



SHERONDA MCKEE-DOLLAR, D.M.A

Front-end Developer

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- 📍 Las Vegas, Nevada, USA

EDUCATION

Doctor of Musical Arts
University of Nevada, Las Vegas
2010 - 2016

Master of Music
University of Nevada, Las Vegas
2008 - 2010

Bachelors of Music - Voice
Northern Arizona University
2002 - 2008

SKILLS

React.js
Responsive development
API Development
CSS Flexbox

TOOLS

VSCode
GitHub

LANGUAGES

HTML + CSS
Javascript

CERTIFICATIONS

Front-end Developer, SheCodes
React, SheCodes

ABOUT ME

There is never a dull moment when you have the opportunity to love what you do and learn everything you can. Multi-tasking while maintaining a high attention to detail isn't for everyone, but it is for me!

When I'm not expanding my knowledge as a Front-end developer, I enjoy learning new music and performing.

WORK EXPERIENCE

- Mar 2017 - Nov 2023
Tripadvisor, LLC | 777 N Rainbow Blvd, Las Vegas, NV
Office Experience Specialist
 - Created and trained on contract creation documents.
 - Ensures that office building is maintained and functioning at all times
 - Monitoring Security Cameras and controls badge access for Las Vegas and San Francisco offices
 - Coordinates with Building Management on cleaning, HVAC, security, and building access
 - Coordinates with finance on office budgets (food/beverage, supplies, maintenance, etc.)
 - Created and implemented Emergency Evacuation Plans in accordance with TripAdvisor standards
 - Created and implemented First Aid/CPR and AED Training for Managers, Leads, and people of interest in the Las Vegas office
 - Cross-trained agents in handling PCI, reception, and emergency protocol
 - Implemented a Recycling program for employees

- May 2015 - Mar 2017
Viator | 777 N Rainbow Blvd, Las Vegas, NV

- **Groups Department Coordinator**
 - Managed reservations of large group reservations and charters
 - Managed and processed payments and financial adjustments for reservations
 - Interpersonal skills with suppliers, customers, and agents
 - PCI Compliance level 1 trained
 - Creative and adaptable to new processes in order to develop new departments
 - Build relationships with current employees and outside vendors

Dec 2020 - Present
Opera Las Vegas | Las Vegas, Nevada
Diversity Coordinator

Manages board expectations and progress in Equity Diversity and Inclusion.