

Mason C. Shigenaka

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Education

University of Washington, Michael G. Foster School of Business

Seattle, WA

Bachelor of Arts in Business Administration, **Operations Supply Chain Management**

Expected June 2018

University of Washington, Information School

Bachelor of Science in Informatics, **Data Science**

Cumulative GPA: 3.69/4.0

Experience

Michael G. Foster School of Business Learning Spaces IT

Seattle, WA

Student Support Assistant

July 2014-Present

- Serve as on-call technical support and event technology support for UW business school faculty and students
- Maintain hardware & software of eight Foster School classrooms, two conference rooms, & two computer labs
- Develop professional communication and collaboration skills working with customers through emails, over the phone, and in-person requests
- Troubleshoot technology to resolve and find root causes of technology issues

University of Washington Intercollegiate Athletics

Seattle, WA

Social Media Intern

January 2015-Present

- Support social media manager to maintain UW ICA Facebook, Instagram, Twitter, and Snapchat accounts and develop strategies to maintain and improve the UW Athletics brand
- Analyze social media posts to determine which posts generated the most discussion to engagement activity
- Created graphics to promote events or celebrating important milestones in UW Athletics history
- Organize and upload content to the UW ICA photo database washington.webdamb.com

Technology Skills

- Java – Computer Programming II (CSE 143)
- HTML/CSS – Client Side Web Development (INFO 343 – Will Complete by June 2016)
- JavaScript – Client Side Web Development (INFO 343 – Will Complete by June 2016)
- Microsoft Excel (I S 300 / Foster Excel for Business – Will Complete by June 2016)
- Python (Udemy: Automate the Boring Stuff – Will Complete by June 2016)
- Adobe Photoshop (University of Washington Intercollegiate Athletics)
- Request Tracker & Service Now ticketing system technology (Learning Spaces IT)

Activities

Delta Sigma Pi Professional Business Fraternity

Seattle, WA

Member

January 2015-Present

- Acted as onsite tech support for the year end banquet, worked with employees of the venue to make sure all of the equipment required was available for presentation and speakers
- As a member of the Brotherhood Committee helped plan events throughout the year to maintain a sense of family between the UW DSP brothers

UW Dream Project

Seattle, WA

Mentor

March 2014-December 2014

- Worked with low-income and first generation high school seniors complete college applications, standardized tests, and scholarship applications
- Assisted Tyee High School students and families to complete applications for federal student aid