

ANDRE MAURICE BRONSON

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(555) 555-5555
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BUDGET ANALYST

Budget Management | Program Performance Evaluation | Policy Analysis | Budget Legislation

AREAS OF EXPERTISE

Public Budgeting

Public Financial Management

Budgeting in Fiscal Stress

Economic Foundations of Policy Analysis

Public Financial Administration

Public Administration and Democracy

Public Personnel Administration

Managerial Statistics (Data Applications)

State and Local Taxation

Nonprofit Governance

Nonprofit Practices (Grant Writing, Needs Assessment)

COMPUTER SKILLS

*Advanced to Expert Proficiency
in the following software:*

SAP ■ EXCEL ■ ACCESS

*(Financial Modeling/Advanced
Spreadsheet Functions)*

**MS Office Suite – Word,
Outlook, PowerPoint**

Integrity-driven, objective, and detail-oriented public administration professional offering key strengths in the areas of public budgeting and finance. Superior ability to research, develop, and implement budgetary strategies designed to optimize authorized appropriations and efficiently accomplish agency's mission. Demonstrated effective organizational, analytical, and interpersonal skills.

PROFESSIONAL ACCOMPLISHMENTS

- Co-Authoring both the Gwinnett County FY2009 Budget and the Budget in Brief Documents.
- Researched and identified several federal grants, totaling \$35 million, eligible for reimbursement to Gwinnett County General Fund.
- Conducted needs assessment of 42 DFACS-licensed domestic violence shelters resulting in improved shelter operations.
- Analyzed the financial ramifications of enacting GA HB #318 and provided a detailed report illustrating negative budgetary impact on the county's operations, recommending the legislation be dropped.

PROFESSIONAL DEVELOPMENT

Gwinnett County Department of Financial Services
Budget Analyst Intern

01/09—05/09

Monitored and evaluated budget projections, anticipated problems, and provided advice on budgetary opportunities to address anticipated/projected shortfalls on an ongoing basis. Assisted in preparation and presentation of agency budget requests including biennial legislative budgets, budget amendments, supplemental, program transfers, and general fund loans.

Provided quality assurance audits to maintain process quality control plans. Assisted management in the development of long-term strategies and organizational implementation plans. Acted as lead on monthly budget projections and related research activities. Researched, developed, and implemented budgetary strategies designed to effectively and efficiently accomplish the agency's mission.

Acted as department liaison between the Office of Budget Program Planning and Legislative Fiscal Division. Recommended financial and programmatic impacts of budgetary issues facing the department.

*Additional professional experience in **Management** for Publix Supermarkets and other private sector establishments from 1995-2009.*

EDUCATION

MPA, Budget & Finance, University of Georgia, 2009
BS, Criminal Justice, Georgia State University, 2007
AAS, Business Administration, Georgia Perimeter College, 2001