# FME Modules



**REGISTRATION FIELDS**

# Registration Fields

## User Guide

## Intended Audience

The content of this document is designed to facilitate the users - managers, supervisors and others of <span style="color:green">Registration Fields</span> PrestaShop Module. A step by step instruction has been added to this document to help users to install the module on PrestaShop.

As a safe practice always backup your files and database before installing any module on PrestaShop. If you are looking for someone to install the module we can do it for you as well. Just go to the following link and let support know the order id to expedite the installation process.

Once you have installed please see the User Guide to help you understand on how to use the module to its full capacity. If you still have questions feel free to contact us on the support platform where you bought this module.

If you have any custom requirements feel free to touch base with us.

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# Getting Started!

## Overview

PrestaShop Registration Fields module allows you to add custom fields on the customers registration form to collect additional information.  Supported types are: Text Field, Text Area, Date, Message Only, Drop Down, Multiple Select, Yes/No, and Radio/check. Collected information will be displayed on the backend. Click on Demo to see how it works.
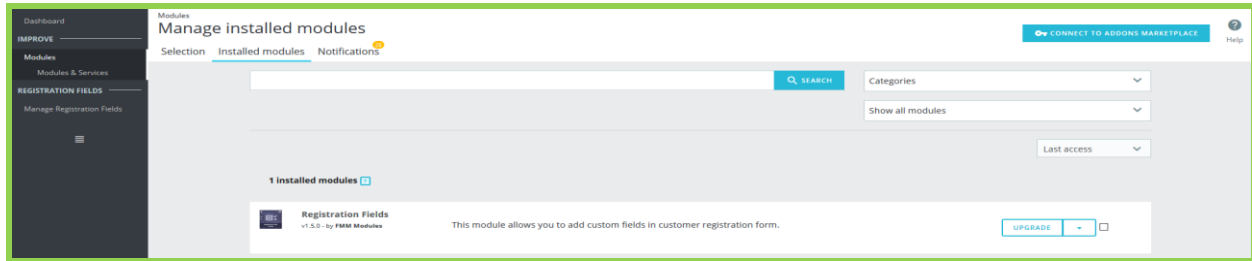
## Installation Instructions

1. Log into PrestaShop administration panel, go to Modules → Click Add new module.

2. Select registrationfields.zip which you downloaded and click upload this

3. Module.

4. Scroll down and find Registration Fields and click Install. You are done

5. Clear Cache in Advance Parameters → Performance.

6. Module will add extra Tab Link in Back Office Edit Product and you will see the tab on left.

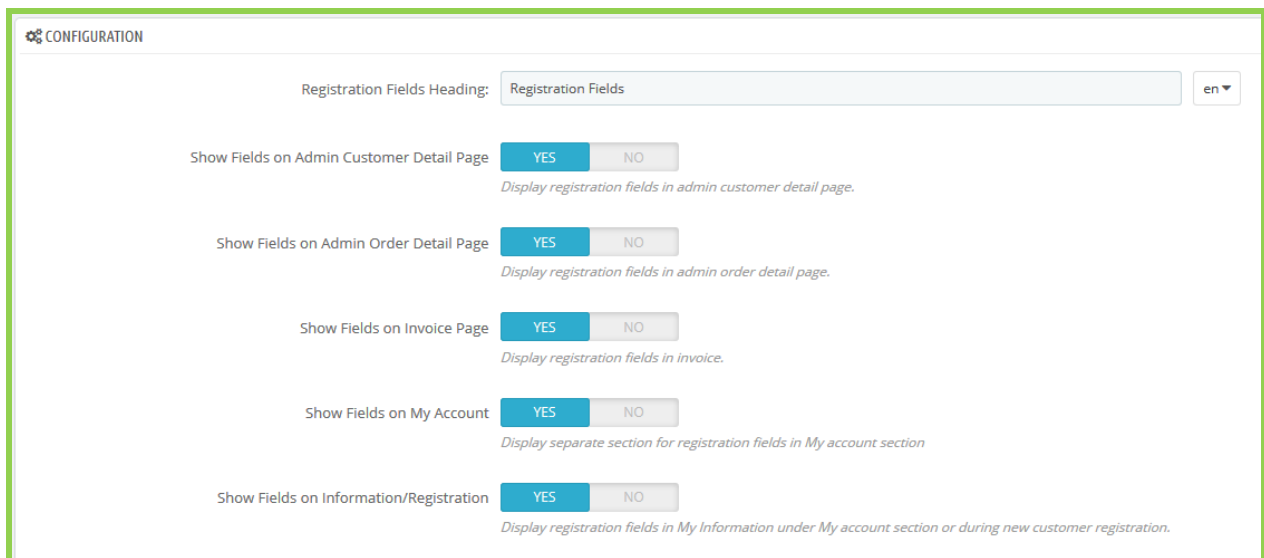7. Preview of customized product will be shown with order on order detail page.

# User Guide

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## *How to Configure the Module:*

At the back office, go to "Module & Services" and click on the "Installed Modules" tab. Here you will find you our module. Click on "Configure" to continue.



## Configure



- **Registration Fields Heading**

- **Show Fields on Admin Customer Detail Page:** Display custom registration fields in admin customer detail page.

- **Show Fields on Admin Order Detail Page:** Display custom registration fields in admin order detail page.

- **Show Fields on Invoice Page:** Display custom registration fields in invoice.

- **Show Fields on My Account:** Display separate section for registration fields in My account section where user will be able to see custom fields.

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- **Show Fields on Information/Registration:** Display registration fields in My Information under My account section or during new customer registration.



- **Restrict New Registrations:** Option to enable the admin approval for the user account validation. If enabled user will be able to use his account after admin manually approves it.

- **Enable Group Selection:** Option to display group selection on the registration form. If enabled user will be allowed to select the user group on registration form.

- **Selected Groups:** Only these selected groups will be shown for selection to the users.

- **Message for Pending Registrations:** Show a custom message to the users where registration is pending.

- **Additional Customer Groups:** Admin can assign a default user group to new registered user automatically. Should not be when admin has enabled group selection to users.

- **Redirect After Registration:** Option to add a URL to redirect user after registration.

- **Lock Fields:** Option to make fields not editable in the user's my account section.

# *How to Add/Manage Registration Fields:*

**Step 1:** At the back office, go to "Manage Custom Fields". Here you will find all the fields. Click on "+ Add New Field" to continue.



**Step 2:** Here you can add your fields' information.



- **Field Name**

- **Field Size:** Select the number of characters that are allowed for this field

- **Block Heading:** Select the block in which you want to show this filed. More on that later

- **Field Type**: Select the type for this field. There are following field types
    - Text Field
    - Text Ares
    - Date
    - Yes / No
    - Multiple Select
    - Dropdown
    - Checkbox
    - Radio Button
    - File Attachment

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- o   Message

- **Default Value:** This will be the default value for this field

- **Field Validation:** Allows you to see if the data entered to this field is in correct format. If you select "Date" here, user will only able to add date in this field.

- **Editable:** If enabled user will be able to edit the data later

- **Values Required:** Option to make this field mandatory

- **Field Status:**

- **Dependent Field:** Option to make filed dependable. More on this in next step

**Step 3:** Now at the front end your field will appear as the following. You can always go back and edit this information.

## *How to Use Dependable Fields:*

Dependable fields are those fields where input option is dependent on what user selects. See the image below for more clarification.



- When you are adding a field from backend enable dependent field option at the end.



- Next Select the field on which current field will be dependent.

- Then select dependent field value

Now your current field will only appear if the customer selects "1.7.x.x" option in the "Favorite Prestashop version" option.

## *Custom Field Headings:*

At the back office, go to "Custom Field Headings". Here you will find all the headings created. Click on "+ Add New Heading" to continue.



## *Add Custom Field Heading:*

Admin can create multiple field headings to use at the front end.

## Disclaimer

It is highly recommended to backup your server files and database before installing this module.

No responsibility will be taken for any adverse effects occurring during installation.

**It is recommended you install on a test server initially to carry out your own testing.**

## Support

If you need more information or have any questions or problems, please refer to our support helpdesk:

You can log a ticket and a support technician can assist you further.

## Customization

If you have requirements that are not covered by our module and you need to have our module customized, feel free to contact us through support helpdesk.