Defense SBIR/STTR Innovation Portal (DSIP)
Solicitation Documents and Instructions
Job Aid

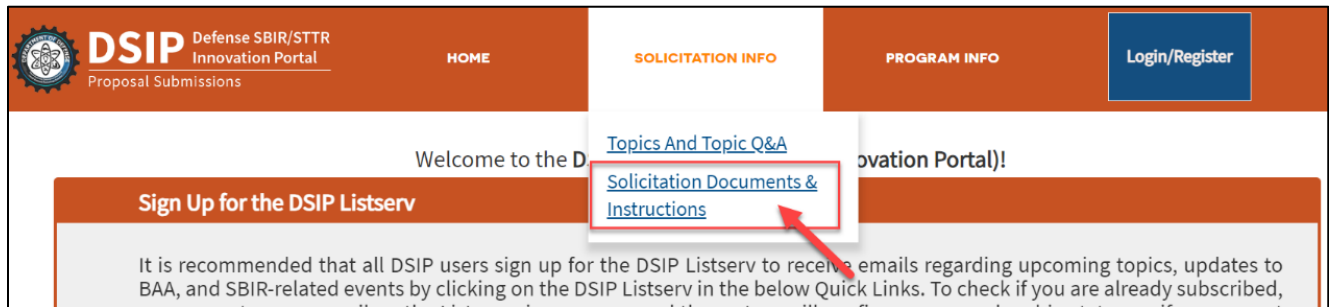|	
Job Aid Features	This job aid provides an overview and helpful features of the Solicitation Documents and Instructions section in the Defense SBIR/STTR Innovation Portal, including: ▪ Active Solicitations ▪ Archived Solicitations ▪ Supporting Documents & Templates
Impacted Modules	• Proposal Submissions
Impacted Users	• Small Businesses applying for DoD's SBIR/STTR program
DSIP Support	• DoDSBIRSupport@Reisystems.com

Solicitation Documents & Instructions

The Solicitation Documents and Instructions page displays active and archived solicitation information, and helpful supporting documents and templates when completing your proposal submission application to the Defense SBIR/STTR Innovation program. This job aid walks through the information available on each tab within the Solicitation Documents and Instructions page.

Job Aid Contents

Accessing the Solicitation Documents and Instructions Page

1. Click the link to access the Defense SBIR/STTR Innovation Portal (DSIP):
   https://www.dodsbirsttr.mil/submissions/login

2. From the landing page, select **Solicitation Info** and then click **Solicitation Documents & Instructions** from the drop-down menu.

Active Solicitations Tab

3. The **Active Solicitations** tab displays solicitations that are pre-released or open for proposal submission,
   A. Use the **Filter By** text box to search for a Solicitation Title or Number.
   B. Click the **plus (+)** icon to expand the solicitation and view the related topics.
   C. On the right side of the Solicitation row, select to **View Topics**, **Download Full Solicitation**, or **Download Modifications**. Select **View Topics** to go to the Topics and Topic Q&A page where you can review the details on the topics available for the solicitation. Download the **Full Solicitation** to view solicitation details. And download the **Modifications** to see if any changes have been made.
   Note: View Topics is listed at the Solicitation level for Regular BAAs and at the Release level for Annual BAAs. The number next to View Topics displays how many topics are associated with the solicitation.

Solicitation Documents & Instructions

On this page, you can view information about Active Solicitations (pre-released or open for proposal submission), Archived Solicitations , and any supporting documents and templates by selecting the appropriate tab. You also may download a copy of any listed solicitation by selecting the link for that solicitation.

For Active Solicitations, when available, you may also view Topics and download Modifications, as well as downloading the Full Solicitation. By expanding the Solicitation, you can also view Release/Component-level information.

| Active Solicitations | Archived Solicitations | Supporting Documents & Templates |

Filter By

(A) [Search by Solicitation Title Or Number   🔍]

DoD STTR 2026.G
Topics are pre-released on the first Wednesday of every month
Download Full Solicitation ⬇
Download Modifications ⬇

(B) ⊕ **SBIR 25.8 – Upcoming**
Pre-Release: Jan 10, 2024
Open: Sep 24, 2024
Close: Dec 31, 2024
View Topics (1) 📄
Download Full Solicitation ⬇
Download Modifications ⬇

DoD SBIR 2024.4 Annual
Topics are pre-released on the first Wednesday of every month
Download Full Solicitation ⬇
Download Modifications ⬇

DoD STTR 2024.C REG
Pre-Release: Aug 15, 2024
Open: Sep 18, 2024
Close: Oct 23, 2024
View Topics (7) 📄 (C)
Download Full Solicitation ⬇
Download Modifications ⬇

4. Expand Joint Solicitations
   A. Select the plus (+) or minus (-) icon to expand or collapse the topic information.
   B. Within the Download column, you can download the Solicitation Preface, Component Instructions, Command Instructions, Phase 1 Instructions, or Direct to Phase 2 Instructions as applicable.

5. Expand Annual Solicitations to view the Release information
   A. Select the **Active** or **Closed** tab to view information for current releases and those past their close date.
      Note: A release can display in both tabs if it is past the close date and has an open topic.
   B. Select the **plus (+)** or **minus (-)** icon to expand or collapse the topic information.
   C. Under each release you can view the Pre-Release Date, Component, Open Date, Close Date, Download documents, and the Last Modified date.
      Note: Active Releases display even when there are no participating Components.

Archived Solicitations Tab

6. Select the **Archived Solicitations** tab to view solicitations past their close date.

    A.   Use the **Filter By** text box to search for a Solicitation Title or Number.

    B.   Expand the **More Filters** drop-down list to narrow the list of archived solicitations.

    C.   Use the **Sort by** drop-down menu to sort by Program, Program Year, Type, or Solicitation Title.

7. The **Archived Solicitations** page displays the Solicitation name, Program, Year, Pre-Release Date, Open, and Close Date, for Regular Solicitations. Click on the **Solicitation name** to view the information.

8. For Annual Solicitations, a pop-up window appears. Click on the **download icon** to download the Full Release Instructions.

Supporting Documents and Templates Tab

9. The **Supporting Documents and Templates** tab displays helpful materials when completing your proposal submissions. Click on the document title to open and download the file.