

# ADERIBIGBE MARVELLOUS SEYI

NO.23 Confidence Street, Aanuoluwapo estate phase 2 Ikorodu Lagos.  
Email: aderibigbemarvellous@gmail.com

Mobile Number: 08149017056/ 08139079776

LinkedIn profile: [www.linkedin.com/in/aderibigbe-marvellous](https://www.linkedin.com/in/aderibigbe-marvellous)

## CAREER OBJECTIVE

To obtain a position that will enable me put my educational background and my adept Content creation skills into use. I am open to learning and coaching and I am also a team player whose main focus is to help the company achieve its major goals through the use of my skills.

I am very conversant with the use of Canva and Light room editing app. I can also do a bit of data entry using Microsoft excel and other Microsoft Tools and also know how to product products using social media platforms

## TECHNICAL SKILLS

Proficiency in the use of Microsoft word

Efficiency in the use of various CRMs to keep tracks of Customers

Proficiency in the use of Microsoft Excel

Fast and a Good typist

Efficient in using social media platform to promote products

## PROFESSIONAL EXPERIENCE

### Mwwanga Ltd

2022

#### Tele-Collection Agent

- Responsible for the collection of Loans from customers via Calls and texts
- Negotiating with customers and giving them a convenient time in which they can pay up their due Loan
- Using CRM to take records of customers' loan history and taking records.

### **Deevine Photography**

**2021-2022**

Intern

- Responsible for assisting my instructor in case of any social outings
- Managing daily business activities when my instructor wasn't in office
- Trained on how to properly utilize a camera to capture beautiful moments and Images
- Booked Clients for Photo-shoot Appointment.

### **Forever Living Company.**

**2020-2021**

Work

- Worked as an agent with forever Living project from Home
- Did advertisement of Forever living products using Social Media platforms
- Took and Booked orders from clients and customers asking to fill forms online and placing a direct call or chat via WhatsApp
- Delivered ordered products with ease to clients in any part of the country using Logistics

### **Ovwor Mixed Secondary School, Delta.**

**2019-2020**

Graduate Intern

- Assisting in Delivering Lectures to students
- Collecting and Processing of Students data
- Recording and Collation of Student Result
- Assisting the head teacher in carrying out tasks

### **Zack Farms and Son, Ekiti**

**2015-2016**

Intern

- Monitor different activities carried out in the farm
- Keeping farm records
- Assist the supervisor in Carrying out major activities in his absence
- Provide the Manager with various details and work done in the farm

## **EDUCATION**

**Federal College of Animal Health and Production Technology Ibadan**  
HND Agricultural Extension and Management

**2016 - 2018**

**Federal College of Agriculture Akure.**  
OND Agricultural Technology

**2013 - 2015**



## **CERTIFICATIONS AND MEMBERSHIP**

- Nysc Discharge Certificate - 2020



## **PERSONAL STRENGTHS**

Good work ethics,  
Tenacity,  
Interpersonal and excellent communication skills both written and oral,  
Distinct learning skills,  
Ability to identify and solve problems.  
Ability to make researches,  
Good Negotiation and Probing skill,  
A Fast and Good typist.

## **REFERENCE**

**“Reference available on request “**