

VACATING FORM DETAILS

OCCUPANT NAME:	Prerna Singh
DATE OF JOINING:	March 1, 2019
TENURE:	Long Term
VACATING DATE:	April 30, 2019
1. ALLOTMENT BLOCK/FLOOR:	Block 1 / B1 - First Floor
2. ROOM/BED:	102 / S2
3. TYPE: 3 - Bed Room	RENT: 6500.00
4. ADVANCE: 0	RC. NO.:
5. REFUND AMOUNT:	0.00
1. DEDUCTIONS TOWARDS MAINTENANCE:	0.00
2. DEDUCTIONS TOWARDS RENT ARREARERS:	1217.00
3. ANY OTHER DEDUCTIONS:	0.00
4. RENTAL PAYMENT STATUS:	_____
5. EXCESS DIFFERENCE AMOUNT PAYABLE:	1217.00
6. FINAL PAYABLE AMOUNT:	1217.00

REFUND DETAILS OF THE GUEST

CHEQUE IN FAVOUR OF:

BANK A/C NO.:

IFSC CODE: BRANCH:

GUEST SIGN: _____

STATEMENT PREPARED BY: Ope1

MANAGEMENT APPROVAL BY: Mgm1

APPROVAL AMOUNT CASH/CHEQUE NO.: _____

BANK: DATE: April 30, 2019

SIGNATURE: _____