



Malayan Colleges Laguna
A MAPUA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2018

PRACTICUM CONFIRMATION AND ACCEPTANCE FORM

IMPORTANT INFORMATION

- STUDENTS ACCEPTED FOR PRACTICUM IN A HOST COMPANY WILL HAVE TO ACCOMPLISH THIS FORM.
- ASK THE PRACTICUM SUPERVISOR/ COMPANY REPRESENTATIVE TO FILL IN THE DETAILS OF THE TRAINING.
- SUBMIT TO THE PRACTICUM ADVISER/COORDINATOR PRIOR TO THE START OF TRAINING.

NAME OF STUDENT	<u>Israel G. Sumayo</u>	STUDENT NUMBER	<u>2021160402</u>
COURSE CODE	<u>IT199F</u>	SY/TERM ENROLLED	<u>24-25 3rd Term</u>

This is to certify that Israel G. Sumayo (name of student-trainee) has been accepted for practicum at City Government Of Binan (name and address of establishment) and will be attached to the ICTO department/s for a minimum of, but not limited to 496 hours. Training will commence on Apr 23 2025 and is expected to end on Jul 11 2025. Attached is the list of requirements.

COMPANY REPRESENTATIVE	
<u>JENNY ANN B. SARMIENTO</u> Head, City Human Resources Development Office Signature over Printed Name <u>City Human Resources Development Office</u> Department	<u>HR Department Head</u> Official Designation <u>chrd@binan.gov.ph / 049-473-5013</u> Email and Contact Number/s

NOTED BY <u>Admar Ilao 5/2/2025</u> Signature over printed name of Practicum Coordinator	<u>5/2/2025</u> Date
--	-------------------------

COPY: (1) STUDENT; (2) HOST COMPANY; (3) PRACTICUM COORDINATOR

FORM OVPAA 030B

THIS FORM IS AVAILABLE AT THE OVPAA.