right contains a table with the following columns: CID, FristName, LastName, Mobile, and NIC. The table is currently empty.

Type or select the Customer's Id on the CID text box and click on the 🔍 icon.

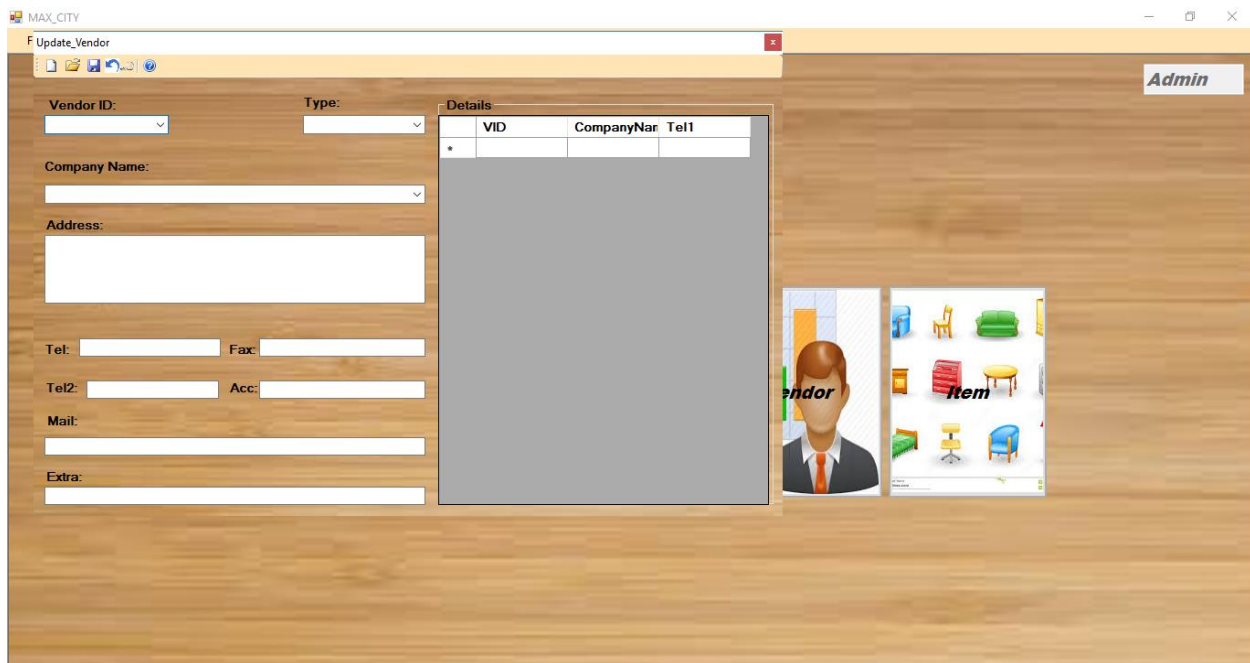
Update require details and press on the  icon. And use  to close the window.

b. How to update Vendor's details?



Go to Edit → Vendor

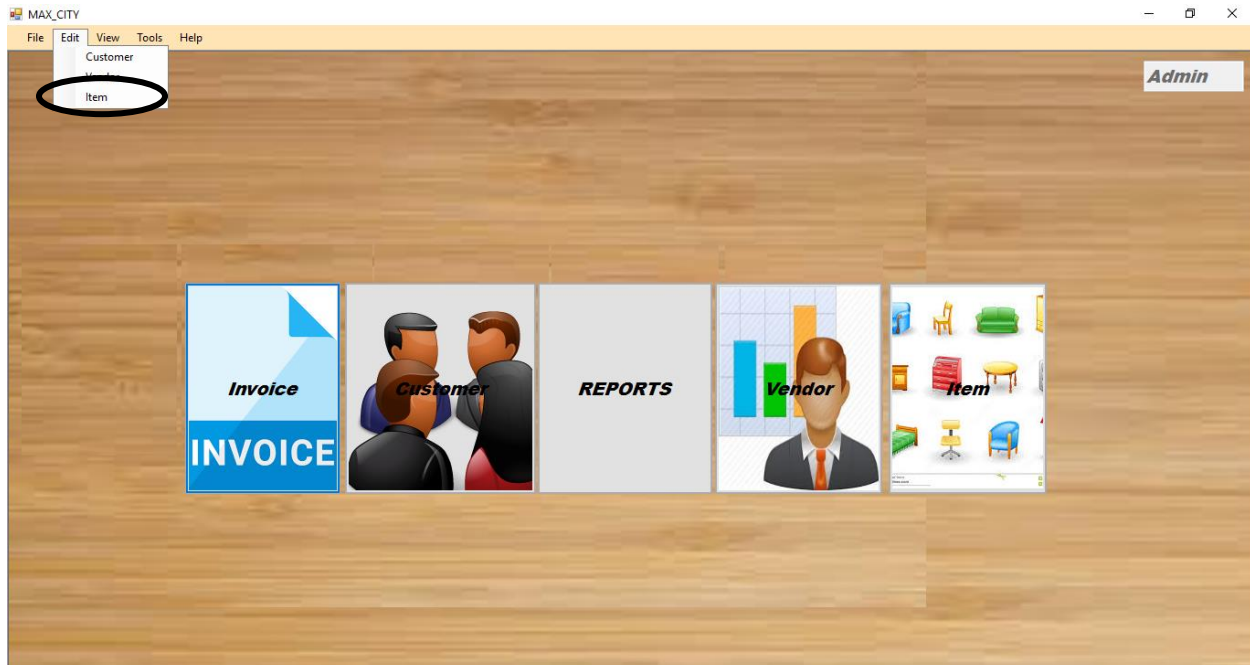
Then following window will be opened.



Type or select the Vendor's Id on the Vendor ID text box and click on the 🔍 icon.

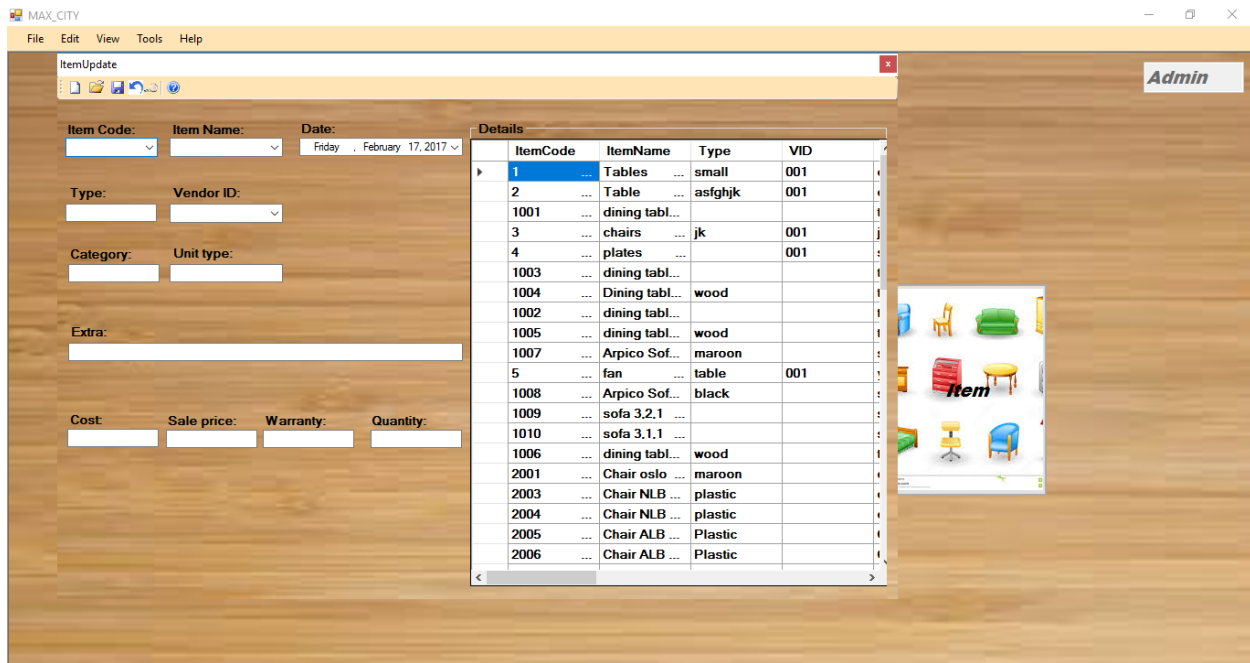
Update require details and press on the 💾 icon. And use ↶ icon to close the window.

C. How to update Item's details?



Go to **Edit** → **Item**

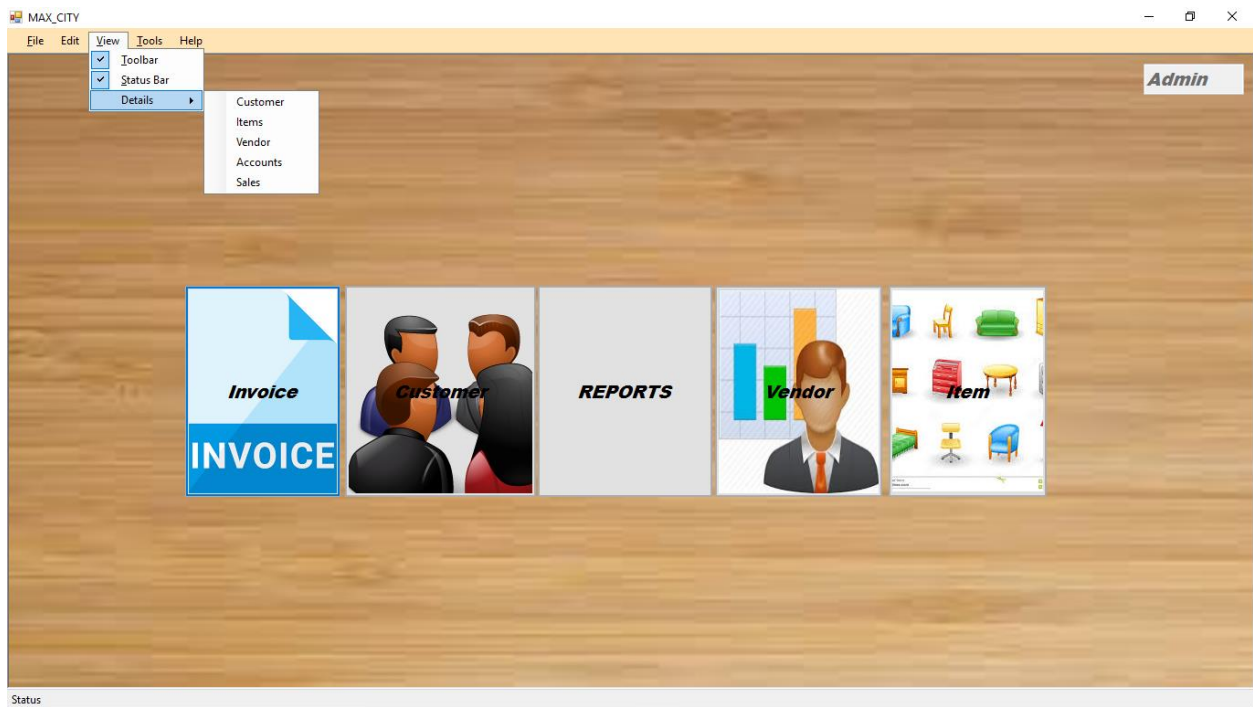
Then following window will be opened.



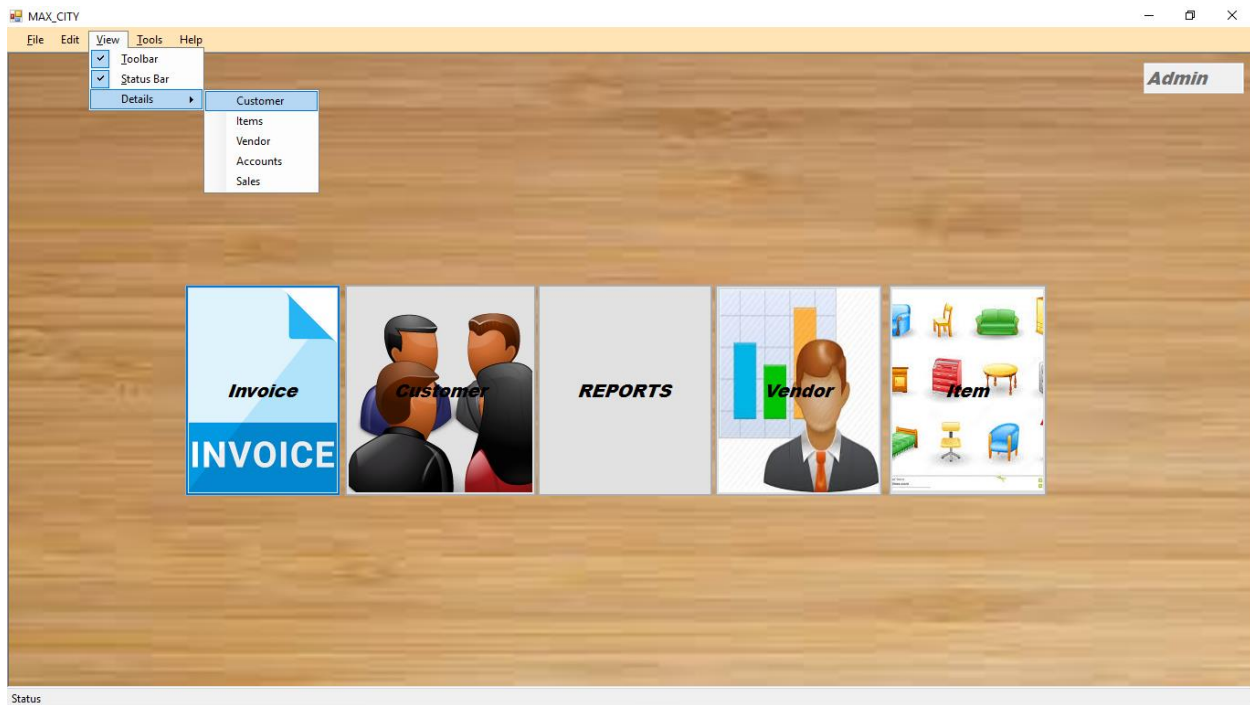
Type or select the Item Code on the Item Code text box and click on the 🔍 icon.

Update require details and press on the 💾 icon. And use ↺ icon to close the window.

4) How to preview details?



a. How to preview customer's details?

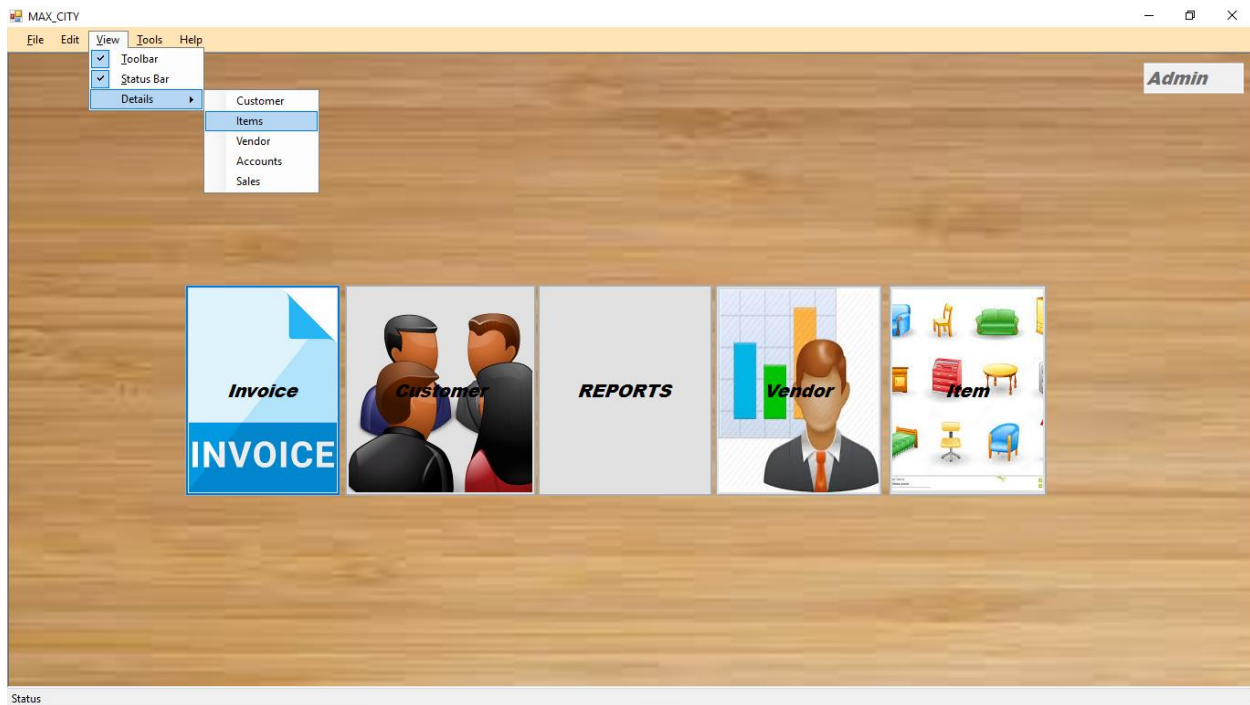


Go to View Details Customer

Customer Details will be shown as above figure.



b. How to preview Items details?



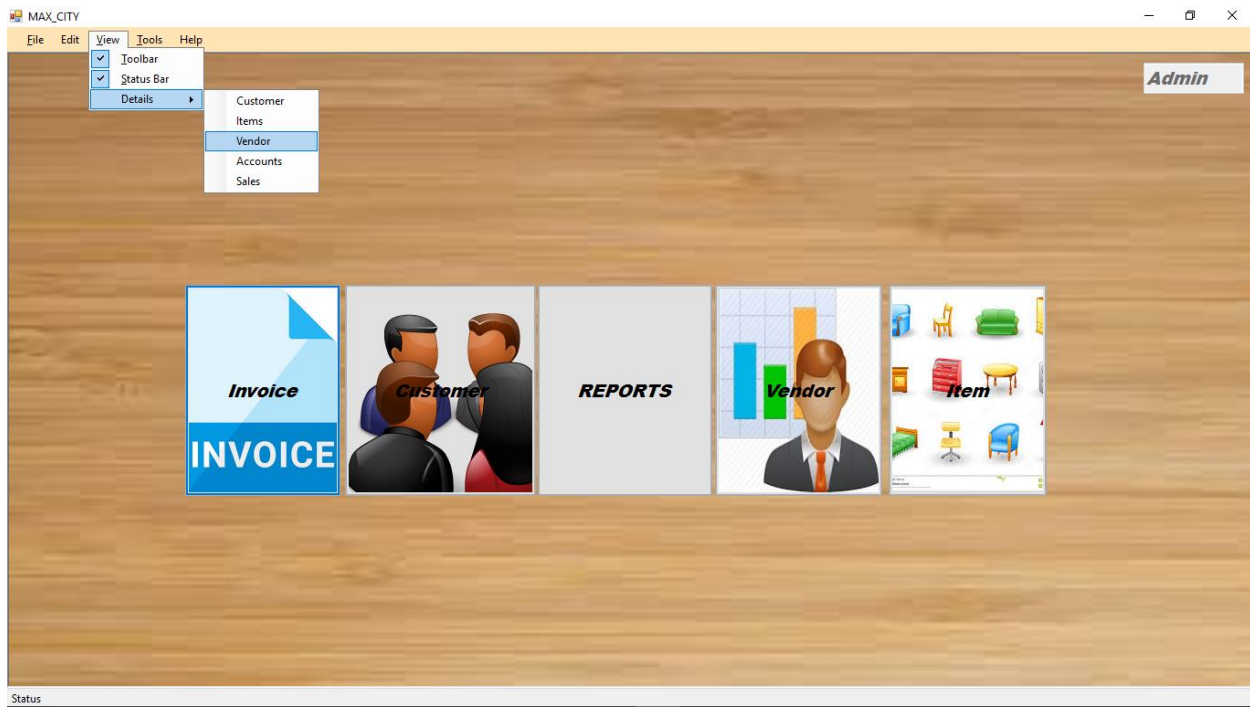
Go to View Details Item

Customer Details will be shown as above figure.

The screenshot shows the MAX_CITY application interface with the 'ItemView' window open. The window displays a table with the following columns: ItemCode, ItemName, Type, VID, Category, Unit Type, Extra, Cost, SalePrice, and Warranty. The table contains 20 rows of data, including items like 'Tables', 'dining table', 'chairs', 'plates', 'dining table G...', 'Dining table T...', 'dining table G...', 'dining table T...', 'Apico Sofa', 'fan', 'Apico Sofa', 'sofa 3.2.1', 'sofa 3.1.1', 'dining table M...', 'Chair oslo', 'Chair NLB ma...', 'Chair NLB Am...', and 'Chair ALB Ma...'. The 'Admin' button is visible in the top right corner.

ItemCode	ItemName	Type	VID	Category	Unit Type	Extra	Cost	SalePrice	Warranty
1	Tables	small	001	damro	Nos		3000	999	1yr
2	Table	asfghjk	001	damro	Nos		1233	565	1yr
1001	dining table			table			45000	58000	
3	chairs	jk	001	jhkh	no		400	500	2
4	plates		001	small	Nos	silver	60	80	0
1003	dining table G...			table			38000	47000	
1004	Dining table T...	wood		table			31000	41000	
1002	dining table G...			table			40000	55000	
1005	dining table T...	wood		table			25000	34000	
1007	Apico Sofa	maroon		sofa			33000	45000	
5	fan	table	001	yamaha		okjokjokj	5000	9000	2
1008	Apico Sofa	black		sofa			33000	45000	
1009	sofa 3.2.1			sofa			55000	68000	
1010	sofa 3.1.1			sofa			44000	55000	
1006	dining table M...	wood		table			7000	11500	
2001	Chair oslo	maroon		chair			700	899	
2003	Chair NLB ma...	plastic		chair			589	749	
2004	Chair NLB Am...	plastic		chair			589	749	
2005	Chair ALB Ma...	Plastic		Chair			755	925	

C. How to preview Vendor's details?

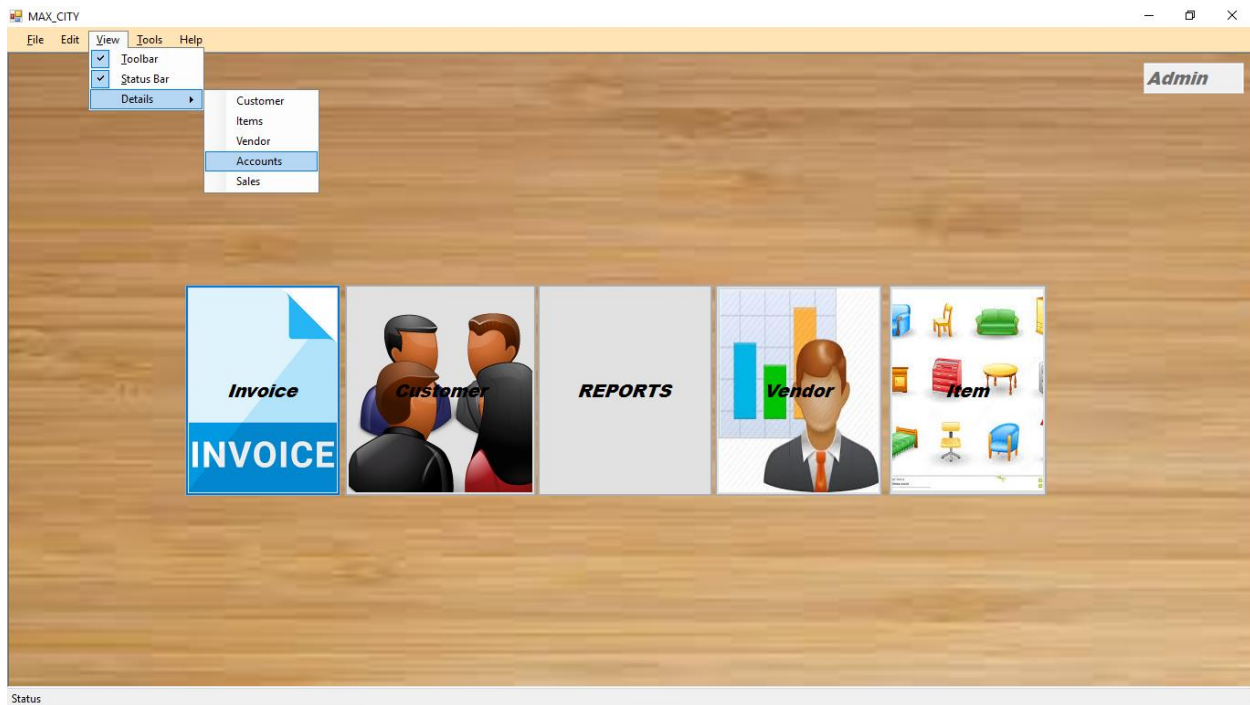


Go to View Details Vendor

Customer Details will be shown as above figure.



d. How to preview accounts?

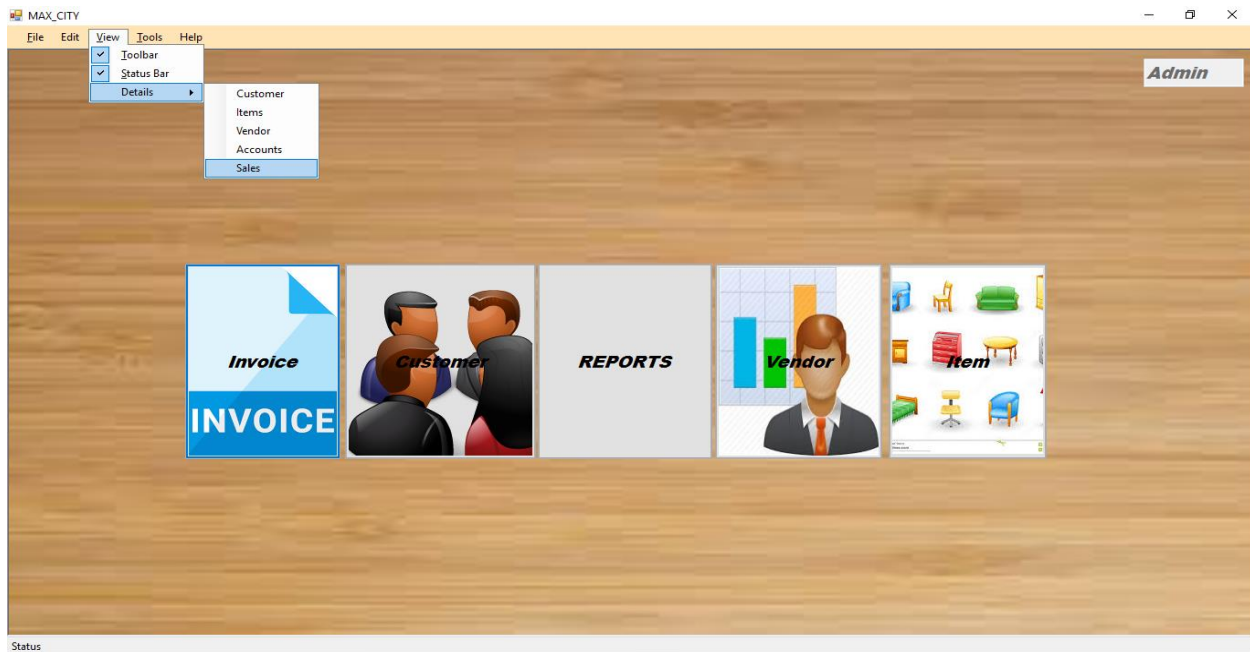


Go to View Details Accounts

Customer Details will be shown as above figure.

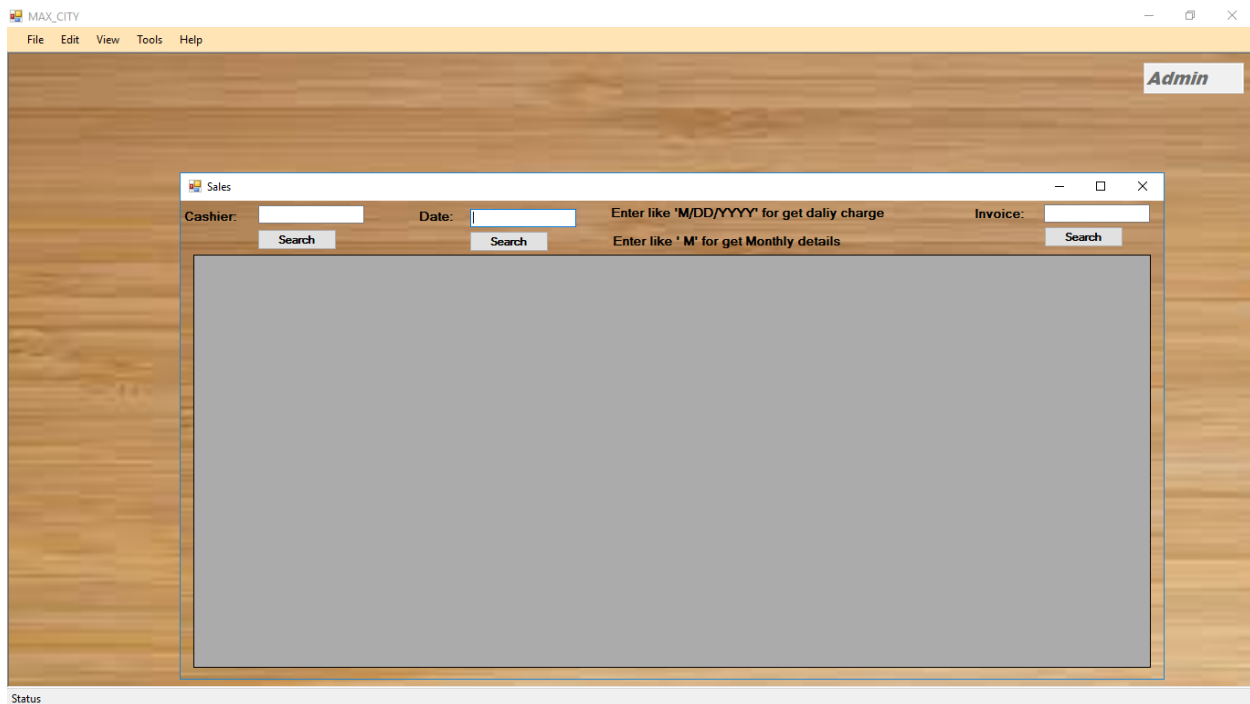


e. How to preview sales?



Go to View Details Accounts

Customer Details will be shown as above figure.



Press search button(below cashier) to preview all details of sales. Otherwise can take by filtering Cashier/ Date/ Invoice no.

Log in as Customer

MAX_CITY

File Edit View Tools Help

Customer Create

Admin

CID: 1 Date: Friday, February 17, 2017

Frist Name: Last Name:

NIC No: Type:

Address:

TEL: Mobile:

Mail Address:

Balance: 0

CID	FristName	LastName	Mobile	NIC
-----	-----------	----------	--------	-----

Status

The customer create dialogue box should fill per following guide lines.

CID*: - Customers ID. (This should be integer.)

Date :- The date which customer registered.

First Name :- Customer's first name.

Last Name :- Customer's last name.

Type :- The way of paying.

NIC No:- Customer's NIC number.


Address:- Customer's permanent address.


Telephone :- Permanent telephone number of office/ home.

Mobile :- Customer's mobile phone numbers.

Mail :- Customer's e-mail address.

There are required fields in this tis form marked.

Save the customer's details by using  icon

By using  icon close this window.