**Curriculum Vitae of Asanda Shelly Mkize**

**Personal Details**

Name(s) : Asanda Shelly

Surname : Mkize

D. O. B. : 29 September 2001

ID. Number : 0109290202083

Marital status : Single

Nationality : South African

Home Language : IsiZulu

Other Language : English

Criminal offences : None

Cell phone number : 072 469 2229 / 082 306 9871

Email address : [shellyasanda@gmail.com](mailto:shellyasanda@gmail.com)

Home address : 22 Atherstone Place, Woodlands, Durban 4004

**Skills and Abilities**

* Excellent verbal and communication skills.
* Ability to meet strict daily processing targets.
* Ability to work well under pressure.
* I can work well independently and well in a team.
* Able to multitask.
* Admin skills
* Time management skills
* Competent in Microsoft word, PowerPoint, Excel and Outlook.

**Education**

**Tertiary**

Institution : IIE Rosebank College

Course : Diploma in Information Technology in Software Development

Major Modules : - Programming

Web Development

Open Source coding

Databases

High school attended : Mariathal Combined School (2014-2018)

Subjects Passed : IsiZulu Home Language

-English First Additional Language

-Life Orientation

-Geography

-Physical Science

-Life Sciences

**Work Experience**

Name of company : IIE Rosebank College

Position : Programming Tutor

Period : September 2023 – ongoing

Name of company : New Dawn Dental Care

Position : Dental Assistant

Period : 4 months( October 2020 – January 2021)

Reason for Living : Vacation work

Duties : Sterilizing dental equipment, preparing patients for procedures and scheduling appointments.

**Reference**

Nkanyezi Ndlovu :New Dawn Dental Care

Position : Dentist

Tel : 084 252 1710

Email address : [newdawndentalcare@gmail.com](mailto:newdawndentalcare@gmail.com)

Khanyi Mkhonza : IIE Rosebank College

Position : ICT Lecturer

Tel : 071 000 9139

Email address : [kmkhonza@rosebankcollege.co.za](mailto:kmkhonza@rosebankcollege.co.za)