

## SHELBY FRANCISCO

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Portfolio: [shelcisco.github.io/SFran\\_React\\_Portfolio/](https://shelcisco.github.io/SFran_React_Portfolio/) GitHub: [/Shelcisco](https://github.com/Shelcisco)

Highly motivated and detail-oriented professional with a background in the financial industry, seeking to transition into a dynamic role as a front-end, back-end, or full-stack web developer.

Equipped with a comprehensive skill set acquired through the University of Washington's Full Stack Web Development bootcamp. I am committed to continuously enhancing my skills and collaborating with cross-functional teams to drive the success of web development projects.

### TECHNICAL SKILLS

HTML, CSS, JavaScript, JQuery, Responsive Design, React, Bootstrap, APIs, Node.js, Express, MySQL, Sequelize, MongoDB, Mongoose, REST, GraphQL

### PROJETS

**Coding-Quiz** | [github.com/Shelcisco/Coding-Quiz](https://github.com/Shelcisco/Coding-Quiz) | [shelcisco.github.io/Coding-Quiz/](https://shelcisco.github.io/Coding-Quiz/)

- Summary: Basic coding quiz on JavaScript fundamentals.
- Role: Sole author
- Tools: HTML, CSS, JavaScript

**Note-Taker-Express** | [github.com/Shelcisco/Note-Taker-Express](https://github.com/Shelcisco/Note-Taker-Express) | <https://shelcisco-note-taker-express.herokuapp.com/>

- Summary: Simple note taking application where users can add, save, and delete notes.
- Role: Sole Author
- Tools: Express.js, JavaScript, HTML, CSS

**Portfolio** | [github.com/Shelcisco/SFran\\_React\\_Portfolio](https://github.com/Shelcisco/SFran_React_Portfolio) | [shelcisco.github.io/SFran\\_React\\_Portfolio/](https://shelcisco.github.io/SFran_React_Portfolio/)

- Summary: Personal Portfolio with contact form, links to completed projects, resume, and links to both my LinkedIn and Github.
- Role: Sole Author
- Tools: React, JavaScript, CSS, HTML, EmailJS

## **EXPERIENCE**

### **Collections Specialist October 2020-Present The Odom Corporation Bellevue, WA**

- Identified causes and resolved discrepancies in accounts.
- Organized payment schedules in adherence to state liquor laws.
- Collaborated with cross-functional teams to ensure accurate and timely billing, invoicing, and collection processes.

### **Personal Banker April 2019- October 2020-Present The Odom Corporation Bellevue, WA**

- Developed knowledge about products and services to help clients reach their financial goals.
- Handled confidential information professionally.
- Assisted in coaching team members.
- Designated Business and Onsite advocate.

### **PPP Loan Temporary Assignment • April 2020 - August 2020**

- Post Guaranty work - Cleared stipulations in CPS utilizing BDCMS, LexisNexis, Innovis, and customer input.

### **Administrative Assistant, DRS July 2016- April 2019 NW Beverages Kent, WA**

- Performed daily route settlement duties including invoicing, reconciliations, and verifying bank deposits
- Responded to inquiries, researched, and resolved problems related to inventory and transactions handled by the department.
- Took part in creating and implementing standard operating procedures.

## **EDUCATION**

### **Certificate, Full Stack Web Development – University of Washington , WA**

### **Associate of Arts and Science – Bellevue College, WA**