

**Shihao Ying**

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Dear

I'm Shihao Ying. I'm a graduate student major in both Finance and Information Technology & Management at UT Dallas. I'm seeking for a summer intern for some practical experience in US business world. I began my master degree in Finance at UT Dallas in August 2016. I take accounting, corporate finance and business economics this semester and believe that all these class provide me a framework about business world. I believe that an internship in Citi can provide me a lot practical knowledge and have me prepared for the future career. That's why I'd love to apply for this job.

I take the accounting and business economics this semester and I've taken the CFA exam level 1 this December. All these provided me a basic idea of what business, finance, investment and tax are and. These classes and experiences are so attractive that I want to know how it work in the real world and in practical way. For example, almost all the theory I learned so for neglects the effect of tax, however, taxes show up everywhere in the real world. I'm curious about how tax would affect people to make decision, which is another reason I apply for this job.

I was the service manager in AIESEC mainland of China, a student organization in my university as well as UT Dallas, which enhance my communication skills. I served around 50+ global volunteers for their experience and problems. I tried my best to figure out the potential problems they might meet and made a booklet for them in advance. At the same time, my team and I hosted different types of meetings monthly, which provided a face-to-face communicate chance. I talked to each volunteer we served about their experience, problems, feedbacks as well. I highly recommended my successor to continue hosting this kind of meeting for future clients, because a face-to-face communication is the most efficient way for both side.

I am confident that my academic and organization experience have prepared me for this summer internship. I wish a long-term experience in this experience. Thank you for your consideration of my qualification.

I look forward to your favorable reply.

Yours faithfully

Shihao Ying