

To Whom this May Concern,

The purpose of this cover letter is to demonstrate my qualifications for Logistics Specialist. I am confident that my qualifications for this program merit your consideration.

I successfully graduated from University of Texas at Dallas with a Master of Finance and a Master of Information Technology Management in 2018. While these degrees have provided a strong background in theory, they have also given me the opportunity to demonstrate my abilities through practical experience. My experiences consist of Data Analysis, Model Building, Interpersonal Communications, Consumer Product Forecasting, Supply Solutions, Inventory Management and Project/Product Management.

With the extensive background as a Business Analyst Intern for a legal software company Allaw Inc., and an Operations Analyst (Supply Chain) for a portable charger company Zendure, I will be bringing high-level industry skills as well as the ability and willingness to work within a fast-paced, dynamic, cross functional, and sometimes highly pressured environment.

Consider the following as they relate to this position:

- Direct involvement with vendor development, and vendor relationship maintenance
- Logistic Process Improvement and Supply Chain System Optimization
- Cooperation with operations, sales, design, production, marketing, customer service and project management teams and ability to communicate complex quantitative analysis and analytic approaches in a clear, precise, and actionable manner
- Advanced command of SQL, Python, SAS, as wells as MS Suite, MS Visio, MS Project, SAS Enterprise Miner, SAP, Tableau

Although the enclosed resumé outlines my education and experience, I would appreciate the opportunity to demonstrate in an interview my knowledge of employee training and development, initiative, and interpersonal skills. Please don't hesitate to call me at: 469-969-9292 or email me at shihaoying0430@gmail.com

Sincerely,

Shihao (Charles) Ying