



Making the Syllabus Easy, to Keep  
You Teaching at Your Best



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# Syllabest 1.1 User Manual

## Development

The development of this software is a collaboration with students at Reynolds Community College with various colleges in the Richmond metropolitan area.

## Licensing

This application is licensed under the National Education license, 2020. Syllabest is protected by Copyright under the SGPL(Standard General Public License).

## Collaboration

The Syllabest project is an ongoing collaboration between:

**Table 1.**

John Tyler Community College	
Reynolds Community College	
Southwestern Virginia Community College	
Tappahannock Community College	
Rappahannock Community College	
Virginia Commonwealth University	

## Funding

Funding for Syllabest is provided by a federal grant from the U.S. National Institute of Education. Major funding by Reynolds Community College. Corporate funding is provided through a contract from Scholastic Books PLC.

## Introduction

Syllabest is a project dedicated to building a uniform syllabus for Virginia State Universities. The software provides basic functionality to layout and query of the database of the college or university which allows the faculty member the ability to create uniform syllabi which are uniform and easy to make.

## Development

Syllabest was developed as a response to faculty at various Virginia Universities who were finding that they needed an application which would include standard codes of conduct, school policies and other basic information about each course which could be easily combined to make standardized syllabi. This data can be easily added by a computer administration and free up faculty to other pursuits.

Visit <http://www.Syllabest.com> for more information.

## What's New in 1.1

Syllabest version 1.1 contains several new features, plus improvements to the performance and usability of the software. These include:

- 1- Faster Download and upload speeds across all platforms.
- 2 Log in features have been changed to allow one username to allow both access to employee and administrative rolls.
- 3 Added user interface settings to accommodate those with visual impairment and color blindness.
- 4 Changes made to how syllabi are saved, allowing more choices of document type.
- Many, many more bug fixes!

## Launching Syllabest

Syllabest is a Web based application verified to run on Linux, Windows, and Mac OS X. Although not officially supported, other platforms may work.

## System Requirements

The system requirements for Syllabest are:

Windows Operating Systems (32-bit and 64-bit)

- Windows 7
- Windows 8
- Windows 10

Recommended Hardware:

- Pentium 4 or newer processor
- 512MB of RAM / 2GB of RAM for the 64-bit version
- 200MB of hard drive space

Mac Operating Systems

- macOS 10.9++

Recommended Hardware:

- Macintosh computer with an Intel x86 processor
- 512 MB of RAM
- 200 MB hard drive space

GNU/Linux Operating Systems

\*\*Firefox & Chrome will not run at all without the following libraries or packages:

- GTK+ 3.4 or higher
- GLib 2.22 or higher
- Pango 1.22 or higher
- [X.Org](http://X.Org) 1.0 or higher (1.7 or higher is recommended)
- libstdc++ 4.6.1 or higher

## Software Requirements

Google Chrome Web Browser - Version 88.0.4324.190 (Official Build) (64-bit)

Modzilla Firefox Browser – Version 84.0.2 (64-bit)

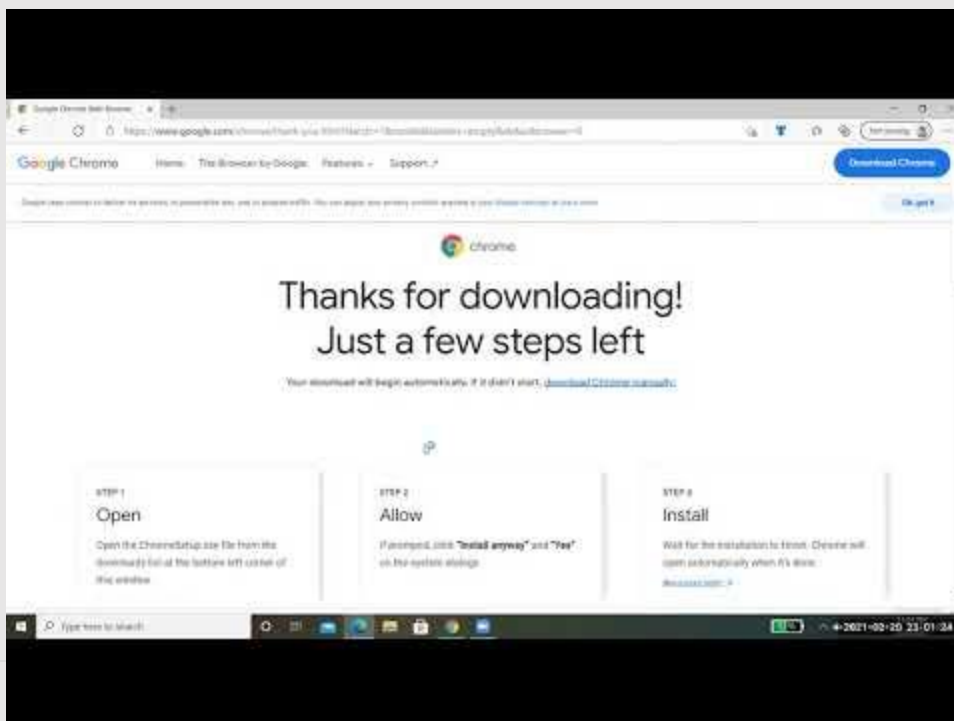
Microsoft Edge Browser - Version 88.0.705.81 (Official build) (64-bit)

## Getting Started

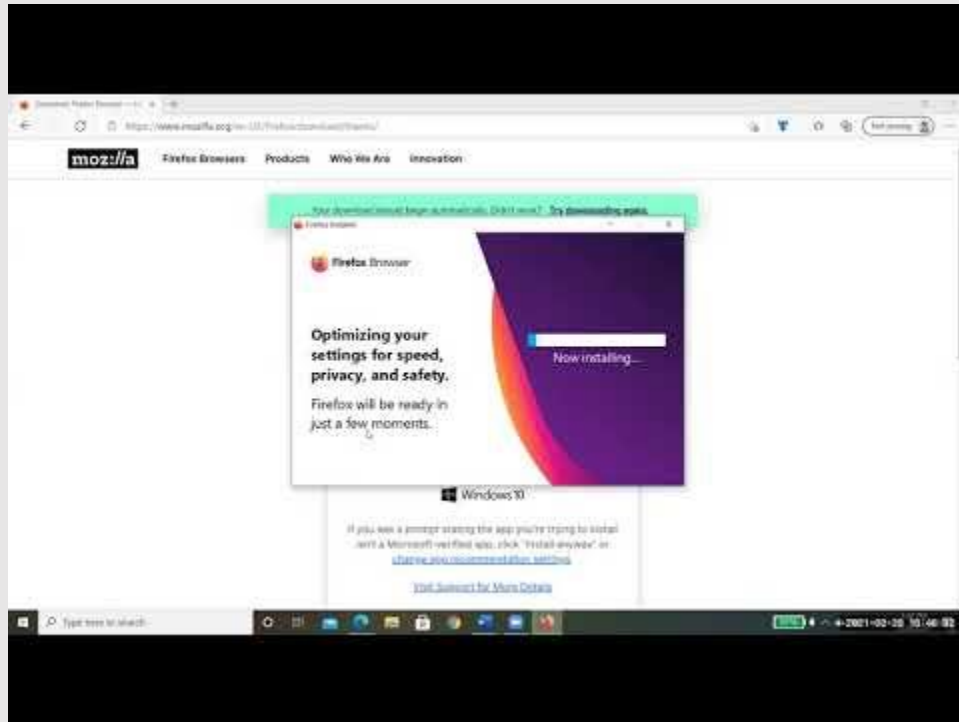
### Install A Web Browser

If not already installed on your computer, download and install Firefox, Google Chrome, Microsoft Edge  
.....

### Installing Chrome Web Browser



## Installing Firefox Web Browser



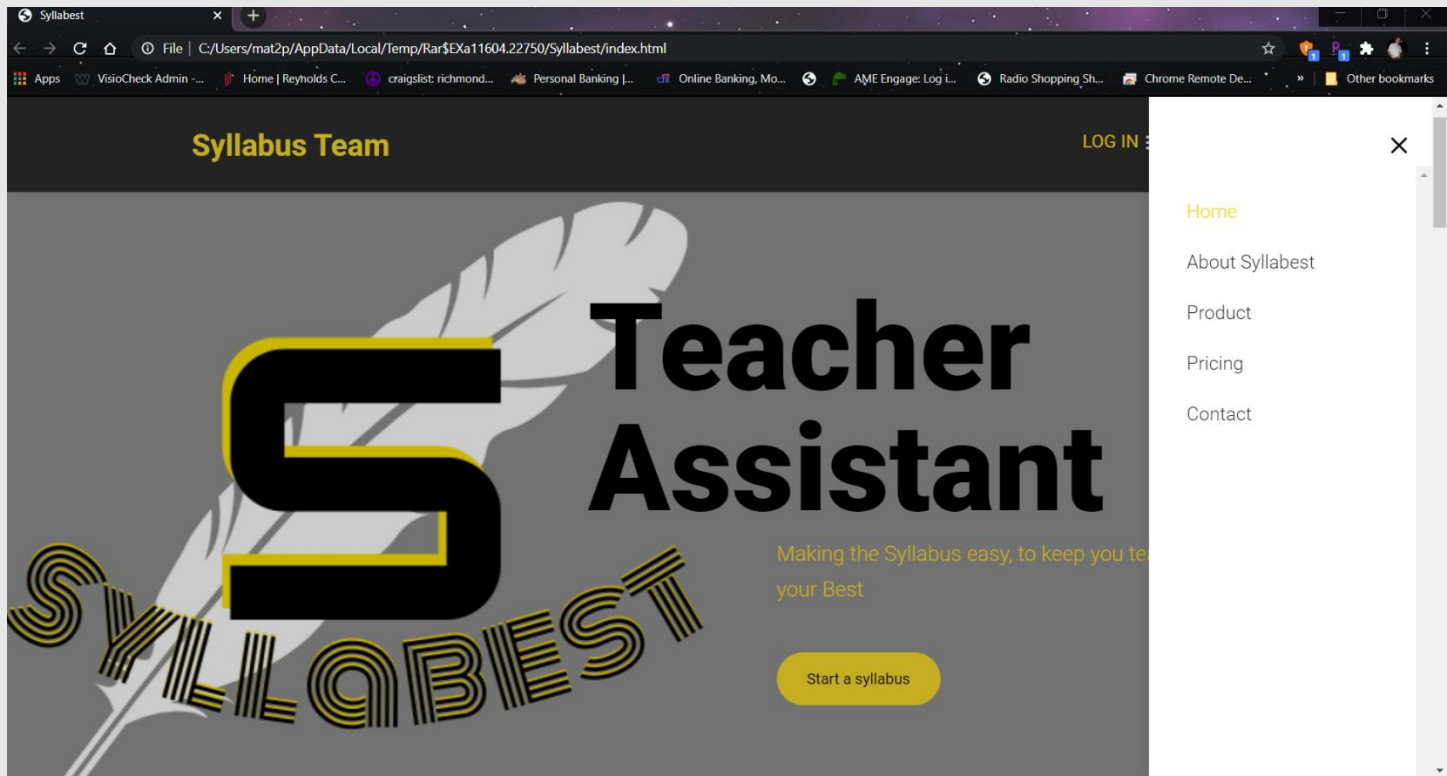
## Logging into Syllabest

In order to log into Syllabest, you must .....

## Quick tour of Syllabest

### Menu options

## About Syllabest





Product Information

Syllabus Team

MENU

Product Example

Reynolds Community College  
Spring 2021 Syllabus for ITD298  
Capstone

Instructor:	Amanda Shelton
Office:	Room 115 in Barnette Hall, Pamham Campus
Google Phone:	(804) 723-5466
E-mail:	ashelton@reynolds.edu
Office Hours:	Monday: 2pm to 6pm Wednesday: 2pm to 6pm Sunday: 6pm to 8pm

Please note that I respond to all emails from Monday at 8am to Friday at 5pm within 12 hours. All emails received between Friday at 5pm and Monday morning at 8am will be responded to Monday morning at 8am.

**COURSE DESCRIPTION, OBJECTIVES AND GOALS**

**Course Description:**  
The Capstone Seminar is designed to demonstrate your accumulated training in Web Design and Development in a single original project of your choice - subject to the professor's approval. Not only does this portfolio project showcase your skills in web design and development, but your use of these skills as seen in the "business world." The topic is not just one "off the top" of your head, but your subject should be broad enough in that it can be broken down into sub-categories creating a storyboard, outline, flowchart, image map, or wireframe to be presented for your professor's approval and again along with your finished product reflecting any revisions. Research will be needed in order to include valid information about your topic and to start your wireframe or visual layout. While researching you should decide on how this project is going to be presented - having anything necessary to bring it to fruition. Capstone web design students are expected to deepen their understanding of web design practices and work effectively within the creative and technical constraints of the Web. Students will conduct, apply, and present meaningful research for their design work. Careful attention to good and professional communication, business goals, technical accuracy, critique, and innovative design is expected culminating in portfolio-quality work.

**Course Goals:** By the end of the course, students will be able to clearly articulate research on the topic they choose, upload the website project to a web server, and with a business like persona professionally present their portfolio to the class and visitors.

**Capstone Experience Outcomes:** The goal of our program is to prepare adult learners for the contemporary workplace and modern society, to educate them to take leadership roles, and to make a positive impact in a changing society. As evidenced by their final project, students this course expects to:

- provide students with the opportunity to apply the knowledge and skills acquired in their course to a specific problem or issue
- allow students to extend their academic experience into areas of personal interest, working with new ideas, issues, organizations, individuals, and tools.

Product

Benefits

✓ Effortless Design

✓ Professional Development

✓ Creative Freedom

✓ Informative

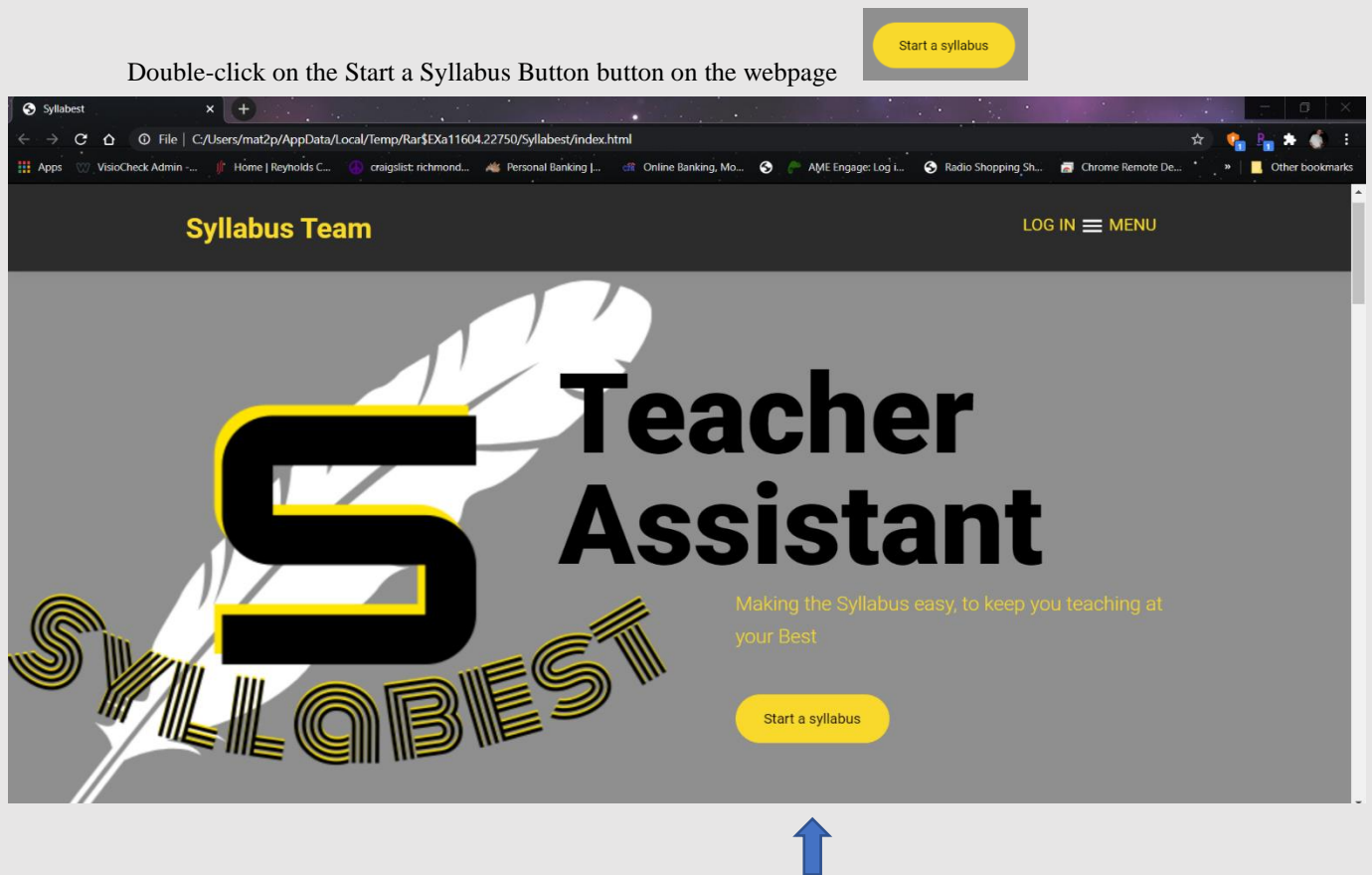
✓ Easy Comprehension

✓ Effective

Preview Manual

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## Launch the application



## Design your Syllabus

This section will have step by step instructions on how to make your syllabus ....

## Printing

### How to print your Syllabi

This going to have screen shots as well as a how to here .....



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### Acknowledgements

General Acknowledgements for all the Program Designers, Web Designers and Micro Applications Designers.

## Appendix C

### Contact Us

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## Social Media



## Map

