



SHEILA NYAMBURA NYANJUI

IT

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📍 Nairobi, Kenya

SKILLS

- DATA ENTRY
- COMPUTER TROUBLESHOOTING
- GRAPHIC DESIGN WITH CANVA
- COMPUTER APPLICATION
- HTML, CSS, JAVASCRIPT FRONT WEB DESIGN

EDUCATION

KABETE NATIONAL POLYTECHNIC

DIPLOMA IN ICT

CLASS OF 2021 TO 2023

NATIONAL YOUTH SERVICE (NYS)

PARAMILITARY TRAINING

FROM 2017 TO 2019

MOUNT KINANGOP SECONDARY SCHOOL

FROM 2014 TO 2016

MOUNT ST' MARYS' PRIMARY SCHOOL

FROM 2005 TO 2013

PERSONAL PROFILE

I am an Enthusiastic and detail-oriented ICT graduate with a strong foundation in information technology and a passion for staying abreast of emerging technologies. I've always had great passion and interest in the advancement of technology and how to use technology to solve real life problems. I am eager to leverage acquired skills and contribute to innovative projects.

WORK EXPERIENCE

Jan 2021- March 2021

Naivasha County Referral Hospital

IT TECHNICIAN

Went for an attachment at Naivasha County Referral Hospital where I specialized in:

- Assisting in installation, updating and maintenance of antivirus and software updates.
- Data Entry using Microsoft excel and access.
- Front Office Support.
- In charge of email registration.
- Clerical duties
- Assisting in computer repair and troubleshooting.
- Regulating and Updating Computer software.

REFERENCES

Naivasha County Referral Hospital. Inspector National Youth Service (NYS)

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Dean Trainee Affairs Kabete National Polytechnic

SHADRACK MWEU

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