



Curriculum Vitae of FRANKIE TANUMIHARDJA, ST.

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Tangerang Selatan

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Name in Full

Frankie Tanumihardja, ST.

Place and Date of Birth

Surabaya, January 19th 1969

Marital Status

Single

Height / Weight

1.75 meters / 72 kgs

Languages

Bahasa Indonesia : Native

English : Active

Highlights of Qualifications

- Multitasking for Procurement activities, both as a Buyer and an Expediter. Managing the delivery schedule to meet with Project requirement.
- Good sense of analytical process, honest, tidy, discipline, well management and well organized.
- Able to adapt easily in a new environment and culture in order to strengthen the interpersonal relationship both with the internal and external party, this will come beneficial to create a good working environment.
- Familiar with the basic use of computer such MS Word, MS Excel, MS Power Point and internet application which essential in the ever fast changing business world
- Able and used to lead a group of people in a working environment as well as working for higher authority with great compliance.
- Customized to work with numbers, details oriented and possess a good analytical skill.
- Active, confident and strong minded with flexibility to work either in a team or independently.

Education

“PETRA” Christian University – Surabaya (1987 – 1993)
Majoring in Architecture.

Professional Employment

PT. TIMAS SUPLINDO (Offshore Div.) – Jakarta

Position: **Senior Buyer**

Employment Period: (January 2019 – January 2021)

- Identifying potential bidders/ suppliers (issue the Vendor List)
- Floating Instruction to Bid (ITB) and Request for Quotation (RFQ) to bidders/ suppliers
- Preparing the Commercial Bid Evaluation (CBE)
- Conduct clarification meetings with Vendors and or/ Client
- Issuing Purchase Order/ Contracts
- Monitoring Contract/ Agreement and milestone for payments
- Providing assistance for cost sourcing for the Project Proposal
- Updating the Project Monitoring Status

Experience Projects:

- ❖ Lease-Purchase of Floating Production Unit (FPU) for MDA-MBH Field Development for Husky - CNOOC Madura Limited (HCML) Project.
- ❖ EPCI Services for the Bison, Iguana & Gajah Puteri (BIGP) Development Project at Natuna Sea, Client: Premier Oil Natuna Sea B.V.
- ❖ EPCIC Services of BTJT-A WHP Deck Extension and Well Tie-In for Bukit Tua Phase 4 Development Project, Client: Petronas Bukit Tua
- ❖ BUNTAL-5 Project Engineering, Procurement, Construction and Installation, Client: MEDCO Energi Oil & Gas
- ❖ ENI Merakes EPCI 4, Client: ENI
- ❖ Tender for PGN Saka Sidayu Field Development Project, Client: SAKA Indonesia Pangkah Limited
- ❖ Tender for Petronas Bukit Tua Phase 2B Development Project
- ❖ Tender for PERTAMINA Lawe Lawe project
- ❖ Tender for EPCI Work Package for new pipeline to be connected from JM-1 Platform to Sepinggan-P Platform, Client: Pertamina Hulu Mahakam.

PT. ISTANA KARANG LAUT (ENTREPOSE) – Jakarta

Position: **Senior Buyer**

Employment Period: (Dec 2017 – Dec 2018)

- Identifying potential bidders/ suppliers (issue the Vendor List)
- Floating Instruction to Bid (ITB) to bidders/ suppliers
- Preparing the Commercial Bid Evaluation (CBE)
- Conduct clarification meetings with Vendors and or/ Client
- Issuing Purchase Order/ Contracts
- Monitoring Contract/ Agreement and milestone for payments

- Providing assistance for cost sourcing for the Project
- Updating the Project Monitoring Status

Experience Projects:

- ❖ Condensate Refinery Project of PARTEX, Bangladesh (Dec 2017 – Dec 2018)

PT. TECHNIP INDONESIA – Jakarta

Position: Senior Buyer (Freelance Consultant)

Employment Period: (February 2017 – End May 2017)

- Identifying potential vendors/ subcontractors
- Vendor visiting and issue the Vendor Assessment Report
- Floating Enquiries/ ITB for subcontract
- Preparing “Commercial Bid Tabulation”/ CBT
- Conduct clarification meetings with Vendors and/ or Client
- Issuing Purchase Order/ Contracts
- Monitoring Contract and milestone for payments
- Review and Processing the Vendor Invoices
- Closing out contracts
- Providing assistance for cost sourcing for the Project
- Updating the Project Monitoring Status
- Expediting and Monitoring the Material delivery
- Processing and review the Vendor Invoices

PT. TECHNIP INDONESIA – Jakarta

Position: Senior Buyer (Permanent Staff)

Employment Period: (October 2008 – October 2016)

- Identifying potential vendors/ subcontractors
- Vendor visiting and issue the Vendor Assessment Report
- Floating Enquiries/ ITB for subcontract
- Preparing “Commercial Bid Tabulation”/ CBT
- Conduct clarification meetings with Vendors and/ or Client
- Issuing Purchase Order/ Contracts
- Monitoring Contract and milestone for payments
- Review and Processing the Vendor Invoices
- Closing Out contracts
- Providing assistance for cost sourcing for the Project
- Updating the Project Monitoring Status
- Expediting and Monitoring the Material delivery
- Processing and review the Vendor Invoices

Experience Projects:

- ❖ EPCC for Jangkrik Complex Project (ORF, Subsea & Offshore), client: ENI S.p.A.
- ❖ EPCC for Matindok Gas Development Project, client: Pertamina EP.
- ❖ Engineering Design Services for Development of Generic Satellite Wellhead Platform (GSWP) for Oil, client: Petronas Carigali

- ❖ EPCC of New Condensate and Diesel Tank Project, client: BP Tangguh
- ❖ U3 Project, client: PT. Synthetic Rubber Indonesia (SRI) Michellin
- ❖ EPC for CL-3 Project, client: PT. Cabot Indonesia – Cilegon Plant
- ❖ Betaine Plant and Reactor Modification Project (EPC), client: Evonik Industries
- ❖ Basic Engineering of Panyu 34-1/35-2/35-1 Offshore Gas Field Development Project, client: CNOOC RC, Beijing
- ❖ Longford Gas Conditioning Plant Project, client: Exxon Mobil
- ❖ Donggi Gas Development Project (EPC - PPGM), client: PT. Pertamina EP
- ❖ Arun LNG Receiving HUB & Regasification Terminal, client: PT. Pertamina Arun LNG
- ❖ KPC – New Diesel Fuel Pipeline From Port Storage, client: PT. Kaltim Prima Coal
- ❖ Chevron Gehem Gendalo FPU FEED Project, client: Chevron Indonesia Company
- ❖ Sumpal Expansion Project, client: ConocoPhillips (Grissik) Ltd.
- ❖ ME DBN Project, client: PT. Cabot Indonesia – Merak Plant
- ❖ Bukit Tua EPCC Development Project, client: Petronas Carigali Ketapang II
- ❖ Panyu 34-1/35-2/35-1 Offshore Gas Field Development Project, client: CNOOC RC, Beijing
- ❖ Kepodang Gas Development Project, client: Petronas Carigali Muriah
- ❖ Madura BD Field Development Project, client: Husky Oil (Madura)
- ❖ MHN Processing Platform and LMQ Project, client: ONGC – India
- ❖ DPPU SOETTA Development Project & DPPU Kualanamu Development Project, client: Pertamina
- ❖ Block A – FEED Development Project, client: MEDCO E&P MALAKA.

PT. PANIN INSURANCE Tbk. - Jakarta

Position: Head Office – Supervisor of Property Claim

Employment Period: (February 2006 – October 2008)

- Survey, make the claim adjustment and reporting to the Director.
- Make the Claim Statistic and report to the Director.
- Maintain the clients with a good service claim handling.

Position: Bandar Lampung Sub Branch Manager

Employment Period: (December 2003 – January 2006)

- Responsible to Marketing and Sales target achievement
- Report to Jakarta's Branch Manager of all office activities and production
- Taking care and maintaining good relationship with clients and get new business.
- Handling and taking care Customer's claim.

PT. ESLENE INDONESIA – Jakarta

Position: **Operational Manager**

Employment Period: (January 2002 – November 2003)

- Responsible to Marketing and Sales target achievement
- Control and supervise the administration and shop operation.
- Maintain good relationship with customers and vendors.
- Handling and controlling all the shop/ and office daily activities.

PT. KVAERNER INDONESIA – Jakarta

Position: **Purchaser (Procurement Staff)**

Employment Period: (August 1997 – December 2001)

- Service, supply and deliver all the client's need
- Make comparison price from vendors, issue the Purchase Order, expedite the delivery of the goods.
- Maintain good relationship with vendors and clients

PT. GLOBAL ELUX (ELECTROLUX) – Jakarta

Position: **Project Marketing Supervisor**

Employment Period: (October 1996 – July 1997)

- To promote and market the products to hotels and restaurants.
- Lead the salesmen.

PT. KAMARA ARTHA KENCANA – Jakarta

Position: **Site Operation Manager**

Employment Period: (February 1994 – September 1996)

- Supervise and control the project operation.
- Maintain good relationship with Main Contractor/ Project's Owner.
- Design the installation.

**Seminars/Courses
Attended**

- English Course at PPIA (Perhimpunan Persahabatan Indonesia – Amerika, Surabaya (1984 - 1988)
- Effective Speaking & Presentation Skills (2010) – PT. Technip Indonesia
- IIF Orientation in Implementing IIF Culture (2011) – Indonesia Deepwater Development
- Pulse Behavioural Safety Leadership (2012) – PT. Technip Indonesia
- Effective Communication in Negotiation (2013) – Business First