**Shelby Francisco**

Email: [shel.cisco5@gmail.com](mailto:shel.cisco5@gmail.com)  Phone: (206) 554-9213 Burien, Washington Github: <https://github.com/Shelcisco>

LinkedIn: <https://www.linkedin.com/in/shelby-francisco-111948100/> Portfolio: <https://shelcisco.github.io/SFran_React_Portfolio/>

**SUMMARY**

Highly motivated and detail-oriented professional with a background in the financial industry, seeking to transition into a dynamic role as a front-end, back-end, or full-stack web developer. Equipped with a comprehensive skill set acquired through the University of Washington's Full Stack Web Development Bootcamp. I am committed to continuously enhancing my skills and collaborating with cross-functional teams to drive the success of web development projects.

**SKILLS**

Front End: HTML, CSS, JavaScript, JQuery, responsive design, React, Bootstrap

Back End: APIs, Node.js, Express, MySQL, Sequelize, MongoDB, Mongoose, REST, GraphQL

**PROJECTS**

**Note Taker Express**

Sole Author • March 2023

shelcisco.github.io/Coding-Quiz/   
• Summary: Basic coding quiz on JavaScript fundamentals.    
• Tools: Express.js, JavaScript, HTML, CSS

**Coding Quiz**

Sole Author • May 2023

shelcisco.github.io/Coding-Quiz/   
• Summary: Basic coding quiz on JavaScript fundamentals.    
• Tools: HTML, CSS, JavaScript

**Portfolio**

Sole Author • June 2023

https://shelcisco.github.io/SFran\_React\_Portfolio/  
• Summary: Personal Portfolio with contact form, links to completed projects, resume, and links to both my LinkedIn and Github.    
• Tools: React, JavaScript, CSS, HTML, EmailJS

**EXPERIENCE**

**Collections Specialist**

**The Odom Corporation October 2020 - Present, Bellevue, WA**

• Identified causes and resolved discrepancies in accounts.   
• Organized payment schedules in adherence to state liquor laws.  
• Collaborated with cross-functional teams to ensure accurate and timely billing, invoicing, and collection processes.

**Personal Banker**

**Wells Fargo April 2019 - October 2020, Sammamish,WA**

• Developed knowledge about products and services to help clients reach their financial goals.   
• Handled confidential information professionally.   
• Assisted in coaching team members.  
• Designated Business and Onsite advocate.   
  
PPP Loan Temporary Assignment • April 2020 - August 2020  
• Post Guaranty work - Cleared stipulations in CPS utilizing BDCMS, LexisNexis, Innovis, and customer input.

**Administrative Assistant, Daily Route Settlement (DRS)**

**NW Beverages July 2016 - April 2019, Kent, WA**

• Performed daily route settlement duties including invoicing, reconciliations, and verifying bank deposits  
• Responded to inquiries, researched, and resolved problems related to inventory and transactions handled by the department.   
• Took part in creating and implementing standard operating procedures.

**EDUCATION**

**Full Stack Web Development Certificate** University of Washington • 2023

**Associates of Arts and Science** Bellevue College • Bellevue, WA • 2014