**Shern Ning, Tan**

Address : 5, SS23/19B, Taman Sea, 47400,

Petaling Jaya, Selangor

Contact No. : +60123025672

E-mail : [sherningtan@gmail.com](mailto:sherningtan@gmail.com)

Date of Birth : 18/04/1993

**EDUCATION**

**University of the West of England,**Bristol, United Kingdom

Dates : September 2013 – June 2015  
Course : BA (HONS) Accounting & Finance

Grade : 2:1

: Obtained a 2:1 (Second class upper) grade for my Final Year Project regarding “How different aspects of the board of directors can affect the firm’s performance”

Modules Taken : Corporate Finance, Market Analysis for Private Investors, Tax and Tax Planning, International Financial Management, Credit Risk Analysis and Management, Advance Management Accounting and Financial Management

**HELP University,**Kuala Lumpur, Malaysia

Dates : June 2012 – May 2013  
Course : BA (HONS) Accounting and Finance

Modules Taken : Principles of Microeconomics, Business Statistics, Principles of Macroeconomics, Principles of Marketing, Management Accounting 1 and Principles of Management

**HELP University,**Kuala Lumpur, Malaysia

Dates : January 2011 – April 2012  
Course : Foundation in Arts

**Work Experience**

Dates : April 2017 – Present

Employer : ENVO Global Trading Sdn Bhd

Position : Director

Duties : Duties include determining company strategic objective and goals, management, business development, business decisions.

* Developed problem solving attributes employing critical thinking and critical judgement skills.
* Honed interpersonal skills from negotiating with CEOs and executives.
* Employed skills to strategically lead a team to fulfill the needs of customers.
* Ability to perform under stressful and time-constrained environments.
* Developed business acumen within the expertise to scale the business.

Dates : August 2016 – April 2017

Employer : Affin Hwang Investment Bank Berhad

Position : Securities Trader

Duties : Duties include analyzing market futures, trend analysis and stock trading.

* Having monitored and analyzed many futures and stocks have made my analytical skill improve and stock chart reading a second nature to me.
* Honed ability in executing effective decision making through day trading.
* Quickly adaptable and flexible in employing different trading strategies, prioritizing trading goals especially through market turmoil.
* Developed good analytical skills and management of resources

Dates : April 2016 – July 2016

Employer : Berjaya Corporation Berhad

Position : Finance Executive

Roles : Management Accounts and consolidation of accounts.

* Developed time management and working within close datelines.

Dates : August 2013 – August 2013

Employer : RHB Investment Management

Position : Industrial Training

Duties : Assigned to the Strategy and Corporate Planning department in RHB Investment Management to research on various securities that was offered by RHB.

* Analysis and comparisons were made on the various securities that was offered in the local and foreign market for a new security that was to be released.
* All findings were presented to the Head of Strategic Business and Market Development.
* Learned to be more detailed and efficient in my research.

**Software and Languages**

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| --- | --- | --- | --- | --- | --- |
|  | **Software** | **Proficiency** |  | **Languages** | **Fluency** |
| 1. | Microsoft Office (Word, Excel, PowerPoint) | Proficient | 1. | English | Fluent |
| 2. | Adobe Photoshop | Proficient | 2. | Mandarin | Fluent |
|  |  |  | 3. | Bahasa Malaysia | Fluent |

**Involvement and Skills**

* Attended multiple government meetings and discussions with CEOs from FRIM and various listed companies.
* ABRSM Grade 5 in Classical guitar