



FME Modules



Registration Fields

User Guide

Intended Audience

The content of this document is designed to facilitate the users - managers, supervisors and others of **Registration Fields** PrestaShop Module. A step by step instruction has been added to this document to help users to install the module on PrestaShop.

As a safe practice always backup your files and database before installing any module on PrestaShop. If you are looking for someone to install the module we can do it for you as well. Just go to the following link and let support know the order id to expedite the installation process.

Once you have installed please see the User Guide to help you understand on how to use the module to its full capacity. If you still have questions feel free to contact us on the support platform where you bought this module.

If you have any custom requirements feel free to touch base with us.



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Getting Started!

Overview

PrestaShop Registration Fields module allows you to add custom fields on the customers registration form to collect additional information. Supported types are: Text Field, Text Area, Date, Message Only, Drop Down, Multiple Select, Yes/No, and Radio/check. Collected information will be displayed on the backend. Click on Demo to see how it works.

Installation Instructions

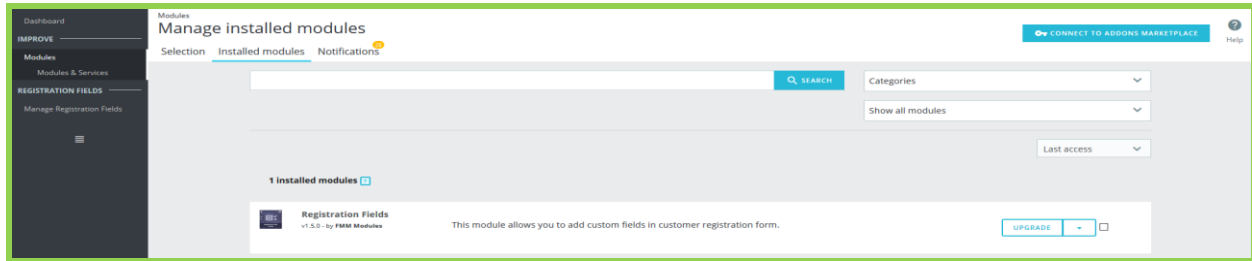
1. Log into [PrestaShop](#) administration panel, go to [Modules](#) → Click Add new module.
2. Select [registrationfields.zip](#) which you downloaded and click upload this
3. Module.
4. Scroll down and find [Registration Fields](#) and click [Install](#). You are done
5. [Clear Cache](#) in [Advance Parameters](#) → [Performance](#).
6. Module will add extra [Tab Link](#) in [Back Office Edit Product](#) and you will see the tab on left.
7. [Preview](#) of customized product will be shown with order on order detail page.



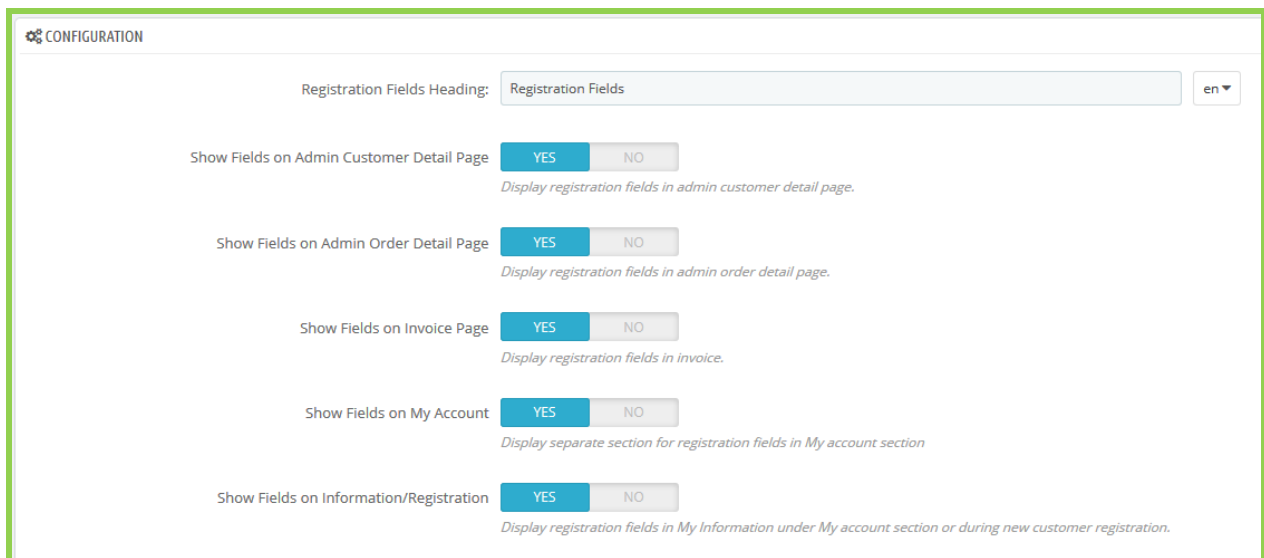
User Guide

How to Configure the Module:

At the back office, go to “Module & Services” and click on the “Installed Modules” tab. Here you will find our module. Click on “Configure” to continue.



Configure



- **Registration Fields Heading**
- **Show Fields on Admin Customer Detail Page:** Display custom registration fields in admin customer detail page.
- **Show Fields on Admin Order Detail Page:** Display custom registration fields in admin order detail page.
- **Show Fields on Invoice Page:** Display custom registration fields in invoice.
- **Show Fields on My Account:** Display separate section for registration fields in My account section where user will be able to see custom fields.



- **Show Fields on Information/Registration:** Display registration fields in My Information under My account section or during new customer registration.

Restrict New Registrations ☒ YES ☐ NO
If enabled it will keep user account disabled until admin approves them.

Enable group selection ☐ YES ☒ NO
Display group selection on registration.

Selected Groups

<input type="checkbox"/>	ID	Group name
<input checked="" type="checkbox"/>	1	Visitor
<input checked="" type="checkbox"/>	2	Guest
<input checked="" type="checkbox"/>	3	Customer
<input type="checkbox"/>	4	Pro Users

Enable groups for registration

Message for Pending Registrations: en ▼
The message will be shown to users waiting for accounts to be approved.

Additional Customer Group ▼
You can assign additional group to newly registered customer.

Redirect After Registration: en ▼
The user will be redirected to above URL. Leave empty to disable this feature.

Lock Fields? ☐ YES ☒ NO
If enabled it will make fields not editable in the user my account section.

- **Restrict New Registrations:** Option to enable the admin approval for the user account validation. If enabled user will be able to use his account after admin manually approves it.
- **Enable Group Selection:** Option to display group selection on the registration form. If enabled user will be allowed to select the user group on registration form.
- **Selected Groups:** Only these selected groups will be shown for selection to the users.
- **Message for Pending Registrations:** Show a custom message to the users where registration is pending.
- **Additional Customer Groups:** Admin can assign a default user group to new registered user automatically. Should not be when admin has enabled group selection to users.
- **Redirect After Registration:** Option to add a URL to redirect user after registration.
- **Lock Fields:** Option to make fields not editable in the user's my account section.



How to Add/Manage Registration Fields:

Step 1: At the back office, go to “Manage Custom Fields”. Here you will find all the fields. Click on “+ Add New Field” to continue.

ID	Field Name	Field Type	Checkout Step	Status	Editable	Required	Show to Customer	Show to Admin	Position	
<input type="checkbox"/> 1	Store Number	text	summary	✓	✓	✗	✓	✓	+ 1	Edit
<input type="checkbox"/> 2	What device are you currently using?	radio	summary	✓	✓	✗	✓	✓	+ 2	Edit
<input type="checkbox"/> 3	House Address	textarea	delivery	✓	✓	✓	✓	✓	+ 3	Edit
<input type="checkbox"/> 4	Favourite Prestashop Versions	checkbox	billing	✓	✓	✗	✓	✓	+ 4	Edit
<input type="checkbox"/> 5	Expected Delivery Date	date	shipping	✓	✓	✓	✓	✓	+ 5	Edit
<input type="checkbox"/> 6	Do you have a Pet?	boolean	summary	✓	✓	✗	✗	✓	+ 6	Edit

Step 2: Here you can add your fields' information.

REGISTRATION FIELD

Field Name *

Field Size
Only used for text and textarea types. Use zero to disable any limit on this field.

Block Heading --
Select a heading to make it as a block of fields.

Field Type

Default Value

Field Validation

Editable

Values Required

Field Status

Dependant Field

- **Field Name**
- **Field Size:** Select the number of characters that are allowed for this field
- **Block Heading:** Select the block in which you want to show this field. More on that later
- **Field Type:** Select the type for this field. There are following field types
 - Text Field
 - Text Area
 - Date
 - Yes / No
 - Multiple Select
 - Dropdown
 - Checkbox
 - Radio Button
 - File Attachment



- Message
- **Default Value:** This will be the default value for this field
- **Field Validation:** Allows you to see if the data entered to this field is in correct format. If you select “Date” here, user will only able to add date in this field.
- **Editable:** If enabled user will be able to edit the data later
- **Values Required:** Option to make this field mandatory
- **Field Status:**
- **Dependent Field:** Option to make filed dependable. More on this in next step

Step 3: Now at the front end your field will appear as the following. You can always go back and edit this information.

The screenshot displays a registration form interface. At the top, there is a list of three fields: 'PERSONAL INFORMATION', 'ADDRESSES', and 'SHIPPING METHOD'. Each field is preceded by a green checkmark and followed by an 'edit' link with a pencil icon. Below this list, the section '4 PAYMENT' is highlighted. It contains a file upload area labeled '* Order File' with a 'Browse...' button and the text 'No file selected.' Below the button, it specifies 'Allowed file types: pdf,txt,doc,jpg,png'. There is a radio button for 'Pay by Check' and a checked checkbox for 'I agree to the [terms of service](#) and will adhere to them unconditionally.' At the bottom of the payment section is a blue button labeled 'ORDER WITH AN OBLIGATION TO PAY'.



How to Use Dependable Fields:

Dependable fields are those fields where input option is dependent on what user selects. See the image below for more clarification.

- When you are adding a field from backend enable dependent field option at the end.

- Next Select the field on which current field will be dependent.
- Then select dependent field value

Now your current field will only appear if the customer selects “1.7.x.x” option in the “Favorite Prestashop version” option.



Custom Field Headings:

At the back office, go to “Custom Field Headings”. Here you will find all the headings created. Click on “+ Add New Heading” to continue.

CUSTOM FIELDS HEADINGS (2)

ID Title

-- [Search]

<input type="checkbox"/>	1	Company Profile	Edit
<input type="checkbox"/>	2	B2B Profile	Edit

Bulk actions

Add Custom Field Heading:

Admin can create multiple field headings to use at the front end.

BLOCK HEADINGS FOR CUSTOM FIELDS

* Block Title [en]

You can use this heading in creating a custom fields block.

Cancel Save



Disclaimer

It is highly recommended to backup your server files and database before installing this module.

No responsibility will be taken for any adverse effects occurring during installation.

It is recommended you install on a test server initially to carry out your own testing.

Support

If you need more information or have any questions or problems, please refer to our support helpdesk:

You can log a ticket and a support technician can assist you further.

Customization

If you have requirements that are not covered by our module and you need to have our module customized, feel free to contact us through support helpdesk.