**[Logo

Description automatically generated](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/)**

Making the Syllabus Easy, to Keep You Teaching at Your Best

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## What’s New in 1.1

SyllaBest version 1.1 contains several new features, plus improvements to the performance and usability of the software. These include:

* Faster Download and upload speeds across all platforms.
* Log in features have been changed to allow one username to allow both access to employee and administrative rolls.
* Added user interface settings to accommodate those with visual impairment and color blindness.
* Changes made to how syllabi are saved, allowing more choices of document type.
* Many, many more bug fixes!

# Launching SyllaBest

SyllaBest is a Web based application verified to run on Linux, Windows, and Mac OS X. Although not officially supported, other platforms may work.

## 

## System Requirements

The system requirements for SyllaBest are:

Windows Operating Systems (32-bit and 64-bit)

* Windows 7
* Windows 8
* Windows 10

Recommended Hardware:

* Pentium 4 or newer processor
* 512MB of RAM / 2GB of RAM for the 64-bit version
* 200MB of hard drive space

Mac Operating Systems

* macOS 10.9++

Recommended Hardware:

* Macintosh computer with an Intel x86 processor
* 512 MB of RAM
* 200 MB hard drive space

GNU/Linux Operating Systems

\*\*Firefox & Chrome will not run at all without the following libraries or packages:

* GTK+ 3.4 or higher
* Glib 2.22 or higher
* Pingo 1.22 or higher
* [X.Org](http://x.org/) 1.0 or higher (1.7 or higher is recommended)
* libstdc++ 4.6.1 or higher

**Software Requirements**

[Google Chrome Web Browser](https://www.google.com/chrome/?brand=CHBF&brand=RXQR&utm_source=bing&utm_medium=cpc&utm_campaign=1009936%20%7C%20Chrome%20Win10%20%7C%20DR%20%7C%20ESS01%20%7C%20NA%20%7C%20US%20%7C%20en%20%7C%20Desk%20%7C%20SEM%20%7C%20BKWS%20-%20EXA%20%7C%20Txt%20~%20Top%20KWDS&utm_term=chrome%20download&utm_content=Desk%20%7C%20BKWS%20-%20EXA%20%7C%20Txt%20~%20Download%20Chrome&gclid=4e3a73ca25bc1dfad4d1139da0746841&gclsrc=3p.ds) - Version 88.0.4324.190 (Official Build) (64-bit)

[Mozilla Firefox Browser](https://www.mozilla.org/en-US/firefox/new/) – Version 84.0.2 (64-bit)

[Microsoft Edge Browser](https://www.microsoft.com/en-us/edge) - Version 88.0.705.81 (Official build) (64-bit)

### 

### Getting Started

#### Install A Web Browser

If not already installed on your computer, download, and install Firefox, Google Chrome, Microsoft Edge.

**Installing Chrome Web Browser**



**Installing Firefox Web Browser**

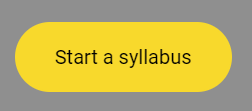


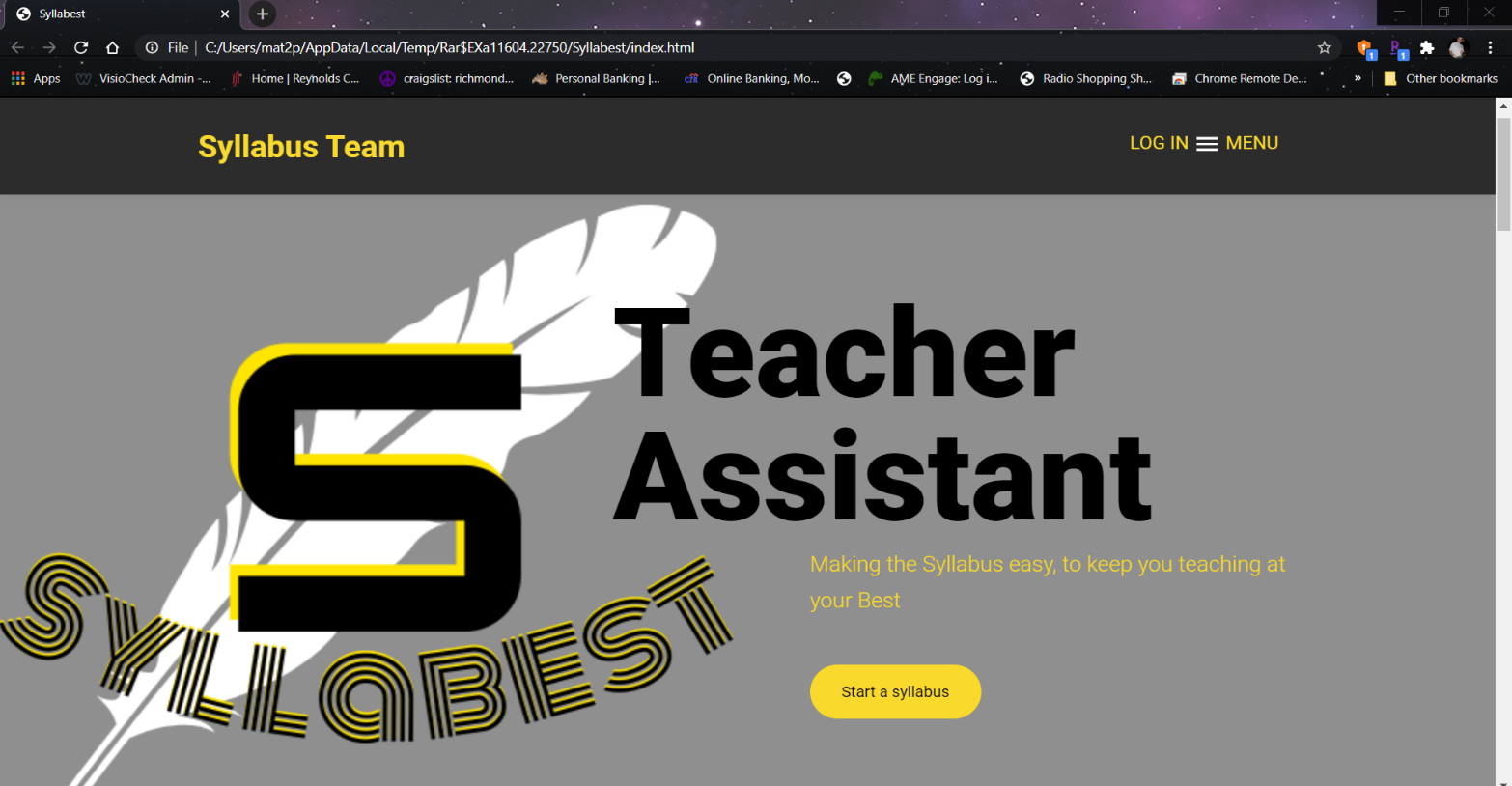
#### Quick tour of the SyllaBest website

#### Menu options

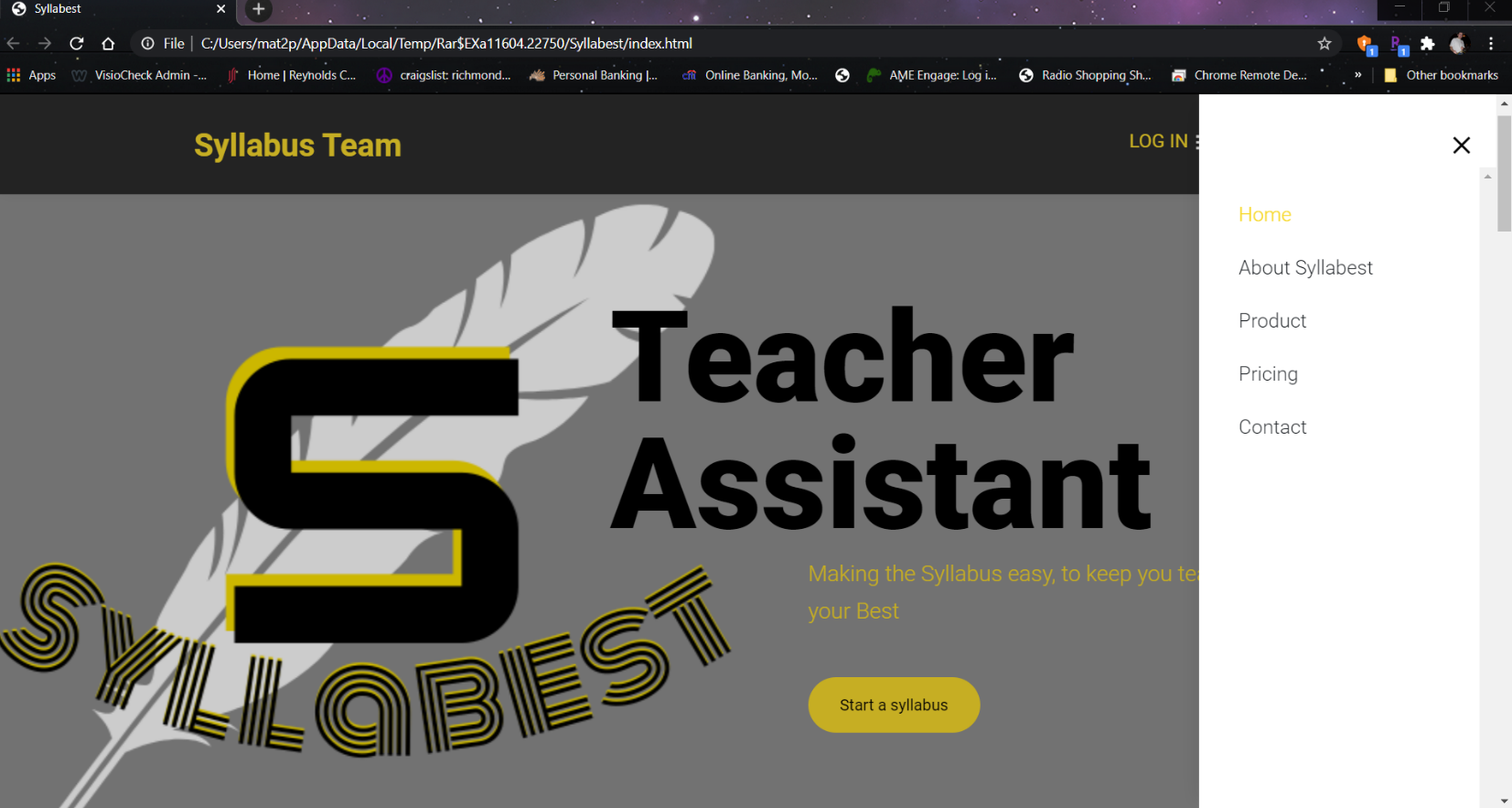
#### 

#### Launch the Application

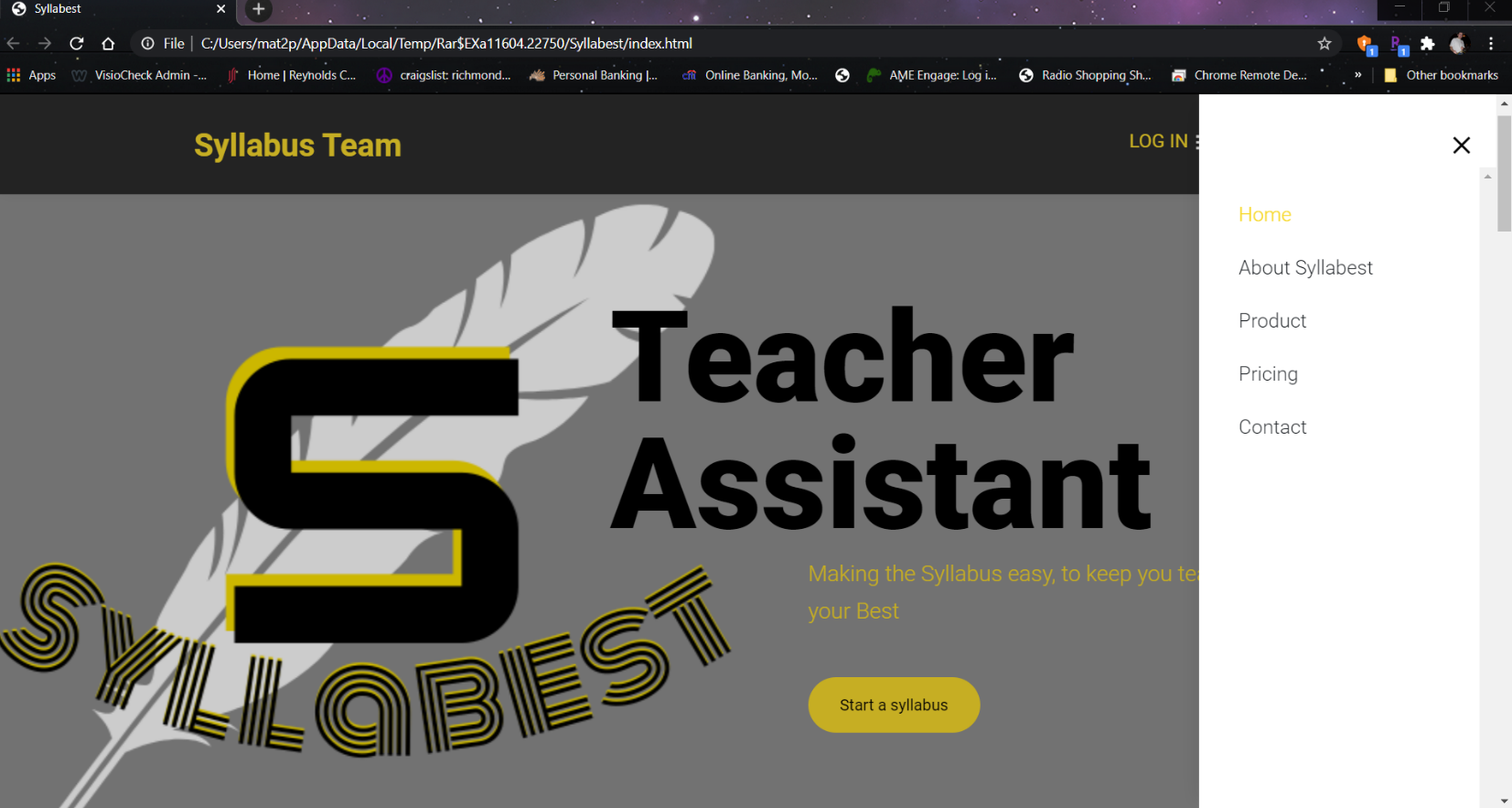
Double-click on the Start a Syllabus Button button on the webpage [](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/#home-section)

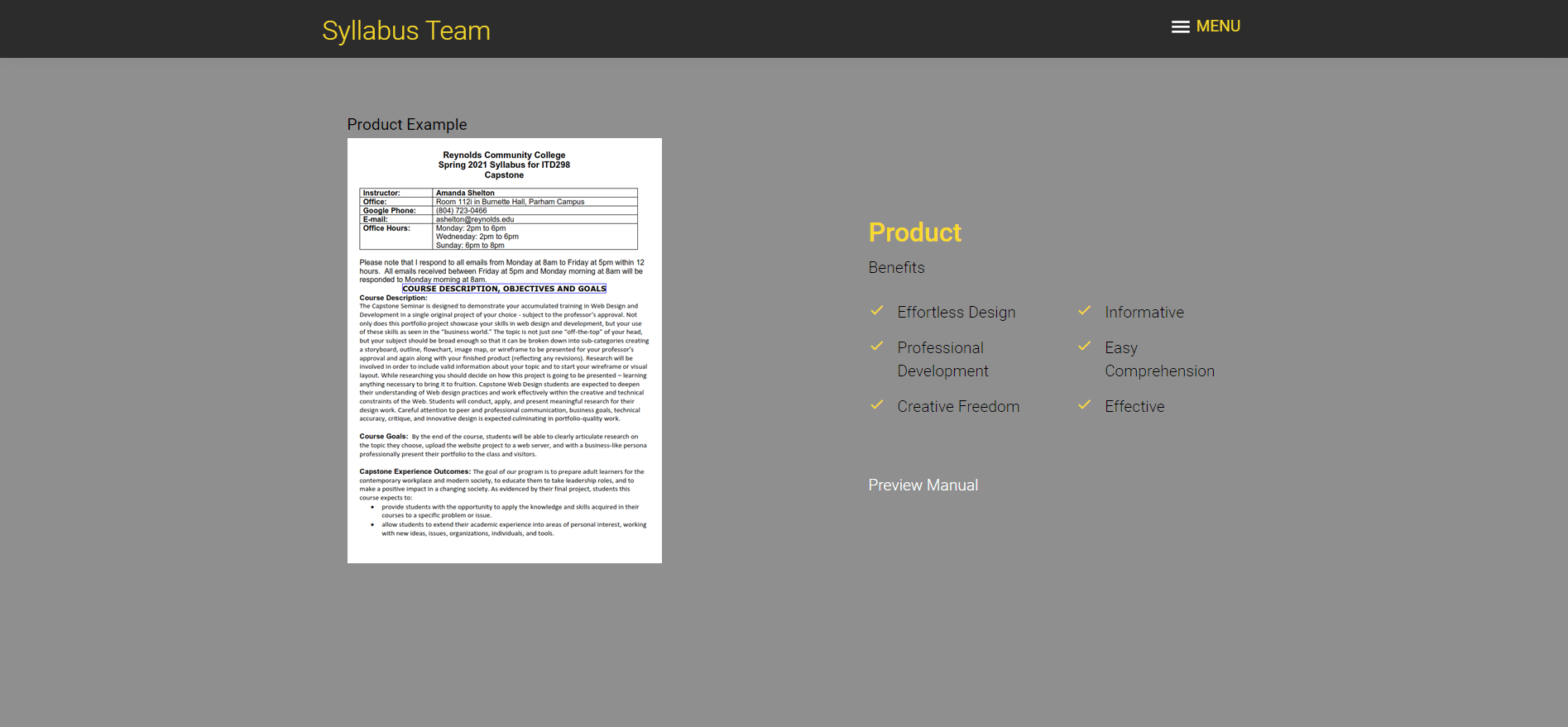


**About SyllaBest**



#### Product Information





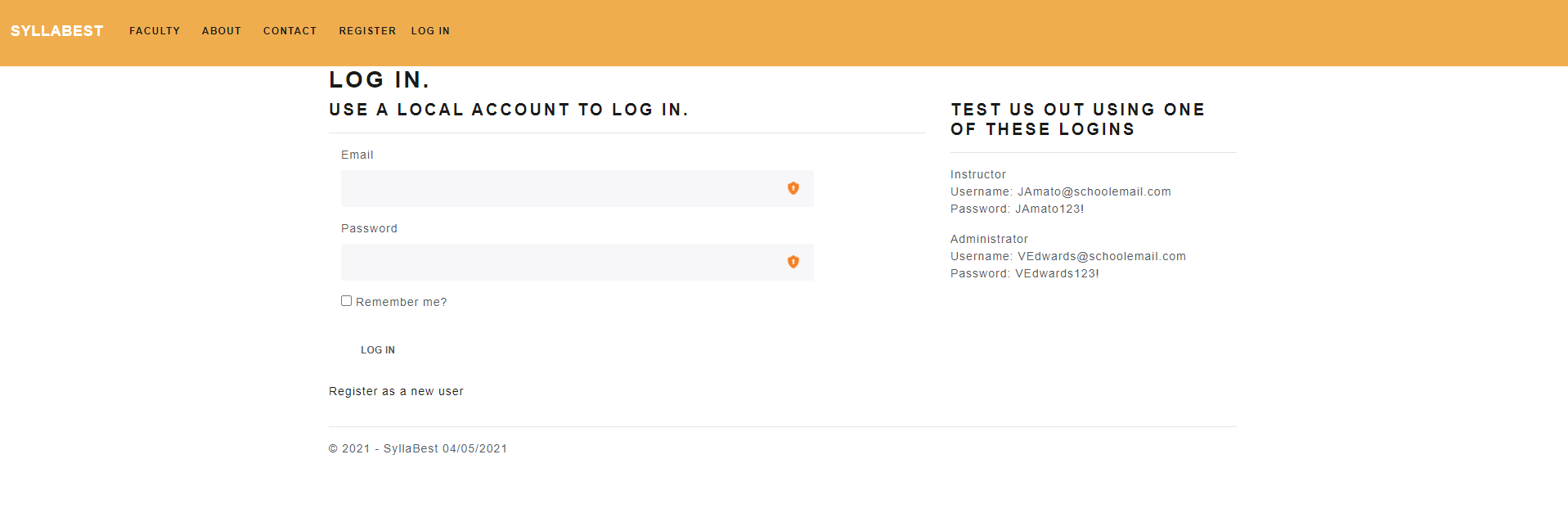
#### Logging into SyllaBest Application

There are two different users that may log into Syllabest:

1. Instructors
2. Adminstrators

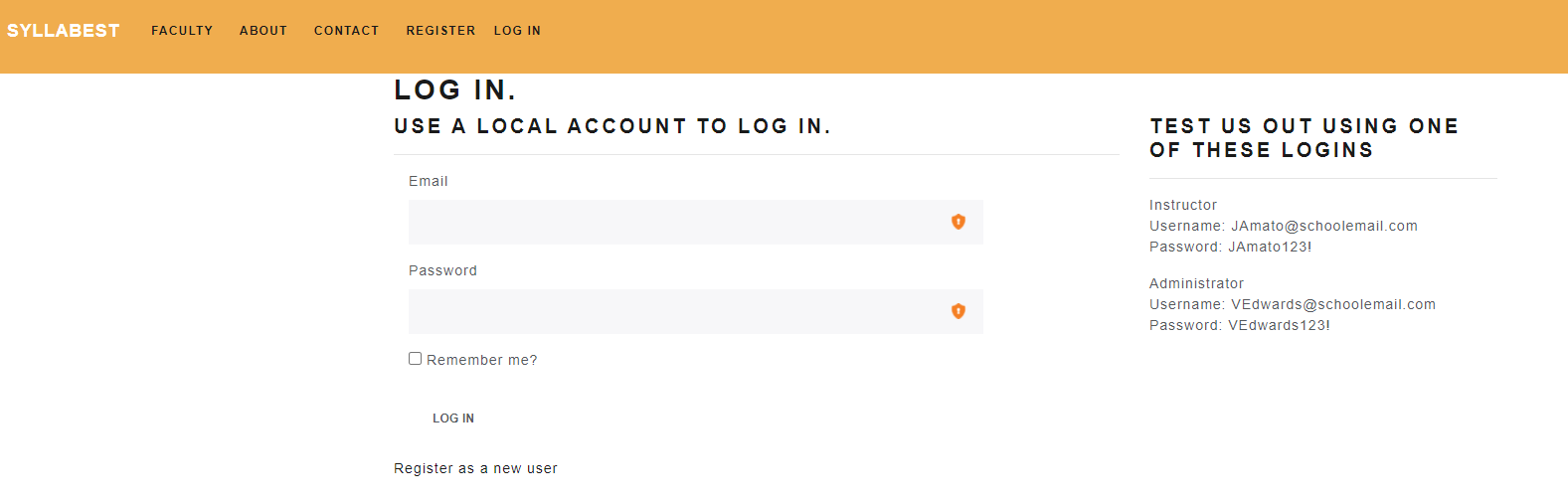
Each have different permissions and access to the school database.

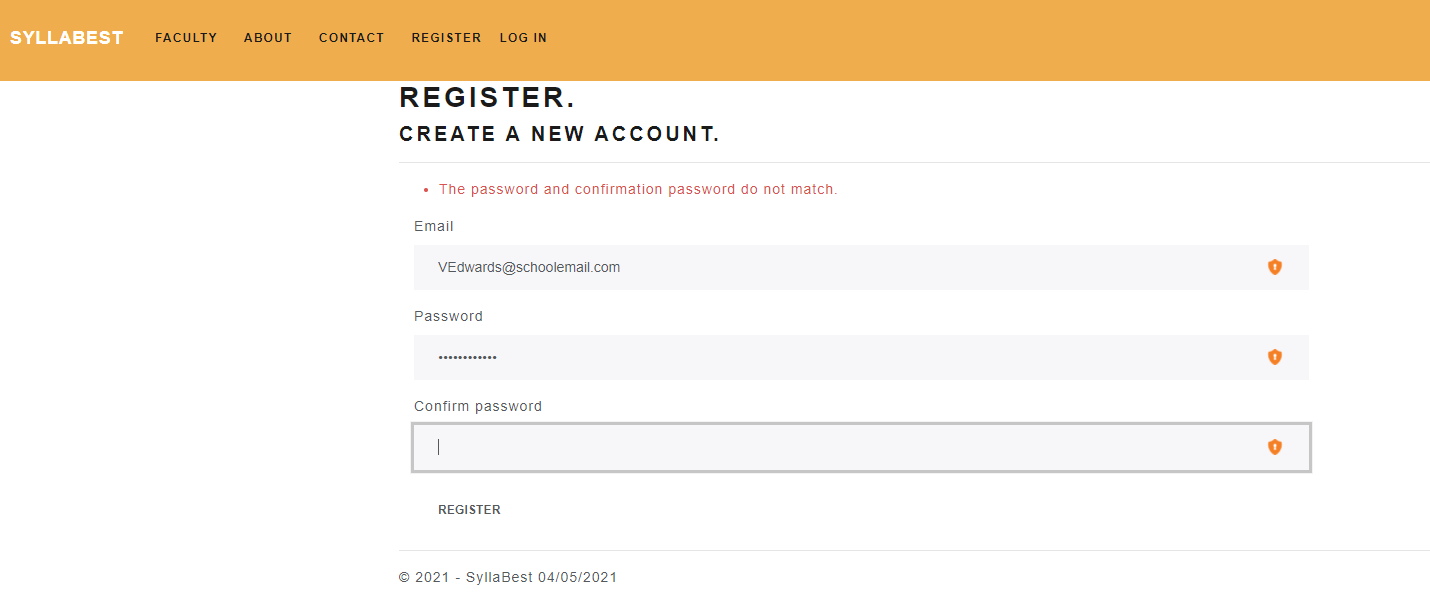
**Logging into SyllaBest**



**Creating a New Account in SyllaBest**

In order to create a new account, you should pick the  button





Input your email as well as new password and hit 

**Administrative Log In**

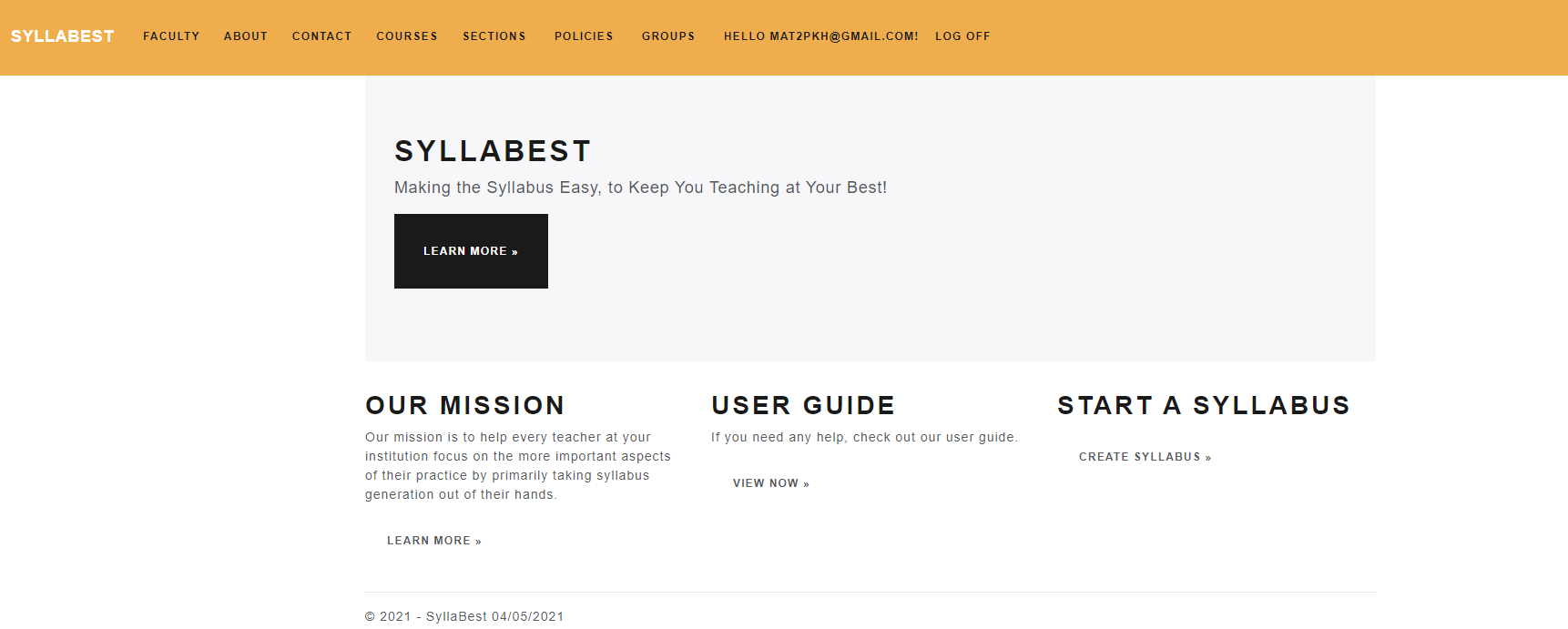
Administrators have access to add or change:

1. Classes
2. Sections
3. School Policies
4. School Groups of Policies
5. Instructor roster

.

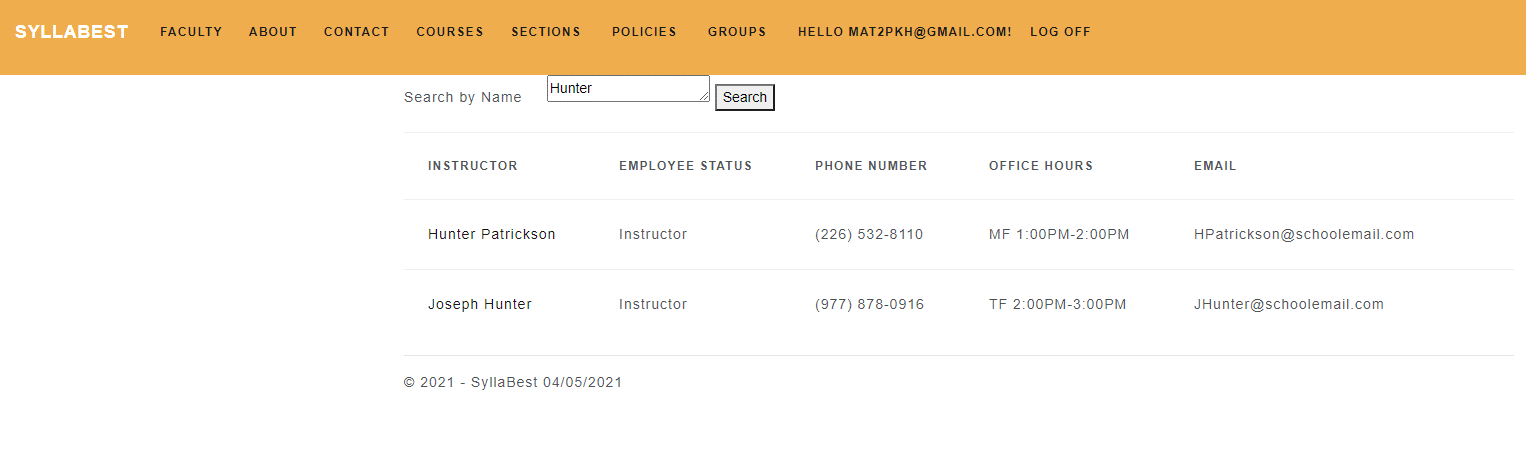
**Adding, Edit or Delete Faculty Members**

In order to add or edit faculty, they must select  from the main menu.



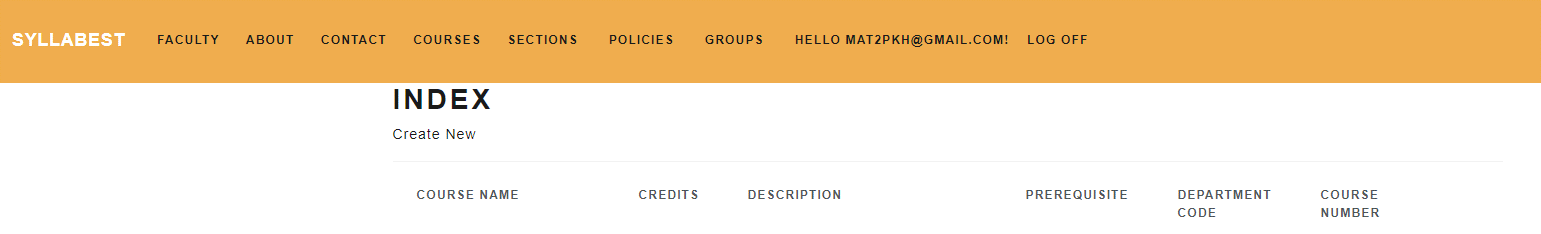
**Faculty Search**

In order to search by Faculty name, you can type into the faculty box and press the  button This will bring up a list of people with first or last names with those sequence of letters for display

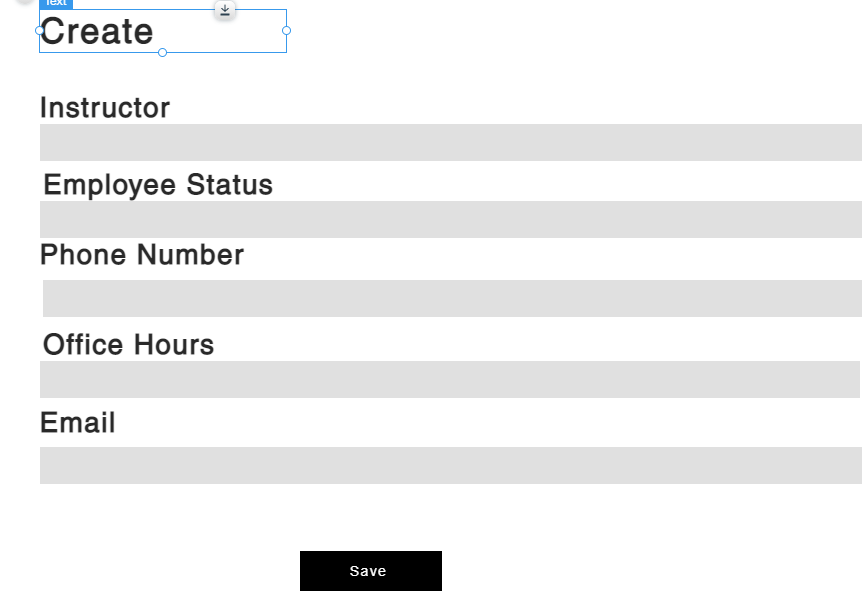


**Adding a New Faculty Member**

After selecting the faculty option, the user should select the  button at the top of the pages to add new faculty members.



The administrator can then add data to the following fields:

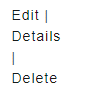


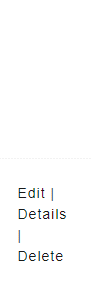
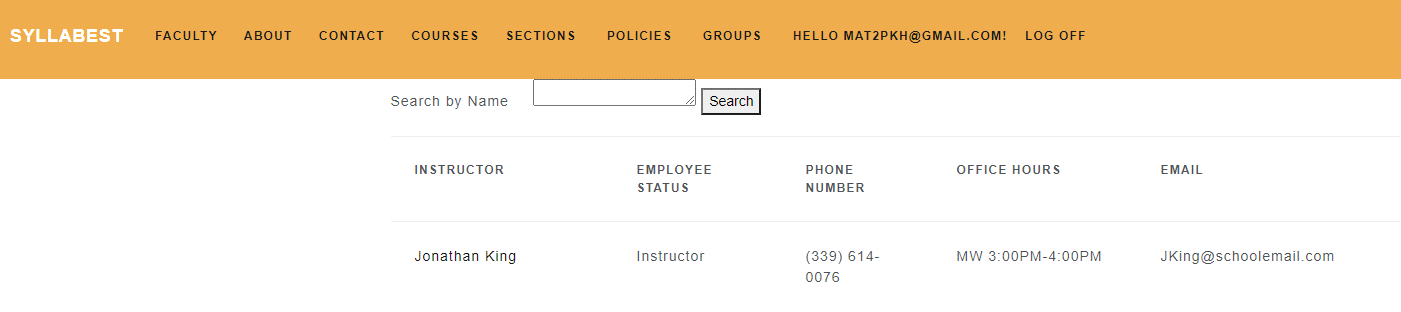
The administrator can then input the instructors and hit  .

Or go back to the main faculty page .

**Edit or Delete Faculty Member**

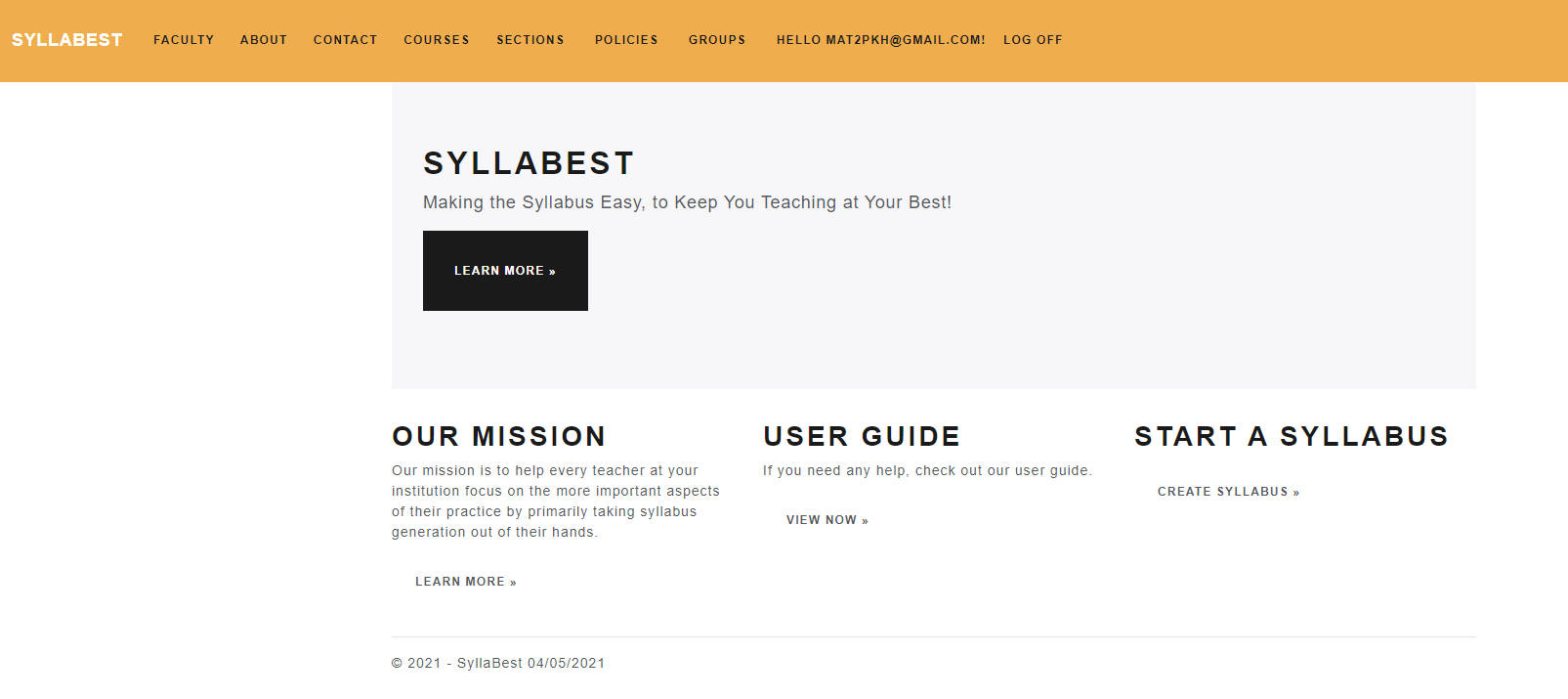
If the administrator needs to edit or delete,

he can select the faculty  button from the faculty page, and then select edit or delete



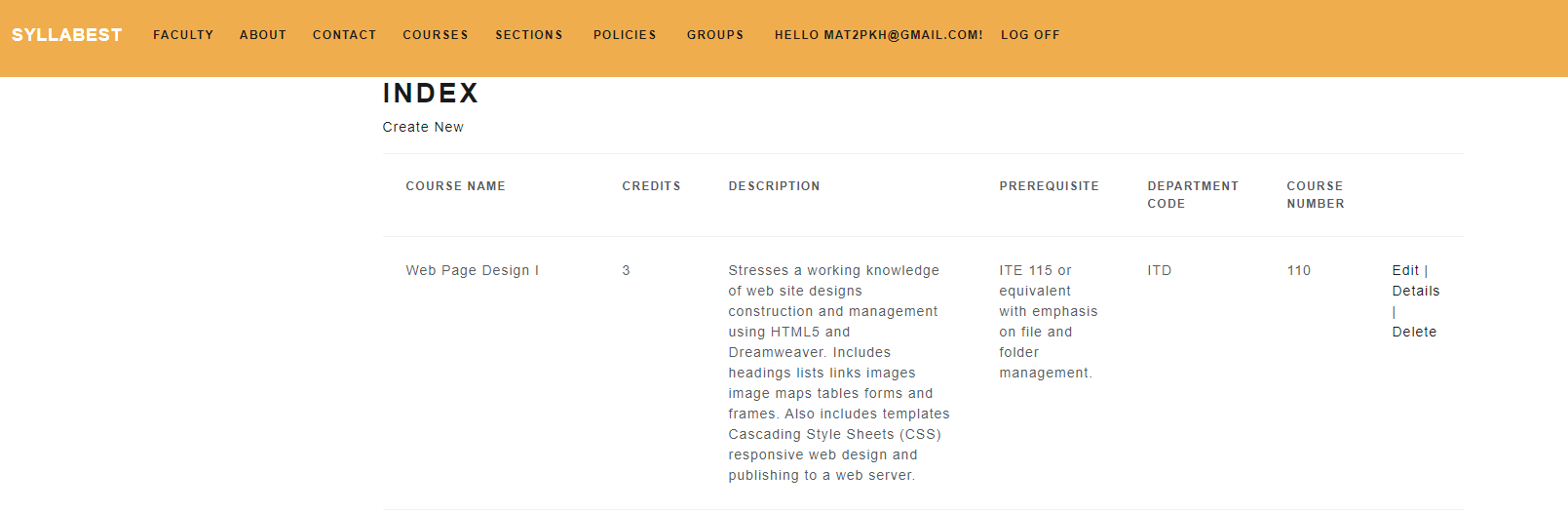
**Adding, Edit or Delete Courses**

In order to add, delete or edit a course, they must select  from the main menu.



**Adding a New Course**

After selecting the courses option, the user should select the  button at the top of the pages to add new courses.



The administrator can then add data to the following fields:

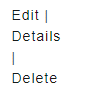


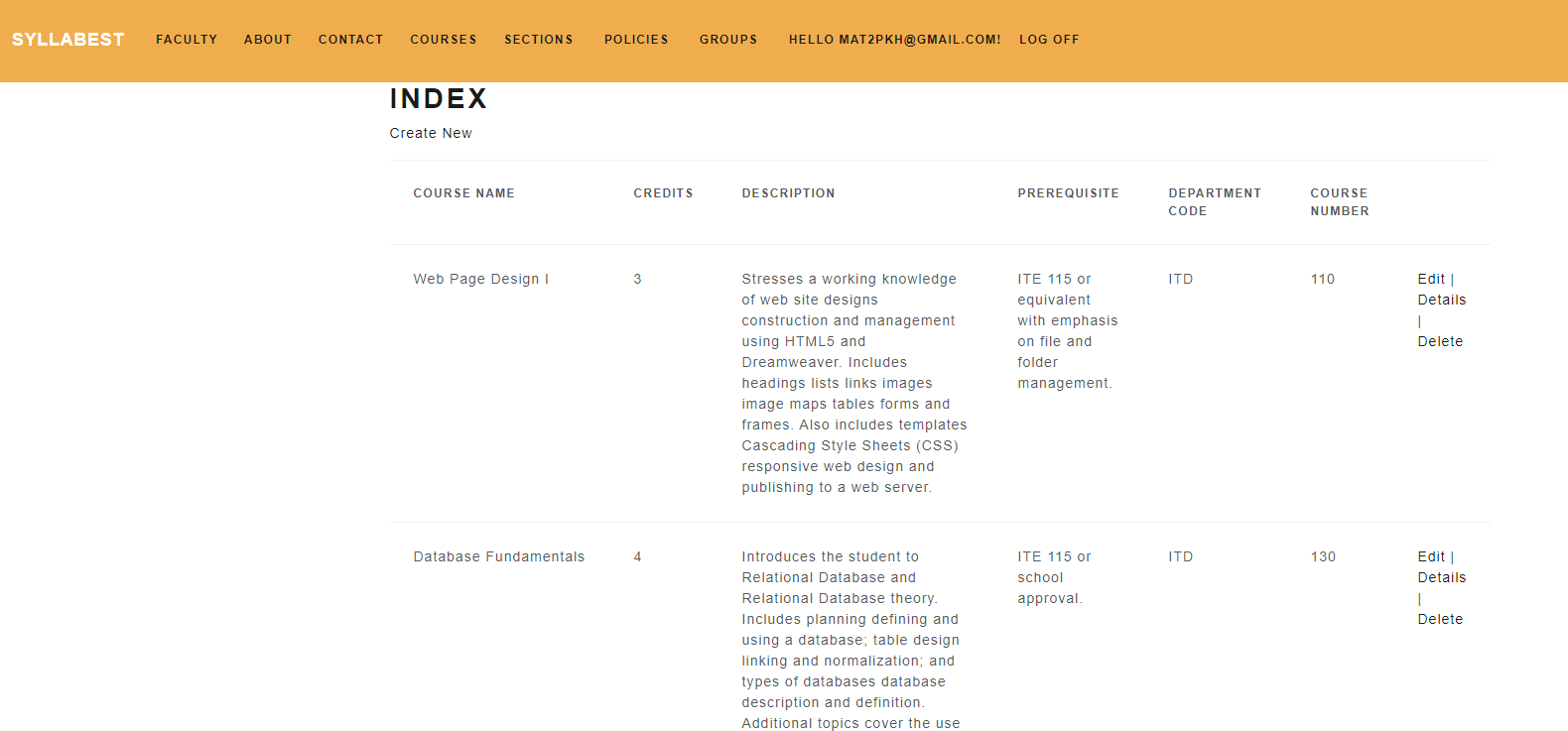
The administrator can then input the instructors and hit 

or can go back to the main course page 

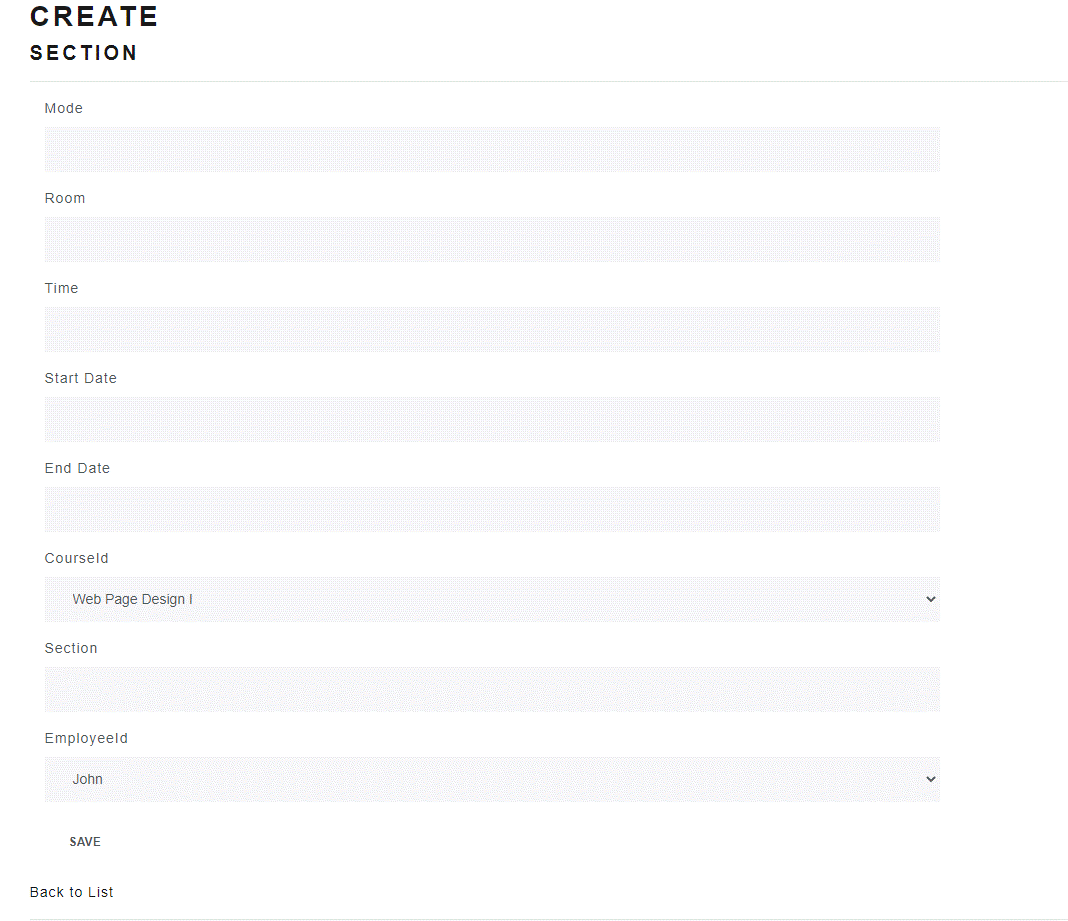
**Edit or Delete Courses**

If the administrator needs to edit or delete,

he can select the faculty  from the courses page, and then select edit or delete



The administrator can then add data to the following fields:

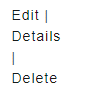


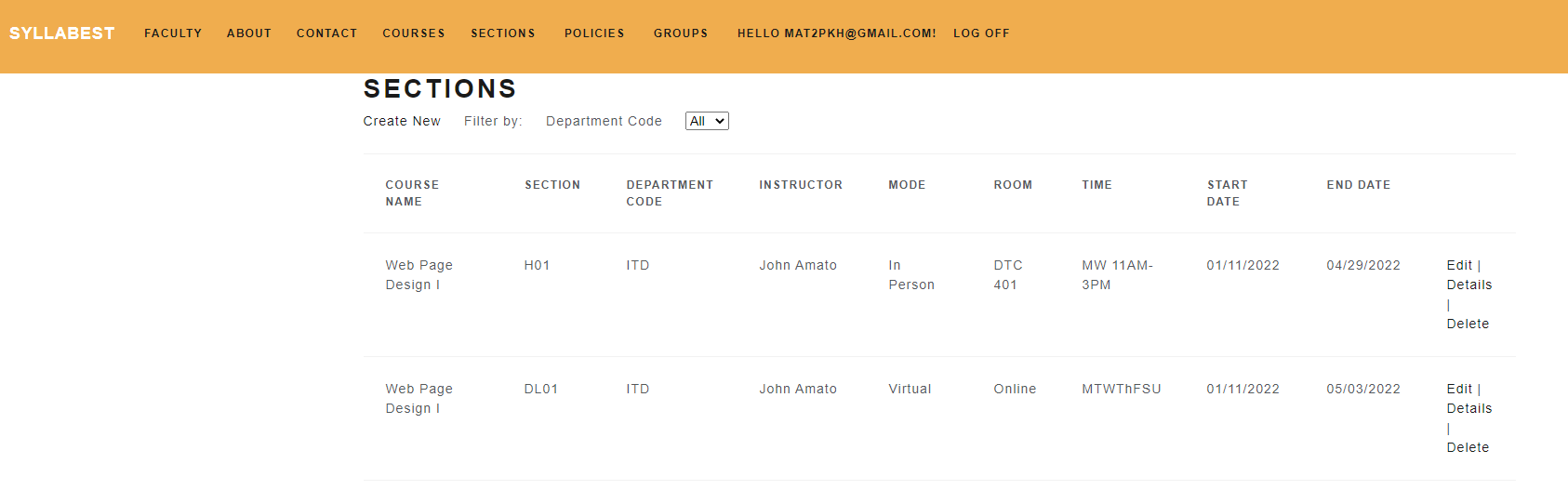
The administrator can then input the instructors and hit 

or can go back to the main course page 

**Edit or Delete Sections**

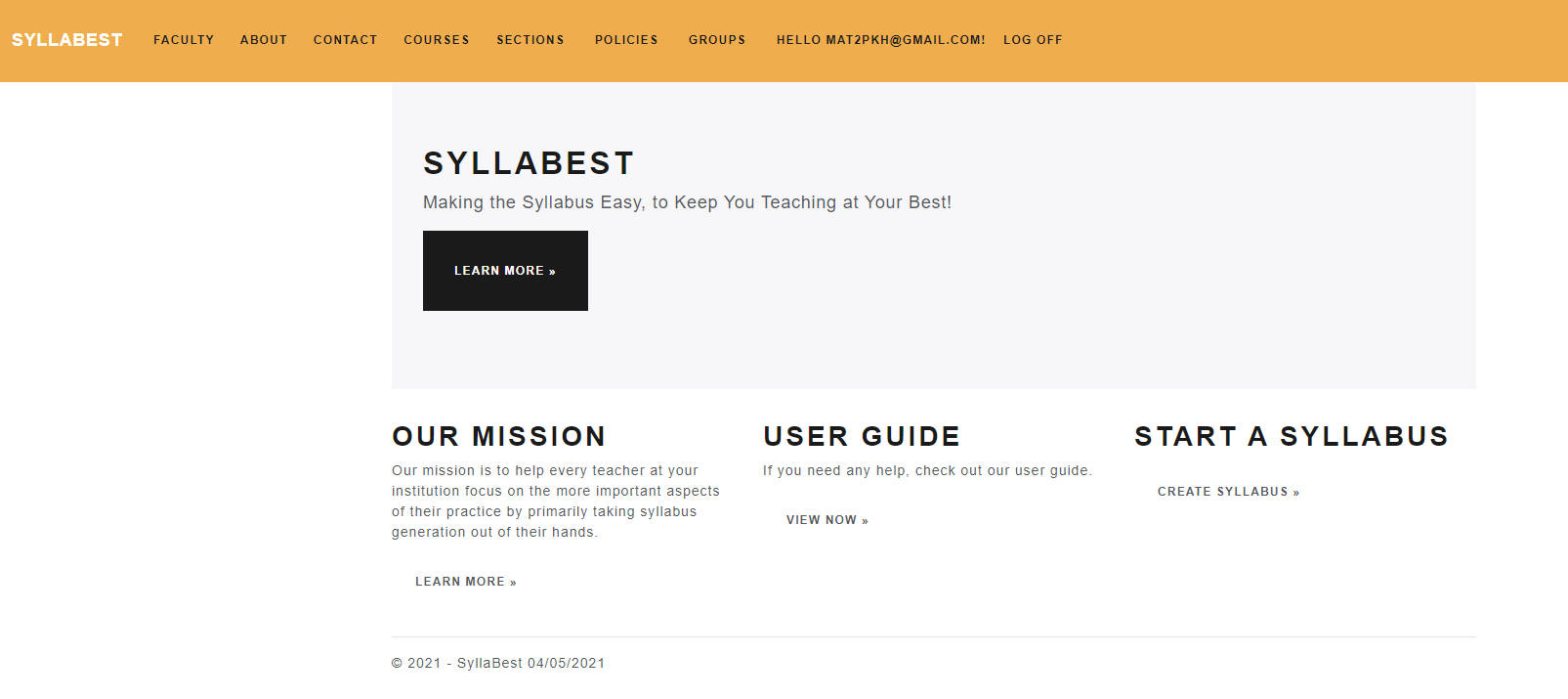
If the administrator needs to edit or delete,

he can select the section  from the sections page, and then select edit or delete



**Adding, Edit or Delete Sections of a Course**

In order to add, delete or edit a section of a course, they must select  from the main menu.



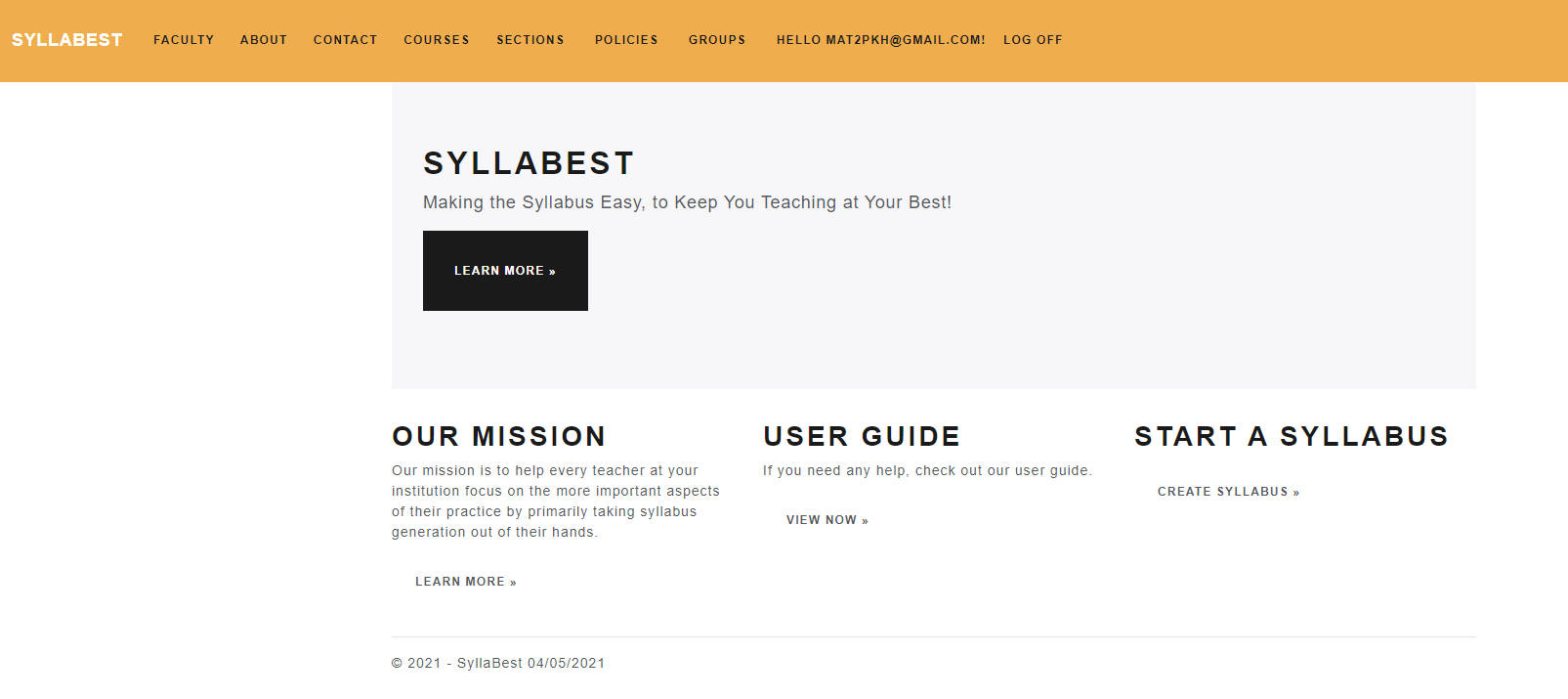
**Adding a New Section**

After selecting the sections option, the user should select the  button at the top of the pages to add new sections.



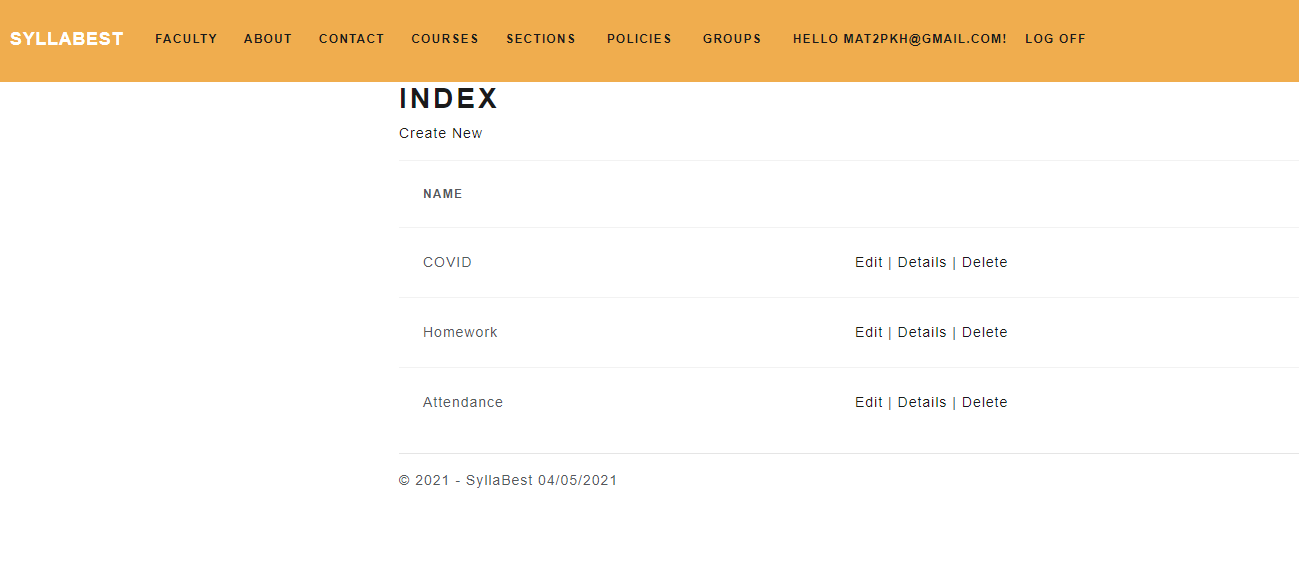
**Adding, Edit or Delete Group of Policies**

In order to add, delete or edit a group, they must select  from the main menu.

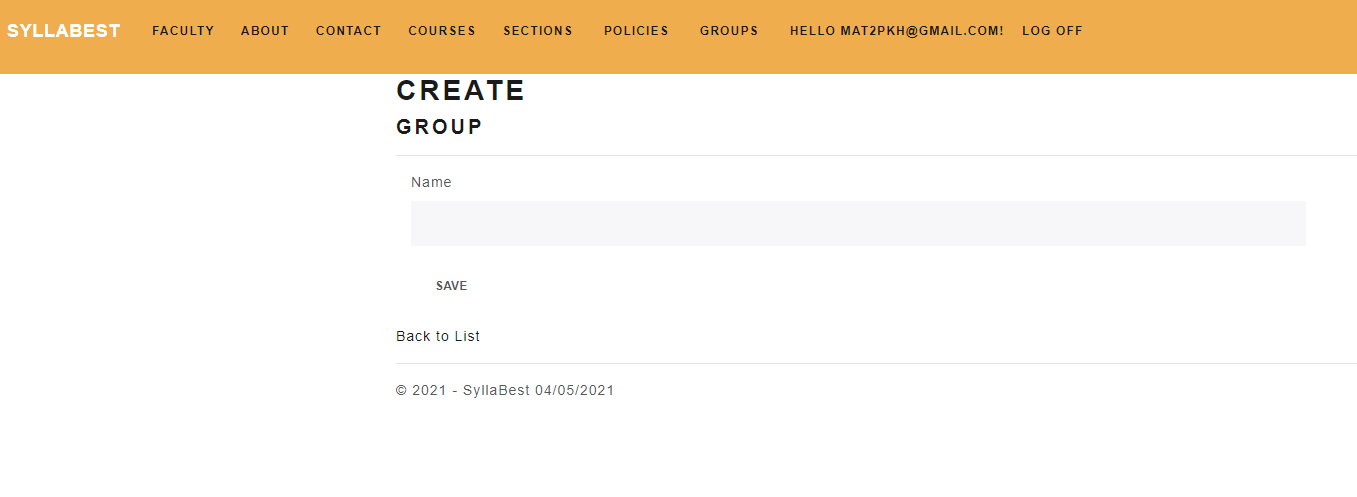


**Adding a New Group of Policies**

After selecting the groups option, the user should select the  button at the top of the pages to add new courses.



The administrator can then add data to the following fields:

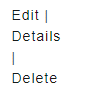


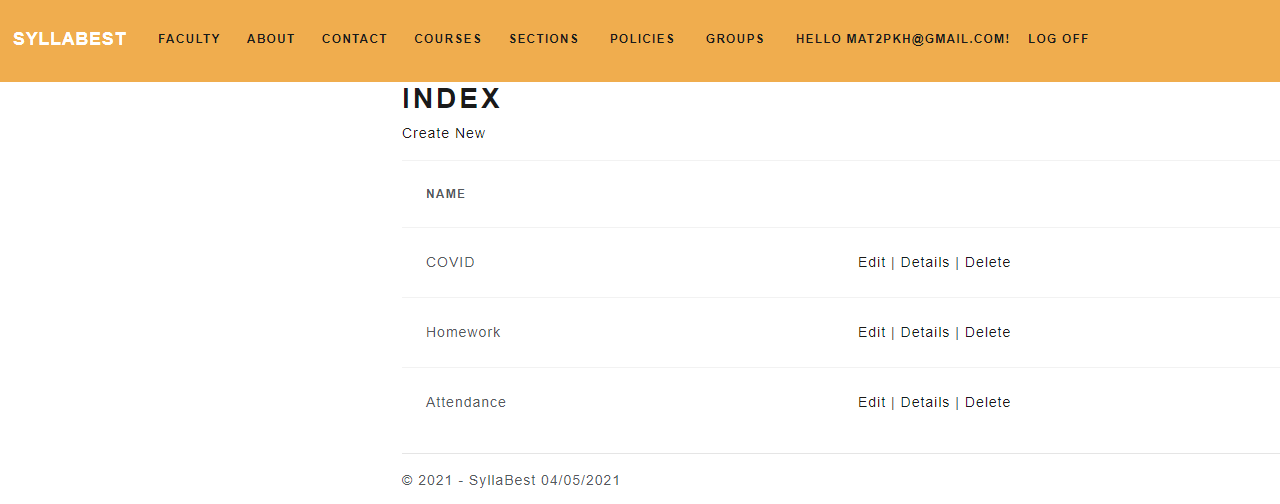
The administrator can then input the instructors and hit 

or can go back to the main course page 

**Edit or Delete Groups of Policies**

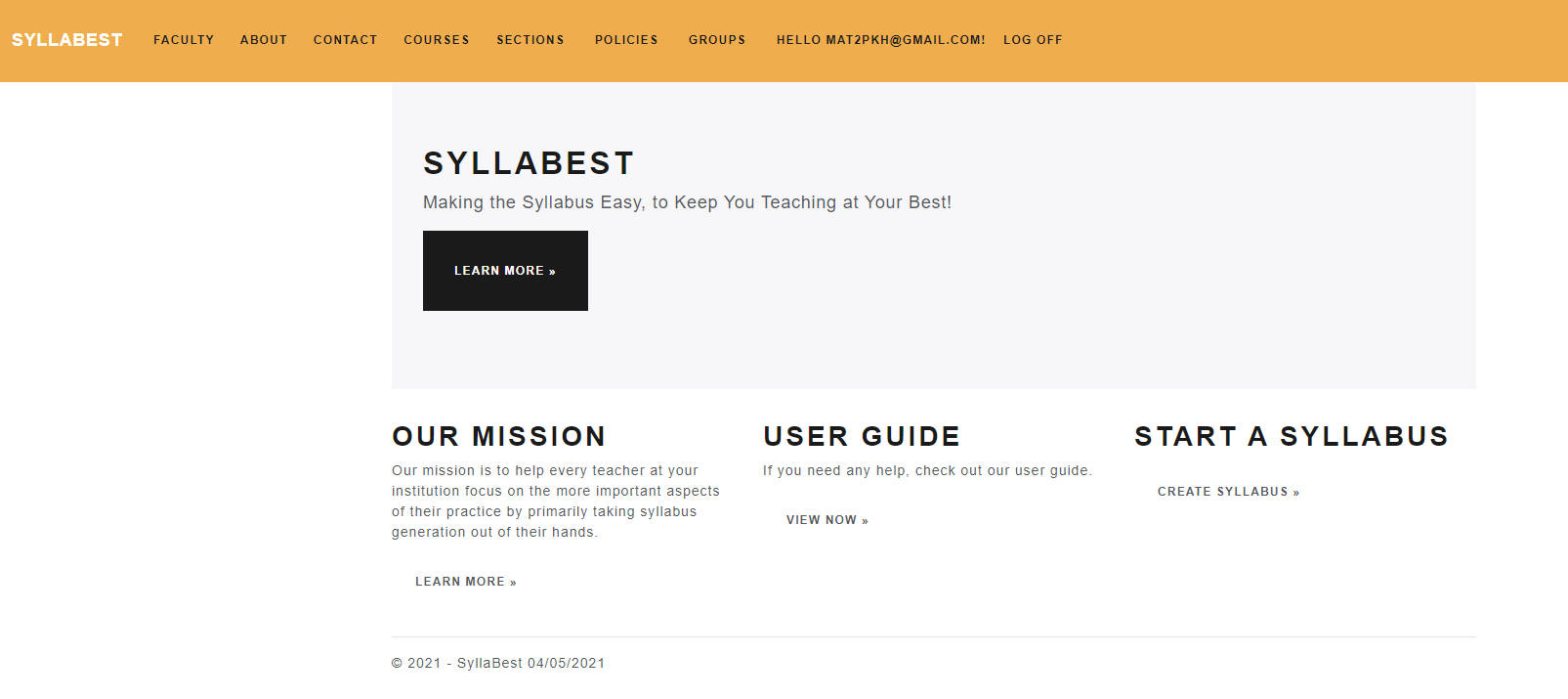
If the administrator needs to edit or delete,

he can select the option  from the groups page, and then select edit or delete



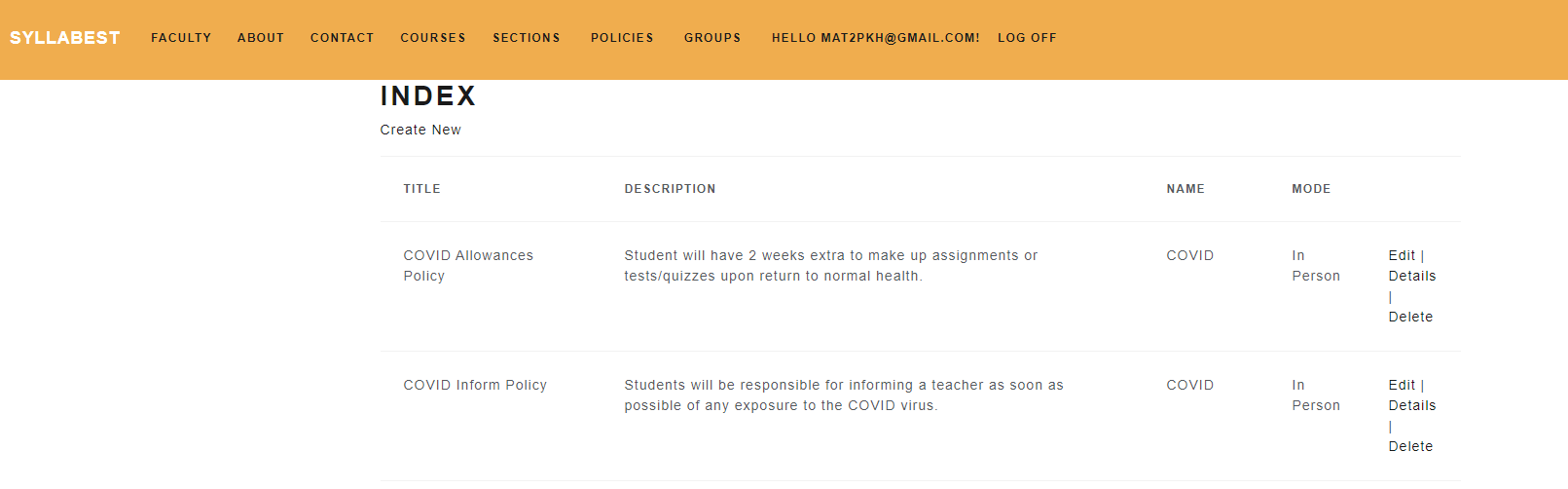
**Adding, Edit or Delete Policies**

In order to add, delete or edit a policies, they must select  from the main menu.

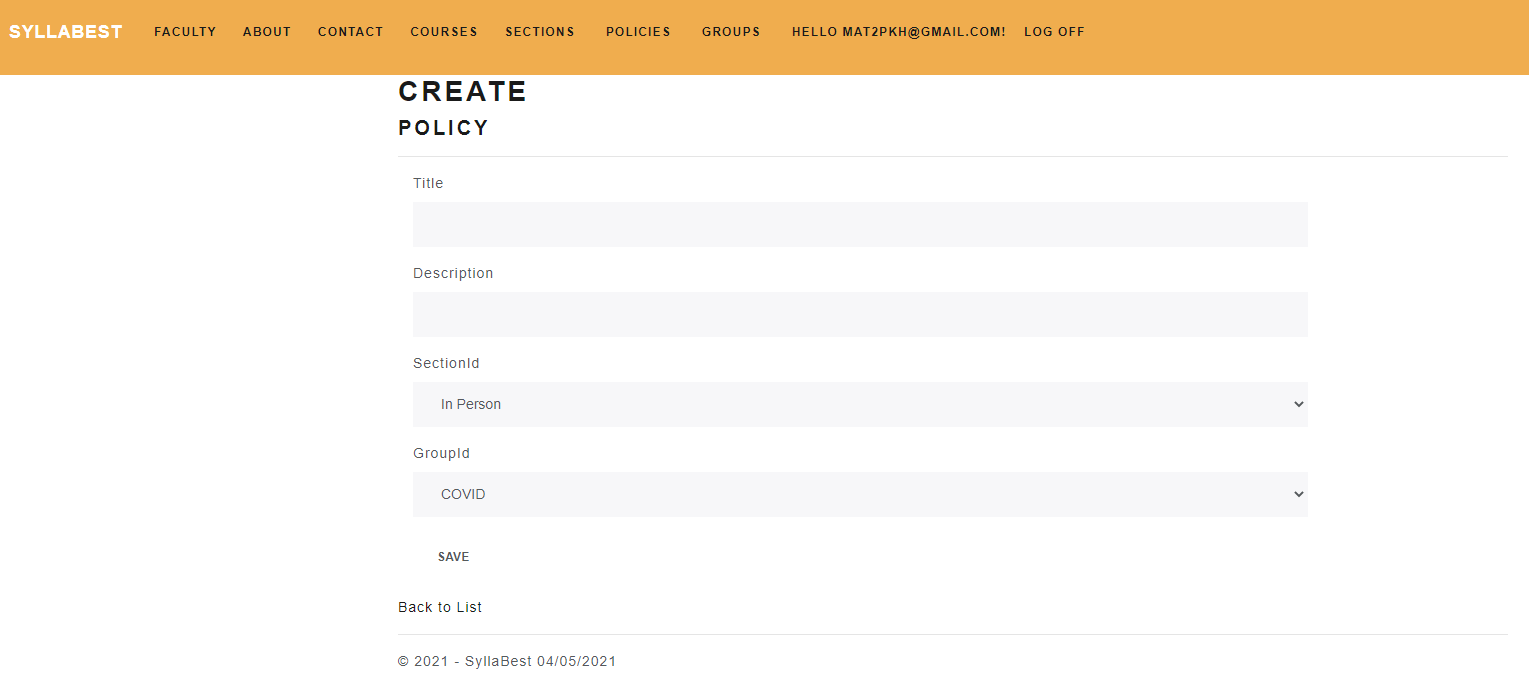


**Adding a New Policy**

After selecting the policies option, the user should select the  button at the top of the pages to add new courses.



The administrator can then add data to the following fields:

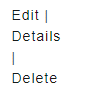


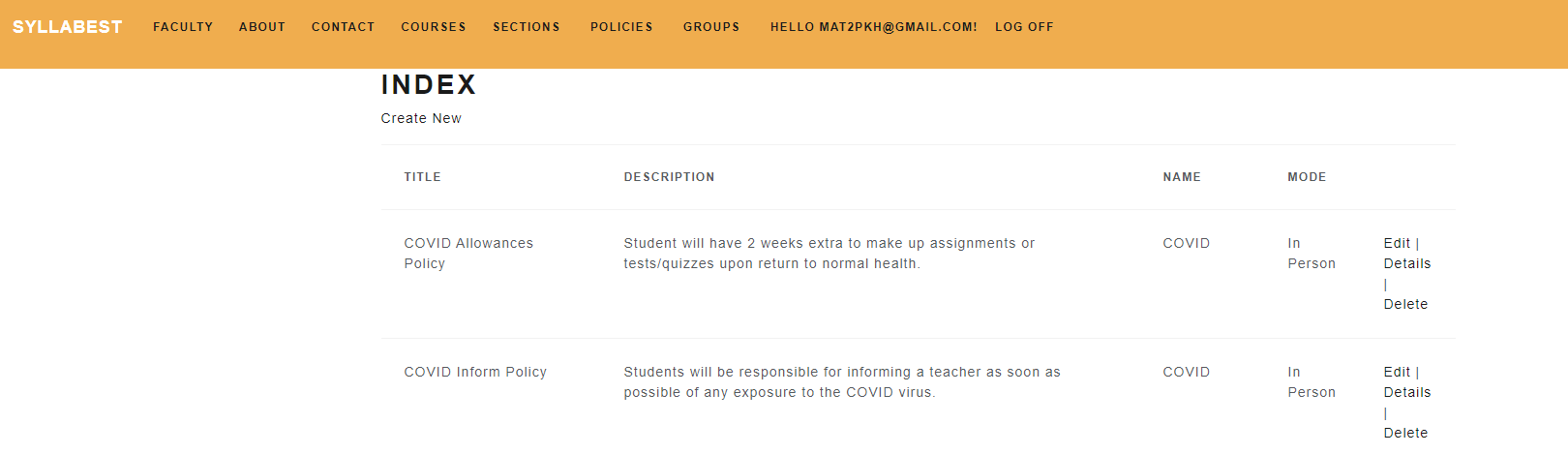
The administrator can then input the instructors and hit 

or can go back to the main policies page 

**Edit or Delete Policies**

If the administrator needs to edit or delete,

he can select the option  from the policies page, and then select edit or delete

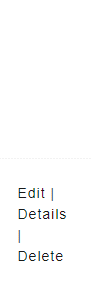
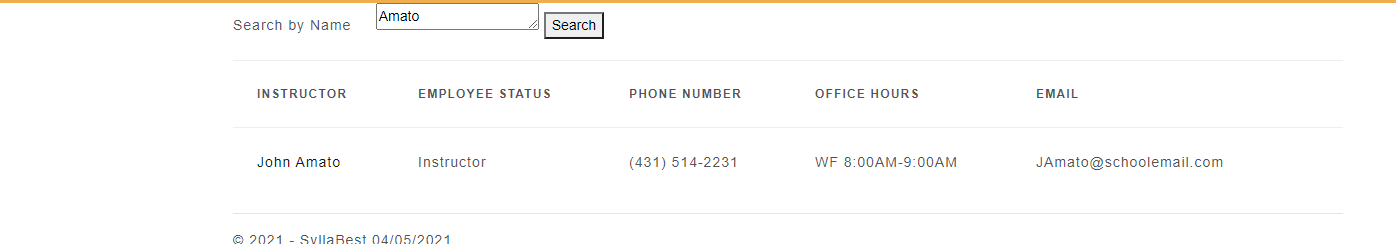


**Instructor Log In**

Instructors have the access to add or change:

1. Office Hours
2. Instructor email, telephone, and other bio data
3. Class Policies
4. Class Groups of Policies

To log into SyllaBest as an instructor, you must….



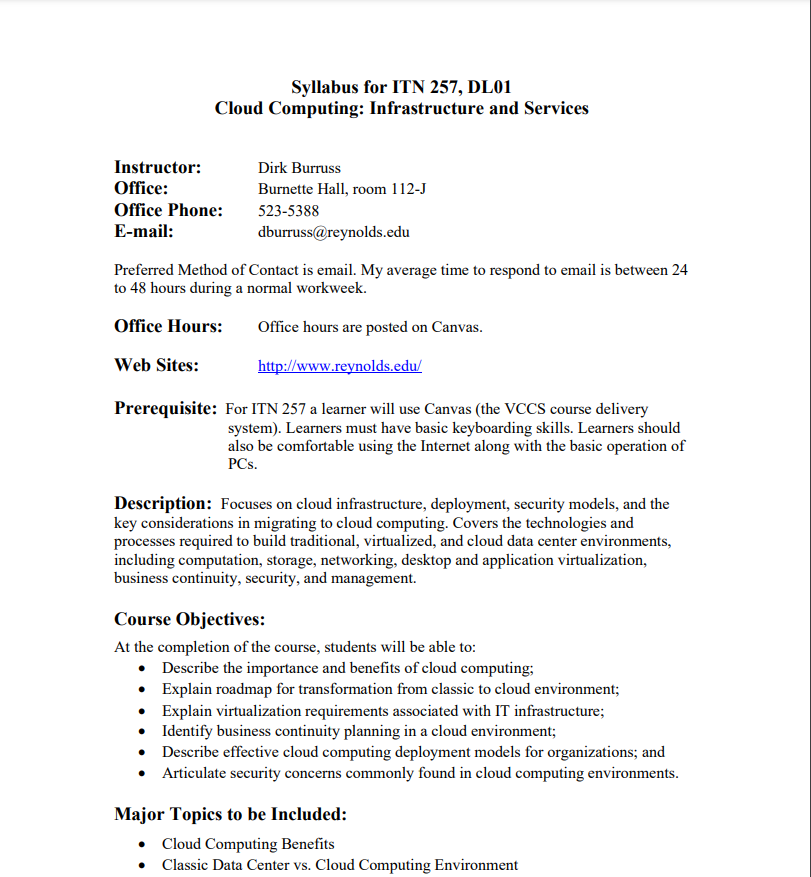
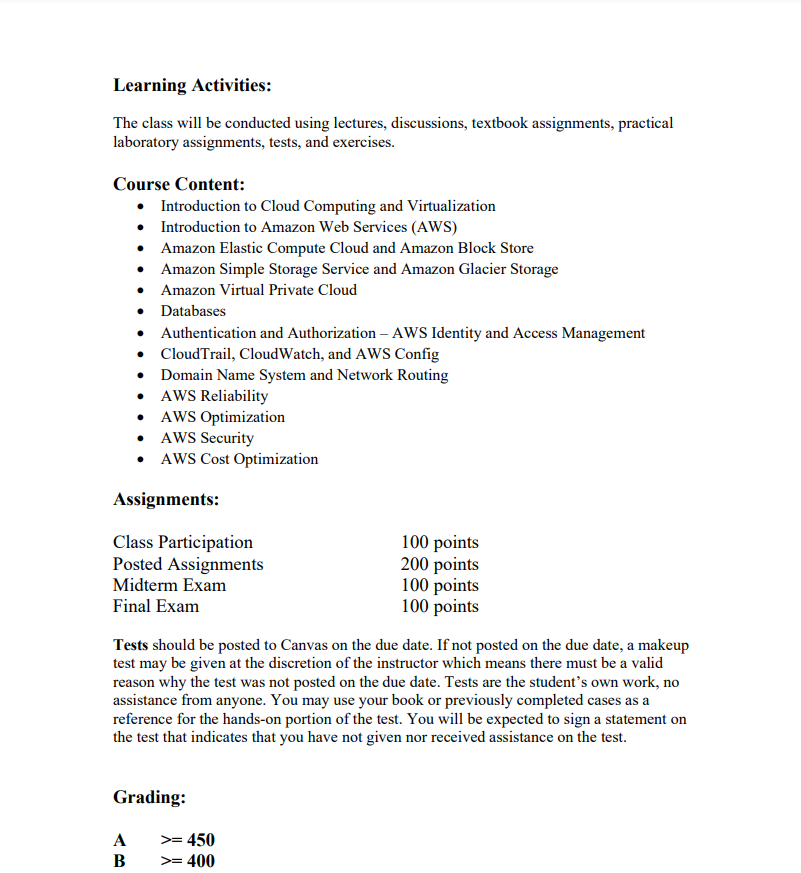
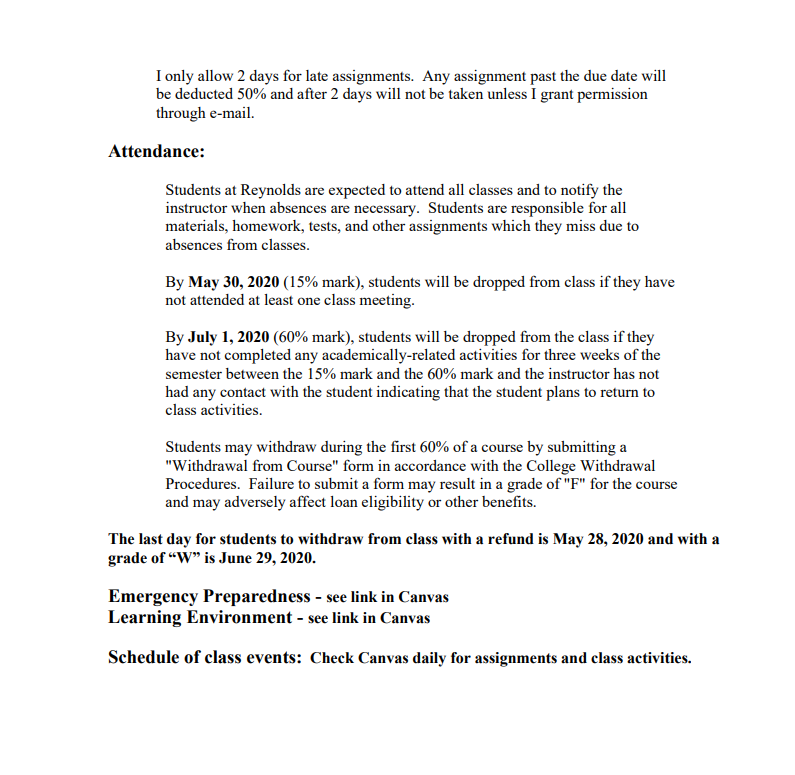
**[Output Examples](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/" \l "product-section)**

[Text, letter

Description automatically generated](ITD298_Spring20_Syllabus-1.docx) [Graphical user interface, text, application

Description automatically generated](ITD298_Spring20_Syllabus-1.docx) [Text, letter

Description automatically generated](ITD298_Spring20_Syllabus-1.docx)

[](C://Users/mat2p/Desktop/ITE298/User%20Guide/Syllabus_for_ITN_257_Summer_2020.pdf) [](file:///C:\Users\mat2p\Desktop\ITE298\User%20Guide\Syllabus_for_ITN_257_Summer_2020.pdf) [](file:///C:\Users\mat2p\Desktop\ITE298\User%20Guide\Syllabus_for_ITN_257_Summer_2020.pdf)

**[Text, letter

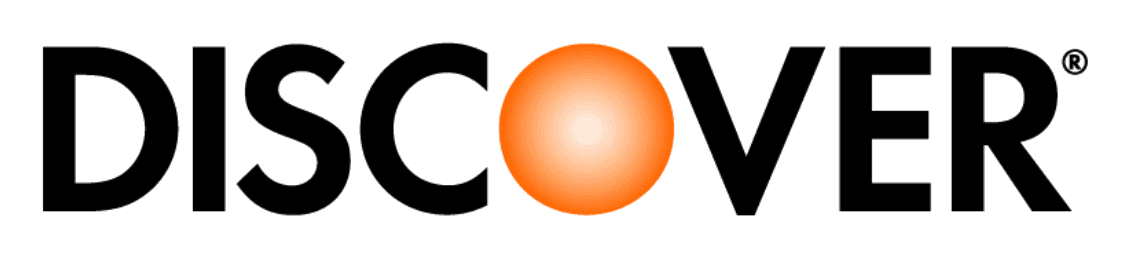
Description automatically generated](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/#product-section)**

**Check**

Graphical user interface, application

Description automatically generated

**Credit Cards**



[**Pricing**](http://dotnet.reynolds.edu/ITP298-Syllabus/CompanyWebsite/Syllabest/#price-section)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Plans** | **Free** | **Introductory** | **Standard** | **Premium** |
| Cost | $0.00 | $1,999.99 | $3,499.99 | $6,499.99 |
| Number Users Allowed | 50 users | Unlimited users | Unlimited users | Unlimited users |
| Customer Service | limited | 24 hours / 7 days a week | 24 hours / 7 days a week | 24 hours / 7 days a week |
| Time | 30 days | 4 months | 1 year | 2 years |

**Methods of Payment**

**Appendix A**

**General Public License**

• Version 1.1, February 1999 Copyright (C) 1991, 1999 Free Software Foundation, Inc. 59 Temple Place, Suite 330, Boston, MA 02111-1307 USA Everyone is permitted to copy and distribute verbatim copies of this license document, but changing it is not allowed. [This is the first released version of the Lesser GPL. It also counts as the successor of the GNU Library Public License, version 2, hence the version number 2.1.]

Preamble

The licenses for most software are designed to take away your freedom to share and change it. By contrast, the GNU General Public Licenses are intended to guarantee your freedom to share and change free software-to make sure the software is free for all its users.

This license, the Lesser General Public License, applies to some specially designated software packages-typically libraries--of the Free Software Foundation and other authors who decide to use it. You can use it too, but we suggest you first think carefully about whether this license or the ordinary General Public License is the better strategy to use in any case, based on the explanations below.

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We protect your rights with a two-step method: (1) we copyright the library, and (2) we offer you this license, which gives you legal permission to copy, distribute and/or modify the library.

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When a program is linked with a library, whether statically or using a shared library, the combination of the two is legally speaking a combined work, a derivative of the original library. The ordinary General Public License therefore permits such linking only if the entire combination fits its criteria of freedom. The Lesser General Public License permits more lax criteria for linking other code with the library. We call this license the "Lesser" General Public License because it does Less to protect the user's freedom than the ordinary General Public License. It also provides other free software developers Less of an advantage over competing non-free programs. These disadvantages are the reason we use the ordinary General Public License for many libraries. However, the Lesser license provides advantages in certain special circumstances. For example, on rare occasions, there may be a special need to encourage the widest possible use of a certain library, so that it becomes a de-facto standard. To achieve this, non-free programs must be allowed to use the library. A more frequent case is that a free library does the same job as widely used non-free libraries. In this case, there is little to gain by limiting the free library to free software only, so we use the Lesser General Public License. In other cases, permission to use a particular library in non-free programs enables a greater number of people to use a large body of free software. For example, permission to use the GNU C Library in non-free programs enables many more people to use the whole GNU operating system, as well as its variant, the GNU/Linux operating system. Although the Lesser General Public License is Less protective of the users' freedom, it does ensure that the user of a program that is linked with the Library has the freedom and the wherewithal to run that program using a modified version of the Library. The precise terms and conditions for copying, distribution and modification follow. Pay close attention to the difference between a "work based on the library" and a "work that uses the library". The former contains code derived from the library, whereas the latter must be combined with the library in order to run.

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This License Agreement applies to any software library or other program which contains a notice placed by the copyright holder or other authorized party saying it may be distributed under the terms of this Lesser General Public License (also called "this License"). Each licensee is addressed as "you". A "library" means a collection of software functions and/or data prepared to be conveniently linked with application programs (which use some of those functions and data) to form executables. The "Library", below, refers to any such software library or work which has been distributed under these terms. A "work based on the Library" means either the Library or any derivative work under copyright law: that is to say, a work containing the Library or a portion of it, either verbatim or with modifications and/or translated straightforwardly into another language. (Hereinafter, translation is included without limitation in the term "modification".) "Source code" for a work means the preferred form of the work for making modifications to it. For a library, complete source code means all the source code for all modules it contains, plus any associated interface definition files, plus the scripts used to control compilation and installation of the library. Activities other than copying, distribution and modification are not covered by this License; they are outside its scope. The act of running a program using the Library is not restricted, and output from such a program is covered only if its contents constitute a work based on the Library (independent of the use of the Library in a tool for writing it). Whether that is true depends on what the Library does and what the program that uses the Library does.

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**Appendix B**

**Acknowledgements**

General Acknowledgements for all the Program Designers, Web Designers and Micro Applications Designers.

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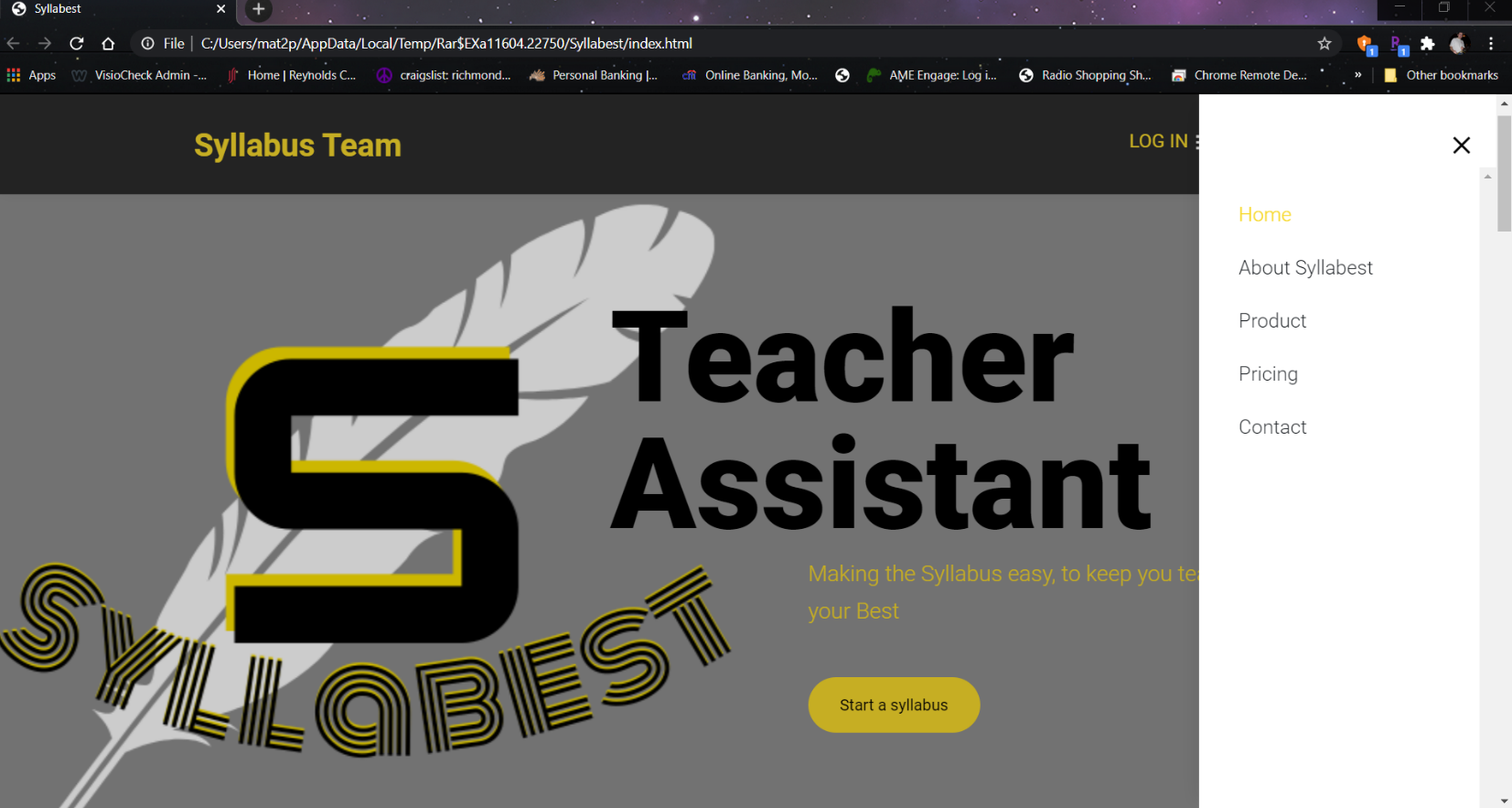
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