

Defense SBIR/STTR Innovation Portal (DSIP)

Solicitation Documents and Instructions

Job Aid



Job Aid Features	<p>This job aid provides an overview and helpful features of the Solicitation Documents and Instructions section in the Defense SBIR/STTR Innovation Portal, including:</p> <ul style="list-style-type: none">▪ Active Solicitations▪ Archived Solicitations▪ Supporting Documents & Templates
Impacted Modules	<ul style="list-style-type: none">• Proposal Submissions
Impacted Users	<ul style="list-style-type: none">• Small Businesses applying for DoD’s SBIR/STTR program
DSIP Support	<ul style="list-style-type: none">• DoDSBIRSupport@Reisystems.com

Solicitation Documents & Instructions

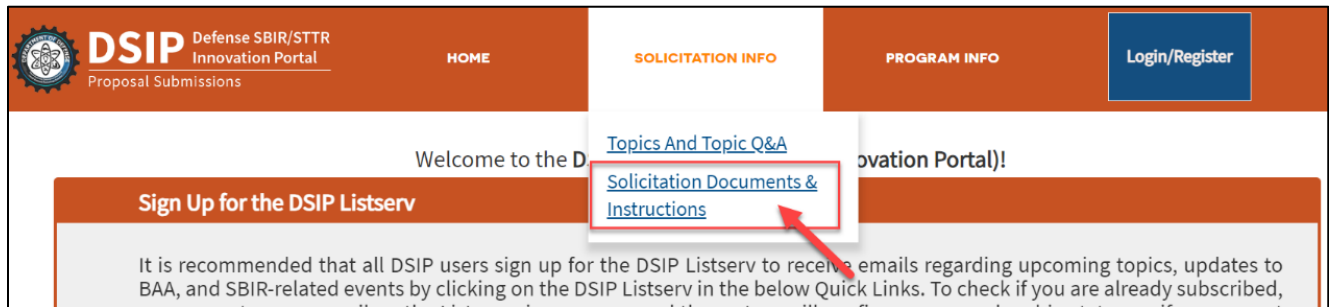
The Solicitation Documents and Instructions page displays active and archived solicitation information, and helpful supporting documents and templates when completing your proposal submission application to the Defense SBIR/STTR Innovation program. This job aid walks through the information available on each tab within the Solicitation Documents and Instructions page.

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Accessing the Solicitation Documents and Instructions Page

1. Click the link to access the Defense SBIR/STTR Innovation Portal (DSIP):
<https://www.dodsbirsttr.mil/submissions/login>
2. From the landing page, select **Solicitation Info** and then click **Solicitation Documents & Instructions** from the drop-down menu.



Active Solicitations Tab

3. The **Active Solicitations** tab displays solicitations that are pre-released or open for proposal submission,
 - A. Use the **Filter By** text box to search for a Solicitation Title or Number.
 - B. Click the **plus (+)** icon to expand the solicitation and view the related topics.
 - C. On the right side of the Solicitation row, select to **View Topics**, **Download Full Solicitation**, or **Download Modifications**. Select **View Topics** to go to the Topics and Topic Q&A page where you can review the details on the topics available for the solicitation. Download the **Full Solicitation** to view solicitation details. And download the **Modifications** to see if any changes have been made.

Note: View Topics is listed at the Solicitation level for Regular BAAs and at the Release level for Annual BAAs. The number next to View Topics displays how many topics are associated with the solicitation.

Solicitation Documents & Instructions

On this page, you can view information about Active Solicitations (pre-released or open for proposal submission), Archived Solicitations, and any supporting documents and templates by selecting the appropriate tab. You also may download a copy of any listed solicitation by selecting the link for that solicitation.


For Active Solicitations, when available, you may also view Topics and download Modifications, as well as downloading the Full Solicitation. By expanding the Solicitation, you can also view Release/Component-level information.

Active Solicitations

Archived Solicitations

Supporting Documents & Templates


Filter By

A 



DoD STTR 2026.G

Topics are pre-released on the first Wednesday of every month

[Download Full Solicitation](#) 

[Download Modifications](#) 



SBIR 25.8 - Upcoming

Pre-Release: Jan 10, 2024
Open: Sep 24, 2024
Close: Dec 31, 2024

[View Topics \(1\)](#) 


[Download Full Solicitation](#) 


[Download Modifications](#) 



DoD SBIR 2024.4 Annual

Topics are pre-released on the first Wednesday of every month

[Download Full Solicitation](#) 

[Download Modifications](#) 




DoD STTR 2024.C REG

Pre-Release: Aug 15, 2024
Open: Sep 18, 2024
Close: Oct 23, 2024

[View Topics \(7\)](#) 

[Download Full Solicitation](#) 

[Download Modifications](#) 



4. Expand Joint Solicitations

- Select the plus (+) or minus (-) icon to expand or collapse the topic information.
- Within the Download column, you can download the Solicitation Preface, Component Instructions, Command Instructions, Phase 1 Instructions, or Direct to Phase 2 Instructions as applicable.

The screenshot shows the 'STTR Joint BAA' header with dates: Pre-Release: Jan 01, 2025, Open: Jan 06, 2025, Close: Jan 31, 2026. A red arrow points to a minus icon. Below is a table with columns: Component, Pre-Release Date, Open Date, Close Date, Download, and Last Modified. The first row shows DOD with N/A dates and a 'Solicitation Preface' link. The second row shows OSD with information icons. A third table below shows Command details for BRO with dates and links for 'Phase 1 Instructions' and 'Direct to Phase 2 Instructions'. Annotations: A points to the OSD minus icon, B points to the Download column header.

Component	Pre-Release Date	Open Date	Close Date	Download	Last Modified
DOD	N/A	N/A	N/A	Solicitation Preface	Feb 06, 2025
OSD	ⓘ	ⓘ	ⓘ	ⓘ	

Command	Pre-Release Date	Open Date	Close Date	Download	Last Modified
BRO	Jan 01, 2025	Jan 06, 2025	Jan 31, 2026	Phase 1 Instructions Direct to Phase 2 Instructions	Jan 13, 2025 Jan 13, 2025

5. Expand Annual Solicitations to view the Release information

- Select the **Active** or **Closed** tab to view information for current releases and those past their close date.
Note: A release can display in both tabs if it is past the close date and has an open topic.
- Select the **plus (+)** or **minus (-)** icon to expand or collapse the topic information.
- Under each release you can view the Pre-Release Date, Component, Open Date, Close Date, Download documents, and the Last Modified date.
Note: Active Releases display even when there are no participating Components.

The screenshot shows the 'Automation SBIR Annual BAA' header with the note 'Topics are pre-released on the first Wednesday of every month' and links for 'Download Full Solicitation' and 'Download Modifications'. Below are tabs for 'Active' and 'Closed'. Release 3 (Pre-Release: Dec 11, 2024) is expanded, showing Release 2 (Pre-Release: Sep 03, 2024) below it. A table below shows details for Release 2 with columns: Component, Open Date, Close Date, Download, and Last Modified. The rows show DOD and DTRA with their respective dates and links. Annotations: A points to the 'Closed' tab, B points to the plus icon for Release 3, C points to the table for Release 2.

Component	Open Date	Close Date	Download	Last Modified
DOD	N/A	N/A	Solicitation Preface	Oct 04, 2024
DTRA	Oct 02, 2024	Nov 30, 2029	Phase 1 Instructions	Oct 04, 2024

Archived Solicitations Tab

6. Select the **Archived Solicitations** tab to view solicitations past their close date.
 - A. Use the **Filter By** text box to search for a Solicitation Title or Number.
 - B. Expand the **More Filters** drop-down list to narrow the list of archived solicitations.
 - C. Use the **Sort by** drop-down menu to sort by Program, Program Year, Type, or Solicitation Title.

Solicitation Documents & Instructions

On this page, you can view information about Active Solicitations (pre-released or open for proposal submission), Archived Solicitations, and any supporting documents and templates by selecting the appropriate tab. You also may download a copy of any listed solicitation by selecting the link for that solicitation.

For Active Solicitations, when available, you may also view Topics and download Modifications, as well as downloading the Full Solicitation. By expanding the Solicitation, you can also view Release/Component-level information.

Active Solicitations **Archived Solicitations** Supporting Documents & Templates

Filter By A B Sort by C

Search by Solicitation Title Or Number [More Filters](#)

Filter By:

Program

Program Year

Type

Pre-Release From to

Open From to

Close From to

Sort by:

Program
Program Year
Type
Solicitation Title

Open Date	Close Date
Oct 24, 2023	Nov 22, 2023
Feb 07, 2024	Mar 07, 2024
Feb 07, 2024	Mar 07, 2024
Jan 03, 2024	Feb 21, 2024
Jan 03, 2024	Feb 21, 2024
Nov 15, 2022	Feb 05, 2024

7. The **Archived Solicitations** page displays the Solicitation name, Program, Year, Pre-Release Date, Open, and Close Date, for Regular Solicitations. Click on the **Solicitation name** to view the information.

Solicitation Documents & Instructions

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Active Solicitations **Archived Solicitations** Supporting Documents & Templates

Filter By A B Sort by C

Search by Solicitation Title Or Number [More Filters](#)

Filter By:

Program

Program Year

Type

Pre-Release From to

Open From to

Close From to

Sort by:

[Reset to Default](#)

Solicitations	Program	Year	Pre-Release Date	Open Date	Close Date
Air Force SBIR CSO X24.4	SBIR	2024	N/A	Oct 24, 2023	Nov 22, 2023
Air Force SBIR X24.5 CSO	SBIR	2024	N/A	Feb 07, 2024	Mar 07, 2024
Air Force STTR X24.D CSO	STTR	2024	N/A	Feb 07, 2024	Mar 07, 2024
DoD SBIR 2024.1	SBIR	2024	Nov 29, 2023	Jan 03, 2024	Feb 21, 2024
DoD STTR 2024.A	STTR	2024	Nov 29, 2023	Jan 03, 2024	Feb 21, 2024
DoD SBIR 2023.4	SBIR	2023	N/A	Nov 15, 2022	Feb 05, 2024

8. For Annual Solicitations, a pop-up window appears. Click on the **download icon** to download the Full Release Instructions.

Download Full Release Instructions

Full Solicitation Document

Release	Pre-Release Date	Open Date	Close Date	Download
Release 12	09/24/2024	09/30/2024	12/31/2024	
Release 3	08/01/2024	08/05/2024	12/27/2024	
Release 5	08/06/2024	08/07/2024	10/31/2024	-
Release 10	09/18/2024	09/20/2024	01/31/2025	

Close

Supporting Documents and Templates Tab

9. The **Supporting Documents and Templates** tab displays helpful materials when completing your proposal submissions. Click on the document title to open and download the file.

Solicitation Documents & Instructions

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Active Solicitations

Archived Solicitations

Supporting Documents & Templates

Title	Description
DoD BAA Appendix A: Technical Volume Template	These instructions and template apply to DoD SBIR/STTR Phase I topics and provide general guidelines for completing the Phase I Technical Volume.
DoD BAA Appendix B: Definitions	Definitions of important terms used throughout the DoD SBIR/STTR Program BAAs.
DoD BAA Appendix C: Potential FAR & DFARS Clauses	Potential required Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) clauses in a DoD Phase I SBIR/STTR contract. Copies of complete general provisions will be made available prior to award.
Verification of Eligibility of Small Business Joint Ventures [pdf]	Verification of Eligibility of Small Business Joint Ventures
STTR Model Agreement for the Allocation of Rights	A small business concern (SBC) must negotiate a written agreement between the small business and the research institution allocating intellectual property rights and rights to carry out follow-on research, development, or commercialization. (This is ONLY a model)
OUSD (R&E) Critical Technology Areas	List of critical technology areas (with definitions) used by the DoD SBIR/STTR Program.
SBIR/STTR Fraud Waste and Abuse Training	Mandatory training material also provided as part of Volume 6 of the proposal submission.
SDA Direct to Phase II Technical Proposal (Vol 2) Template	Space Development Agency (SDA) Direct to Phase II Technical Proposal (Vol 2) Template
Army Evaluation Criteria (Appendix A - C)	Army's Evaluation Criteria (Appendix A - C)