**Sarah Johnson  
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**Human Resource Director**

Accomplished Human Resource Director with over 20+ years of experience managing HR functions for organizations of various sizes. Proven track record of developing and executing successful talent acquisition, performance management, and employee engagement strategies. Strong leadership and communication skills with experience managing teams of various sizes. Adept at collaborating with executive teams to drive organizational success. As a Human Resource Director, I am passionate about developing and implementing HR initiatives that support the growth and development of employees, while also contributing to the overall success of the organization.

One of my key strengths is my ability to develop and lead high-performing HR teams. I am skilled at building strong relationships with team members and stakeholders, and am known for my ability to motivate and inspire others to achieve their best. Relevant skills include:

** *Strategic planning and execution*** ** *Talent acquisition and management*  *Strategic Sourcing* ** ***Employee engagement*  *Performance management*  *HRIS systems***

** *Diversity and inclusion*  *Total rewards strategy*  *Leadership and communication***

**H I G H L I G H T S O F RE L E V A N T E X P E R I E N C E**

## As Human Resource Director, My Company Co., Inc.

* Led the HR department, managing a team of 20+ employees and overseeing all HR functions for a workforce of 1000+ employees.
* Successfully implemented a new performance management system that improved employee engagement and reduced turnover by 20%.
* Collaborated with the executive team to develop and execute a total rewards strategy that increased employee satisfaction and reduced turnover by 10%.
* Led the development and implementation of a new HRIS system that improved efficiency and reduced costs by 25%.
* Developed and executed a talent acquisition strategy that reduced time-to-fill positions by 30%.
* Implemented a diversity and inclusion initiative that increased diversity in the workforce by 15%.

## As Senior HR Manager, New Jersey Industries

## Managed the HR department, overseeing a team of 10+ employees and providing HR support for a workforce of 500+ employees.

## Successfully implemented a new employee engagement program that improved employee satisfaction by 15%.

## Collaborated with the executive team to develop and execute a total rewards strategy that increased employee satisfaction and reduced turnover by 5%.

## Developed and implemented an HR metrics dashboard that improved decision-making and increased efficiency by 10%.

## As HR Manager, ABC Industries

* Managed the HR function, providing HR support for a workforce of 200+ employees.
* Successfully implemented a new onboarding program that reduced time-to-productivity by 20%.
* Developed and executed a performance management system that improved employee performance and contributed to a 10% increase in productivity.
* Collaborated with the executive team to develop and execute a diversity and inclusion initiative that increased diversity in the workforce by 10%.

**E D U C A T I O N / A F F I L I A T I O N S**

University of Texas, Austin, TX

**Master of Business Administration in Human Resource Management**

# Princeton University, Princeton, NJ

# Bachelor of Science in Psychology

University of Texas, Austin, TX

**SHRM Certified Professional**

# SHRM Senior Certified Professional

# Associate Professional in Talent Development Credential