

Connect Remote Desktop – Setup

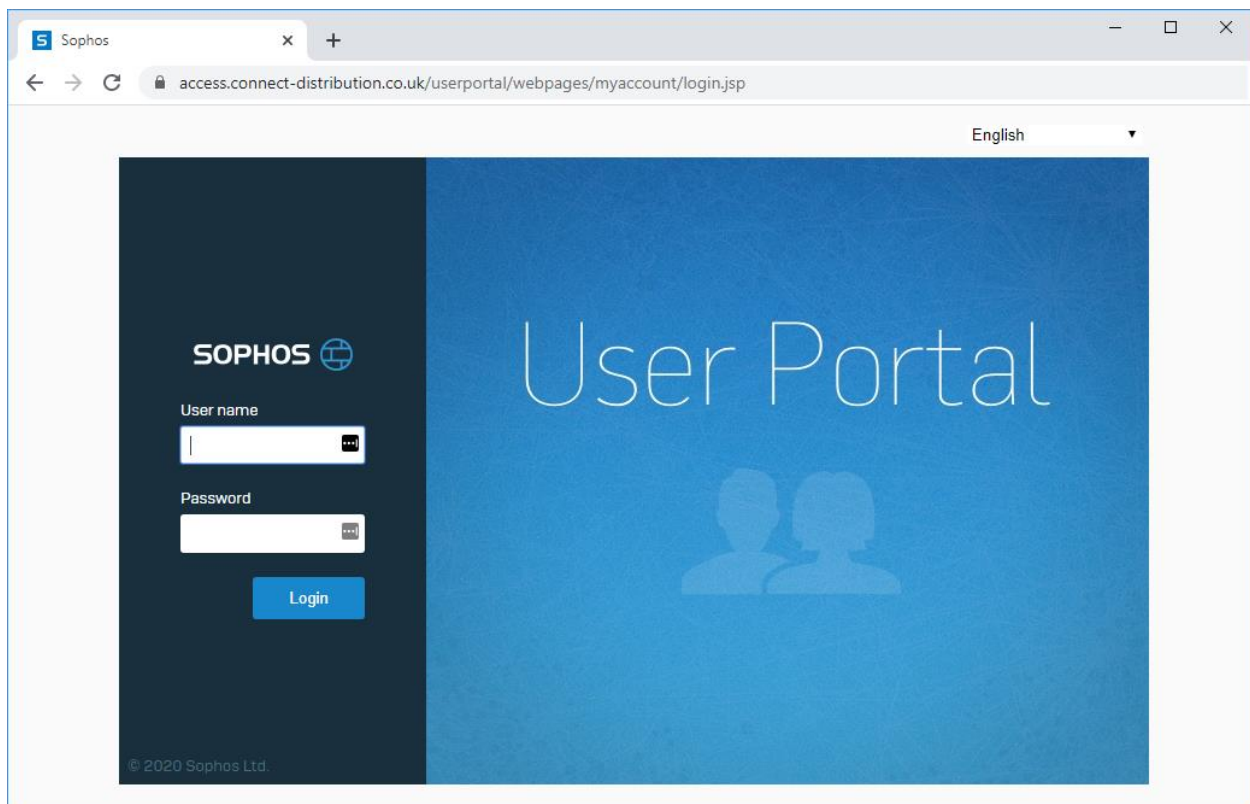
This document contains detailed instructions on how to setup your home computer for access to the **Connect Remote Desktop**.

You only need to complete this document ONCE.

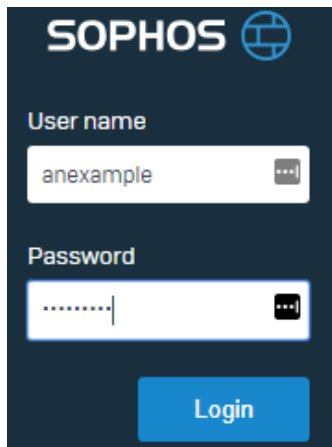
Please note: These are generic instructions. As we can't account for every possible combination of hardware and Windows version please be aware that some screens may be presented slightly differently, might look different and could be in a different order.

- Logon to your home computer – please note, we only support Windows 7 or 10. You will also need to ensure that you have **local admin rights** on your computer.
- Open up your web browser – we recommend you use Chrome but Internet Explorer or Firefox will work as well.
- Navigate to the following URL:

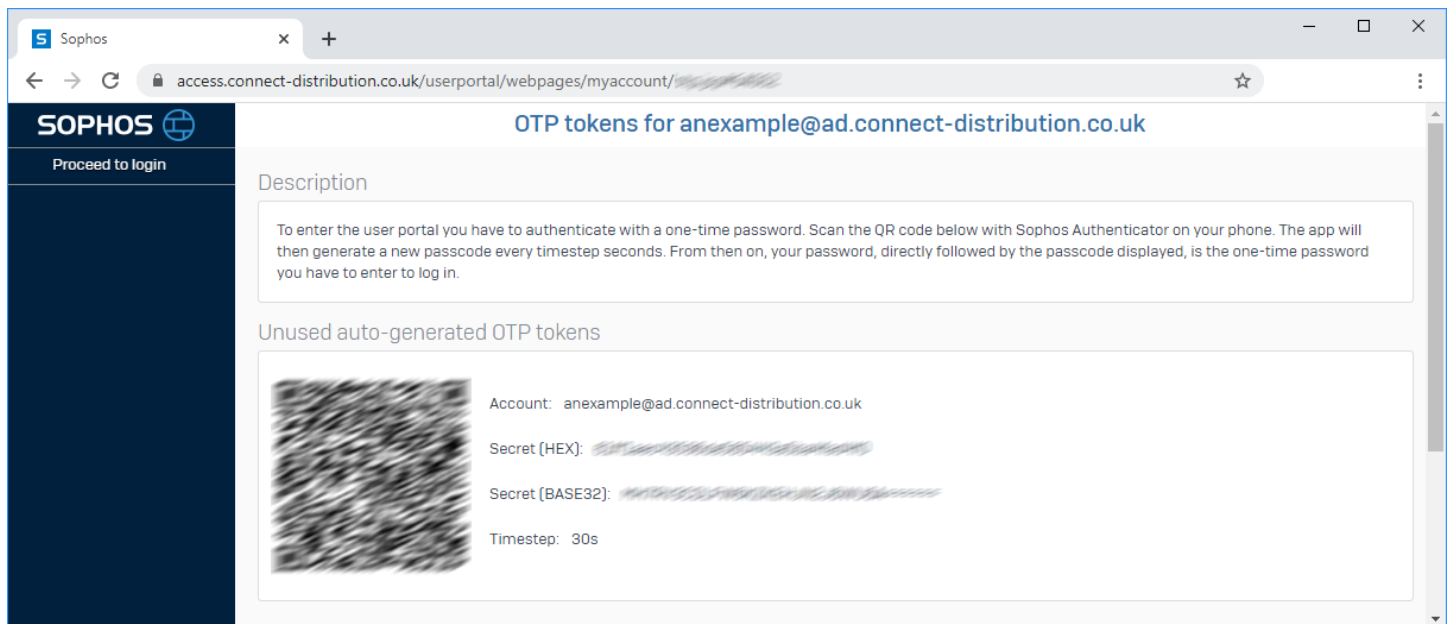
<https://access.connect-distribution.co.uk>



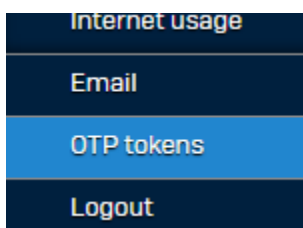
- Enter your computer network username and password and click the '**Login**' button.

A screenshot of the Sophos login interface. It features a dark blue background with the Sophos logo at the top left. Below the logo, there are two input fields: 'User name' with the text 'anexample' and 'Password' with masked characters. A blue 'Login' button is positioned at the bottom right of the form.

- You will be presented with a screen allowing you to setup your '**One Time Password**' (OTP) token.

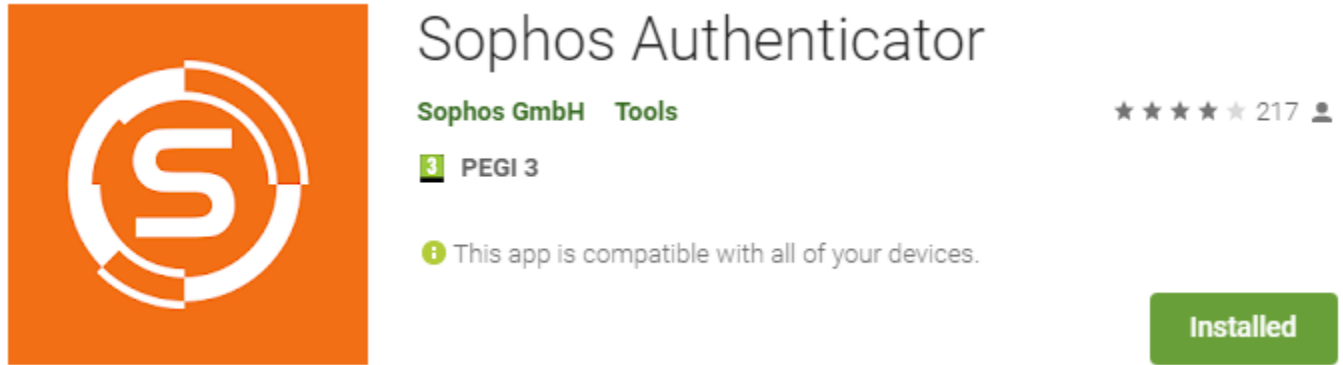
A screenshot of a web browser showing the Sophos 'OTP tokens for anexample@ad.connect-distribution.co.uk' setup page. The page has a dark blue sidebar on the left with a 'Proceed to login' link. The main content area has a title 'OTP tokens for anexample@ad.connect-distribution.co.uk' and a 'Description' box explaining the one-time password process. Below this is a section titled 'Unused auto-generated OTP tokens' which contains a QR code and details for an account: 'Account: anexample@ad.connect-distribution.co.uk', 'Secret (HEX):', 'Secret (BASE32):', and 'Timestep: 30s'.

If you are not presented with the above screen, click on the '**OTP tokens**' link in the left-hand menu:

A screenshot of a vertical left-hand menu with four items: 'Internet usage', 'Email', 'OTP tokens', and 'Logout'. The 'OTP tokens' item is highlighted with a blue background, while the others have a dark blue background.

- Download and install the **Sophos Authenticator** on your smart phone. This application is available in both Google Play for Android and the AppStore for Apple.

<https://play.google.com/store/apps/details?id=com.sophos.sophtoken>



Sophos Authenticator

Sophos GmbH Tools

★ ★ ★ ★ ★ 217

3 PEGI 3

This app is compatible with all of your devices.

Installed

<https://apps.apple.com/us/app/sophos-authenticator/id864224575>

This app is available only on the App Store for iPhone and iPad.



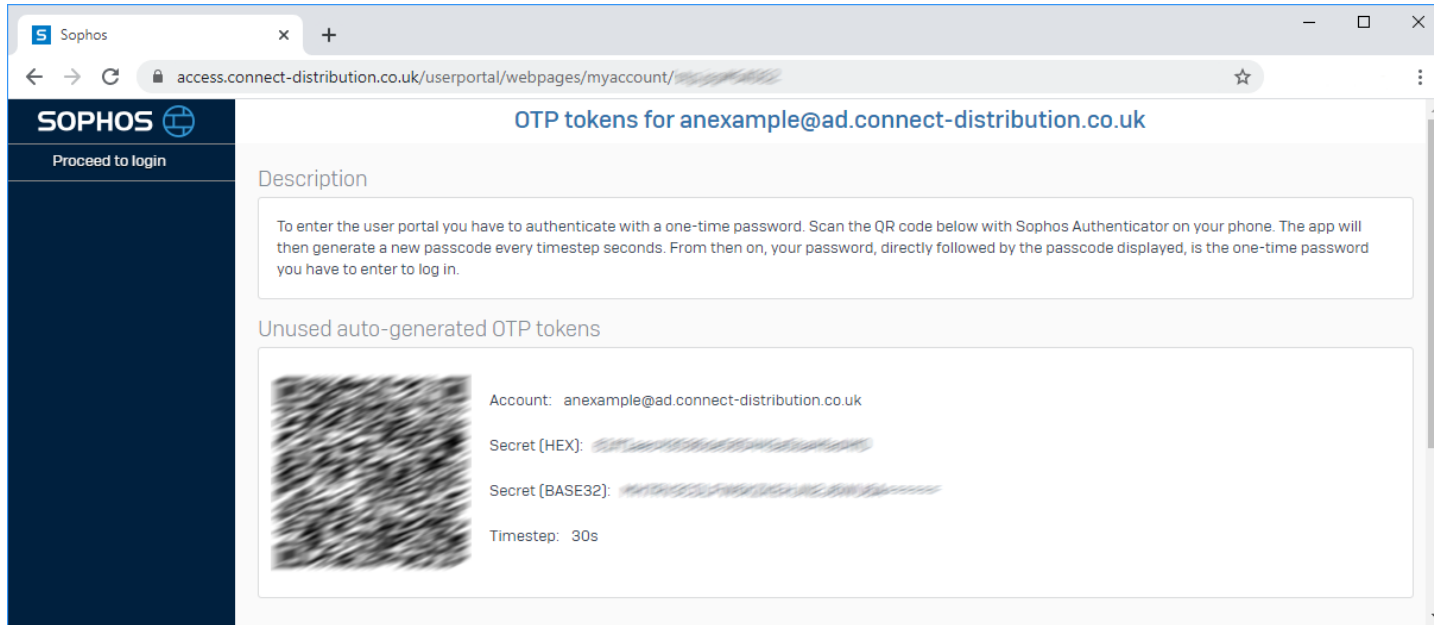
Sophos Authenticator 4+

Sophos GmbH

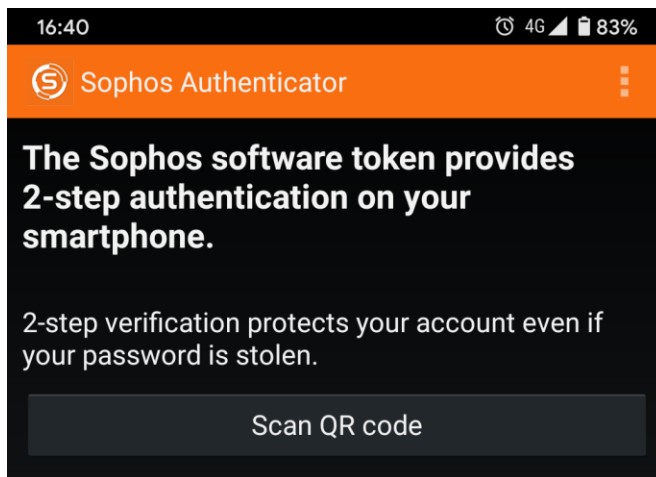
★ ★ ★ ★ ★ 3.7, 3 Ratings

Free

Scan the QR code that is presented on the screen using the Sophos Authenticator app on your smart phone.

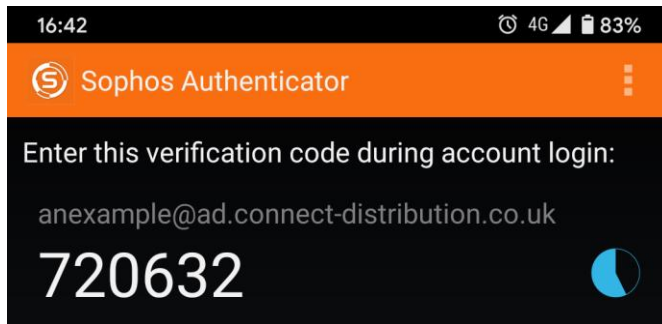


- a. Click the **'Scan QR code'** button

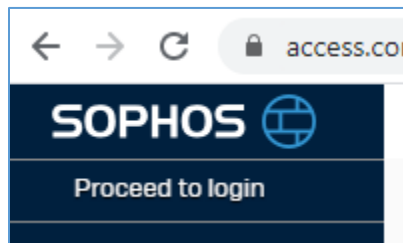


- b. Point your phone's camera at the QR code on the screen

- c. The app will change to showing you a six digit code – this code will change every 30 seconds – **THIS IS THE ONE TIME PASSWORD (OTP) code**

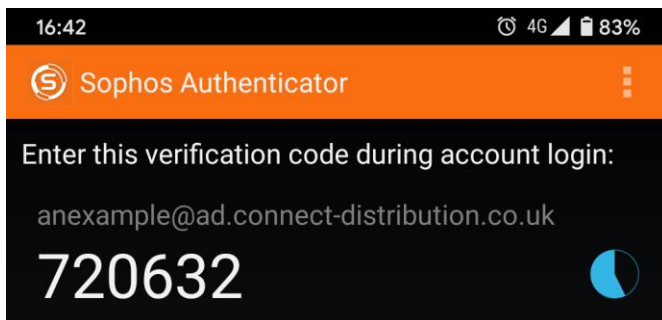


- Back in the web browser on your home computer click on the '**Proceed to login**' link in the top left



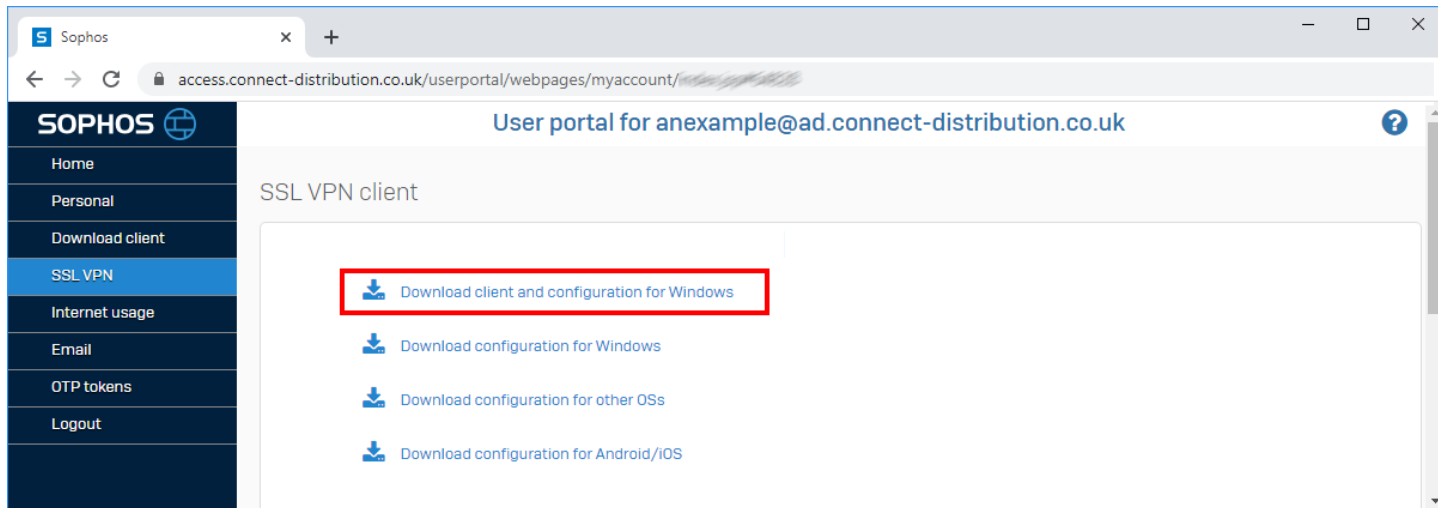
- You will now be returned to the **Sophos User Portal** logon screen.
You will now need to logon using both your password and OTP code. You do this in the following way:
 - a. Your username remains the same, this is the username you use to logon to the computers at work
 - b. Your password will need to be appended with the OTP code from your phone

For example, if your password was '**letmein\$\$**' and the current code being shown in the Sophos Authenticator app on your smart phone is '**720632**' you would enter your logon details as:

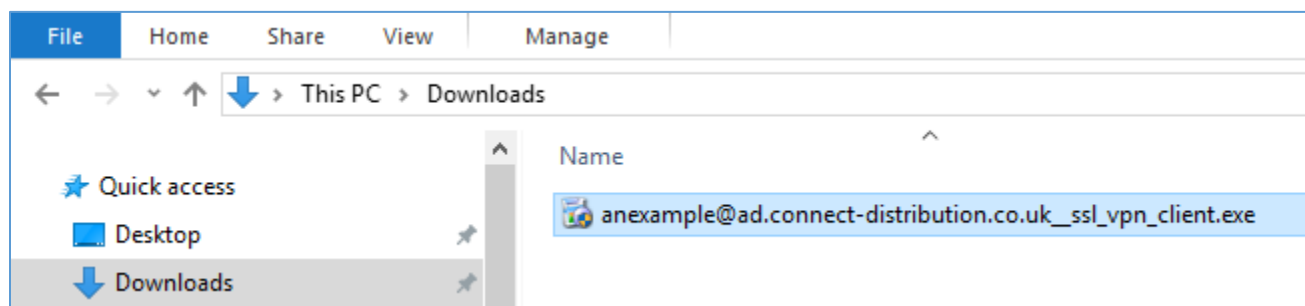


Username: **anexample**
Password: **letmein\$\$720632**

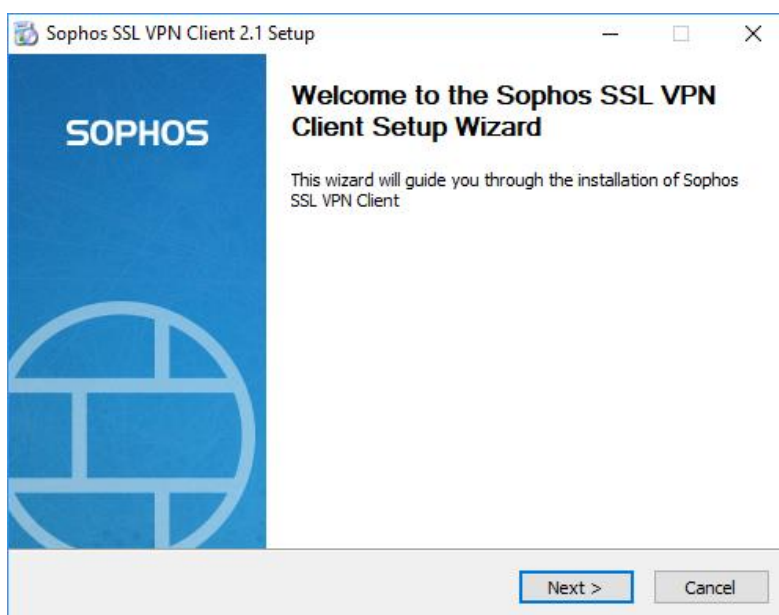
- Click on the link '**Download client and configuration for Windows**' – this will download a file to your computer.



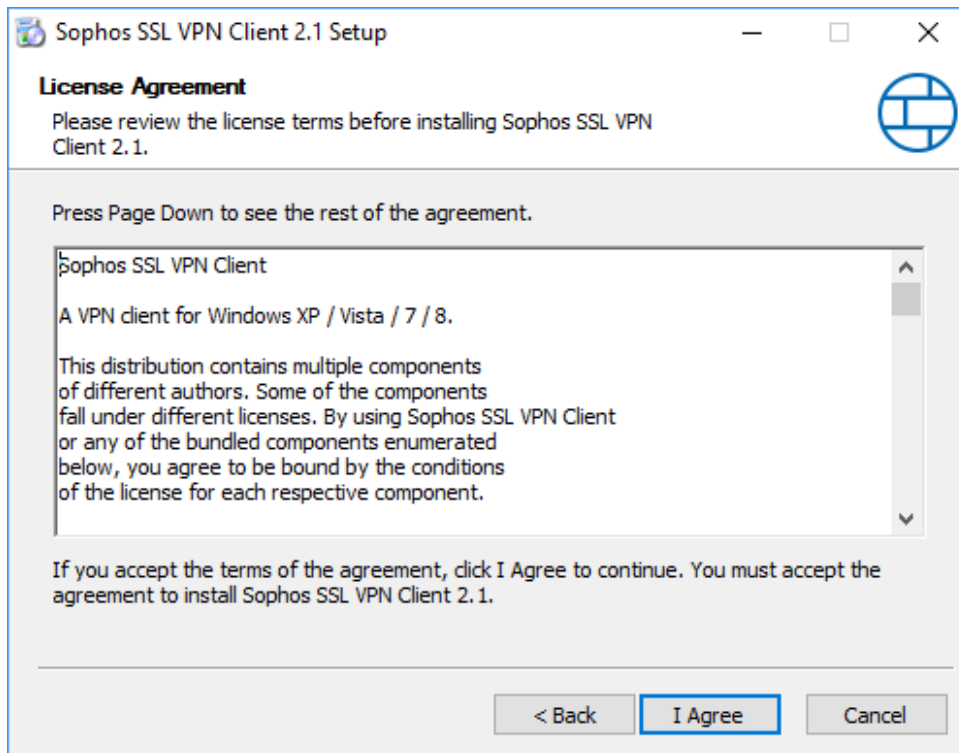
- Double-click and run the downloaded file.



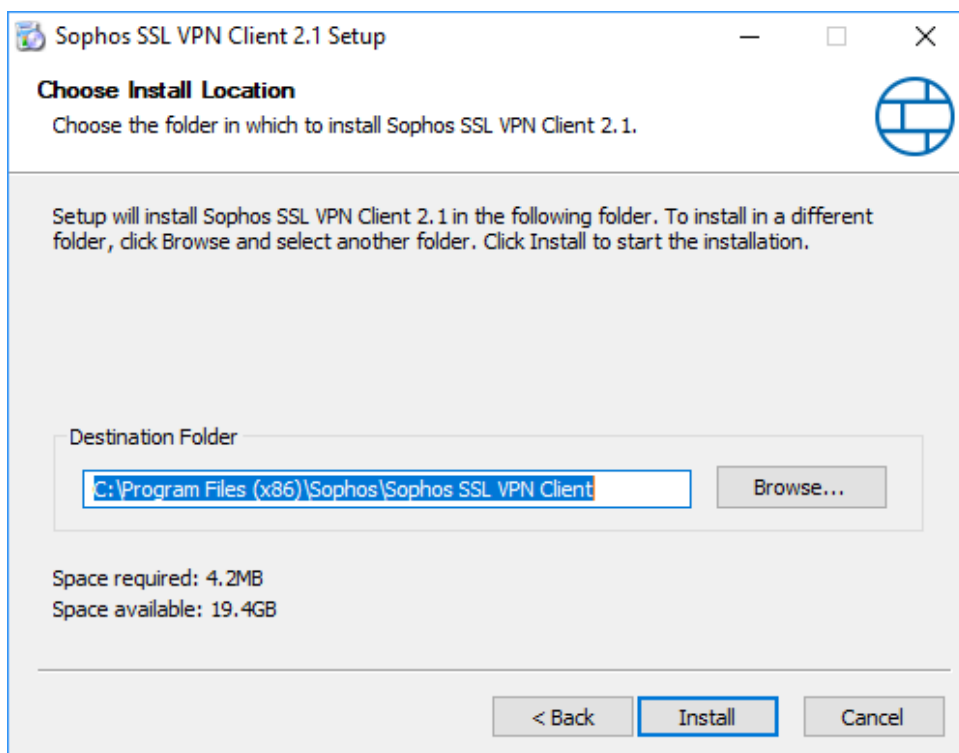
- The '**Sophos SSL VPN Client 2.1 Setup**' will now launch. Click the '**Next >**' button.



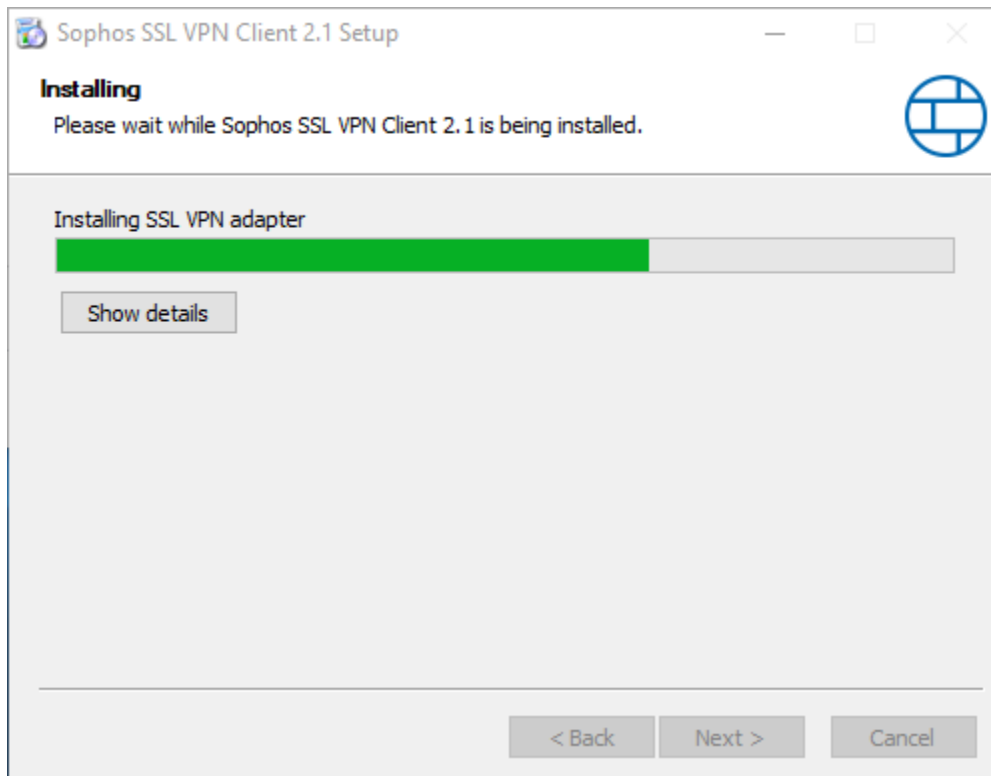
- Click the '**I Agree**' button to agree to the License Agreement



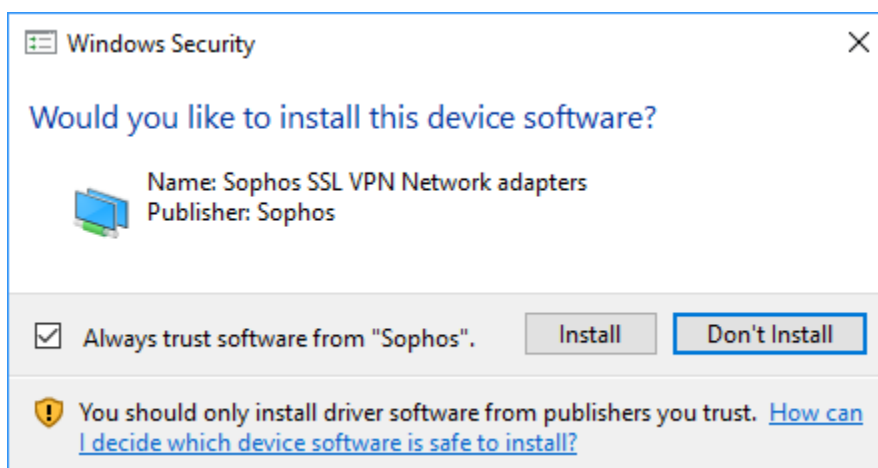
- Click the '**Install**' button to install the client to the default location on your computer.



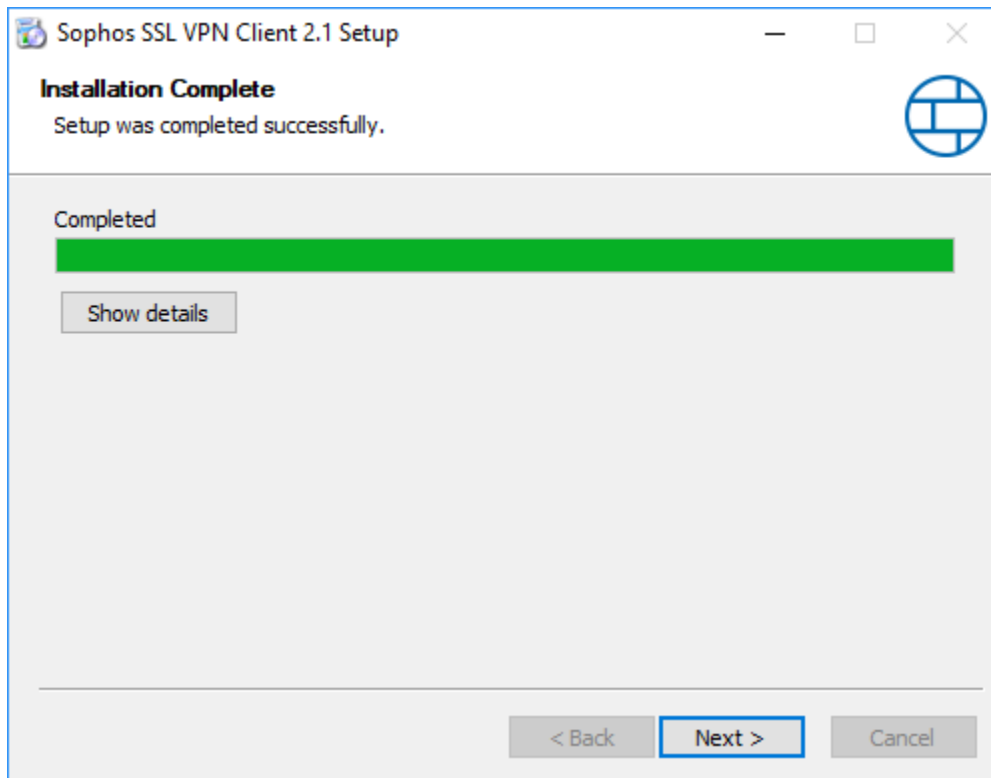
- The installation will now proceed:



You **MAY** be asked to install a '**Sophos SSL VPN Network adapter**' – ensure that the '**Always trust software from "Sophos"**' box is ticked and click the '**Install**' button



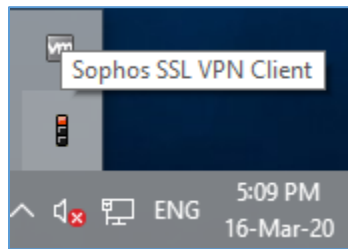
- Click '**Next >**' once the installation has completed.



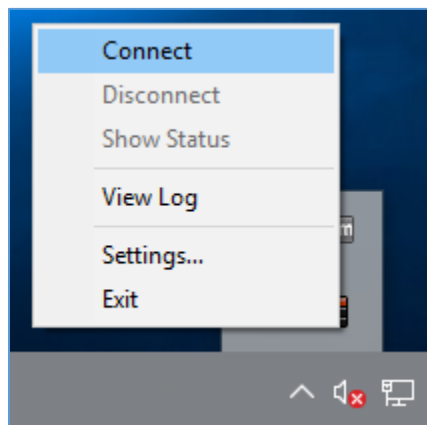
- Click '**Finish**'



- You can check to see that the Sophos SSL VPN Client has been installed by checking the taskbar for the **Traffic Light icon**:

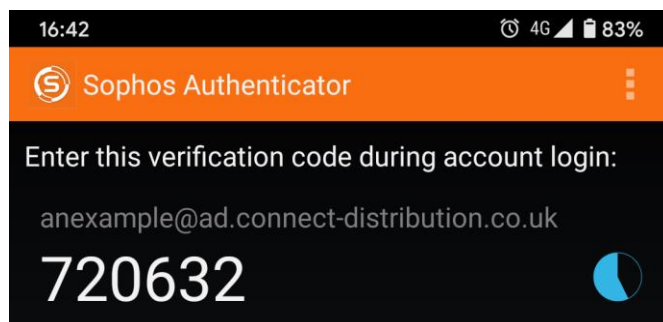


- Right-click on the **Traffic Light icon** in the taskbar and click on '**Connect**'.

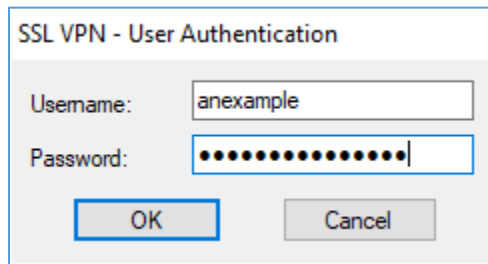


- You will now be prompted for your credentials to connect to the VPN.
You will need to logon using both your password and OTP code. You do this in the following way:
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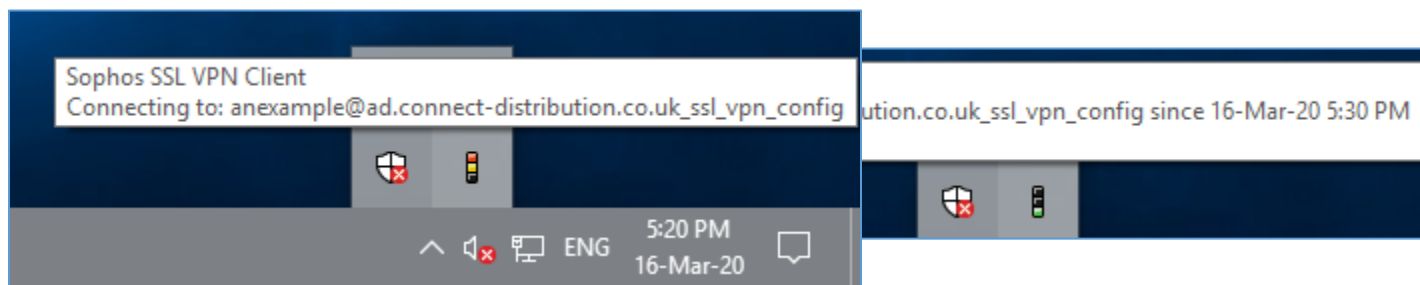
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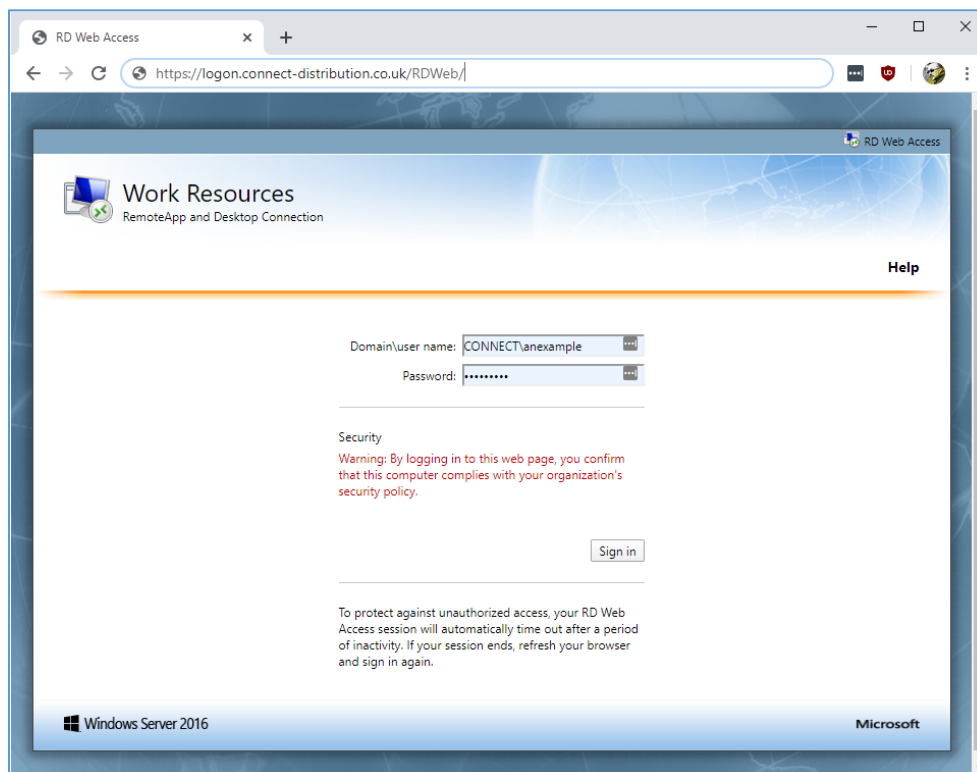
Username: **anexample**
Password: **letmein\$\$720632**



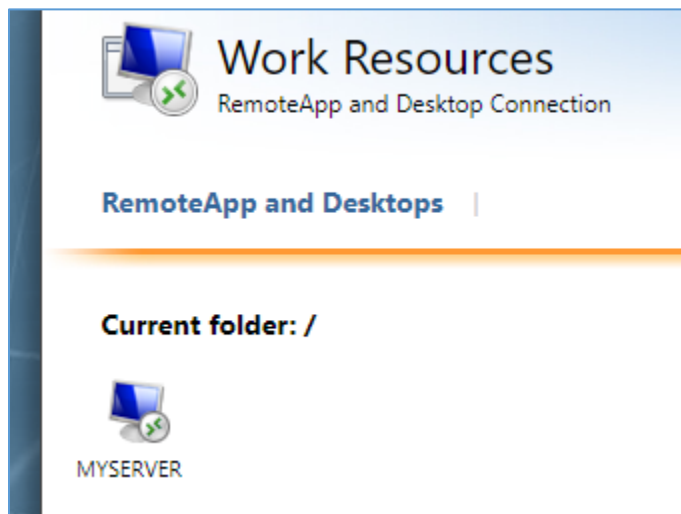
- Wait for a few seconds for the VPN client to connect, the **Traffic Light icon** will eventually change to green:



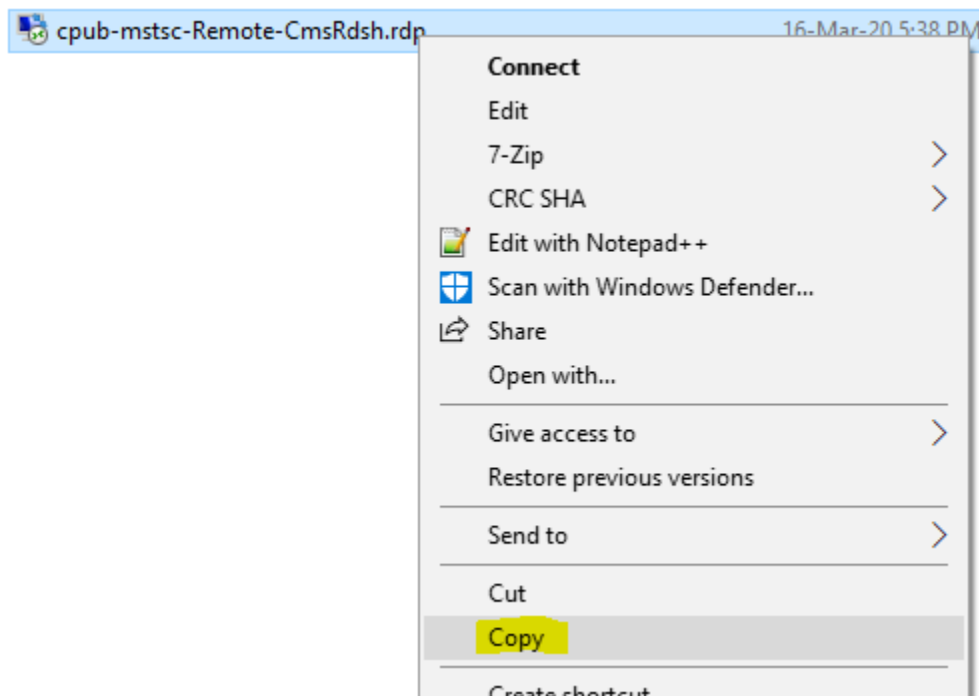
- Open up your web browser and enter the following URL:
<https://logon.connect-distribution.co.uk/RDWeb/>



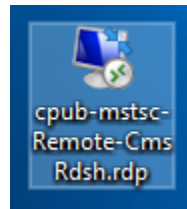
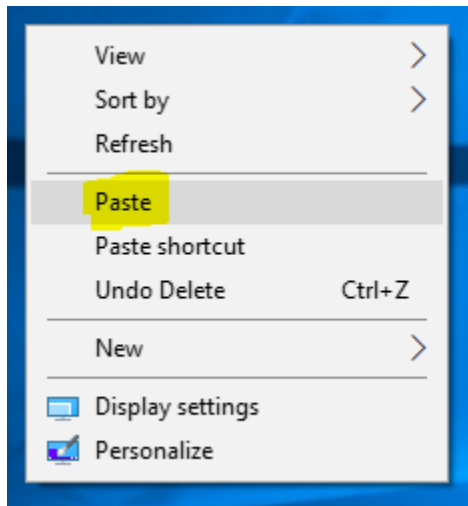
- Enter your computer network username prefixed with **CONNECT** and your password. Click the '**Sign in**' button.
- Click on the '**MYSERVER**' icon – this will download a file



- We will now copy the downloaded file to your desktop – right-click the downloaded file and choose '**Copy**' from the pop-up context menu



- Return to the desktop of your home computer, right-click and choose '**Paste**' from the pop-up context menu. You will now have a shortcut on your desktop that will allow you to connect to the Connect Desktop.



Your home computer is now setup to access the Connect Remote Desktop.

For details on how to connect to, use and troubleshoot the **Connect Remote Desktop** please see the **Connect Remote Desktop – Usage & troubleshooting** documentation.