

YOUR COMPANY NAME

123 Business Street  
City, State 12345  
Phone: (555) 123-4567  
Email: contact@company.com

INVOICE

BILL TO:

Client Name  
Client Company  
456 Client Avenue  
City, State 67890

Invoice Number: INV-001234  
Invoice Date: January 15, 2025  
  
Due Date: February 14, 2025

DESCRIPTION	QTY	RATE	AMOUNT
Web Development Services Custom website design and development	40	\$75.00	\$3,000.00
UI/UX Design User interface mockups and prototypes	20	\$85.00	\$1,700.00
SEO Optimization Search engine optimization services	1	\$500.00	\$500.00
Hosting Setup Server configuration and deployment	1	\$250.00	\$250.00

Subtotal: \$5,450.00  
Tax (8%): \$436.00  
Discount: -\$100.00

TOTAL DUE: \$5,786.00

PAYMENT INFORMATION	NOTES
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Bank: First National Bank  
Account Name: Your Company Name  
Account Number: XXXX-XXXX-1234  
Routing Number: 123456789

Thank you for your business! Payment is due within 30 days.  
Please include invoice number on your payment. Late  
payments may be subject to a 1.5% monthly finance charge.

If you have any questions about this invoice, please contact us at [contact@company.com](mailto:contact@company.com) or (555) 123-4567

**Thank you for your business!**